

IMMEDIATE NEED REQUEST
2020-21

Requested by: CalWORKs		
		Date to VP: 8/18/2020
Location	(Fill-in)	Reviewed By (Signature):
Department or Unit:	CalWORKs	
		Date to Cabinet: 8/18/2020
Division:	Student Services	Outcome:
Vice President:	Dr. Audrey Yamagata-Noji <i>Audrey Yamagata-Noji</i>	

Budget Request(s) (List in Priority Order)	Justification for Request(s) <i>An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.</i>	Funds Requested **			Funding
		Amount	One-time	Ongoing	Approved
1. Requesting funds to match 25% of CalWORKs workstudy allocation.	The CalWORKs program is requesting one-time funds (\$27,641.25) to match 25% of workstudy allocation \$83,052 for AY 2020–21. With Federal Workstudy not being administered this academic year, CalWORKs is requesting support from the District to contribute 25% of student wages. Without an employer contribution, CalWORKs will not be able to administer workstudy efforts which will negatively impact program participants, who rely on these funds to support their families and children	\$27,641.25	YES	NO	
Account Number(s):	17221 523400 231500 647000 (75%)				
2.					
Account Number(s):					
3.					
Account Number(s):					

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.