



May 18, 2021

Kevin Owen sat in for Morris

1. Cabinet reviewed and commented on the following information items:

a. COVID Updates:

- Dr. Walker provided a [COVID Update 5-12-21](#), which notes that herd immunity will become less likely if vaccination rates continue to slow. However, the transmission rates continue to decline. Also included in the update is information on patent wavers related to the vaccine, further data on Pfizer efficacy for variants, and Pfizer's recent request for full approval from the FDA for its vaccine.
- It is anticipated that the Fall semester should be close to a return-to-normal as the [California Governor Says Mask Mandate to End After June 15](#).
- In a news release, [LA County Masking Guidelines for Fully Vaccinated People](#), LA County Public Health continues to urge masks while at businesses and in crowded areas. They also issued a release, [Updated Masking Guidelines for Fully Vaccinated People](#), as there was confusion after the CDC announcement indicating those who are fully vaccinated no longer needed to wear masks. LA County seems to be pausing on any changes until the Governor's June 15 announcement.
- Like most employers, we are patiently waiting for CalOSHA guidance for workplace rules. In a recent article in the Sacramento Bee, [California could end workplace social distancing and mask requirement by August](#), CalOSHA has proposed changes to their workplace regulations which would allow fully vaccinated workers to work without face masks and social distancing, as long as everyone around them are also fully vaccinated or those who are not are wearing an N95 mask. CalOSHA has a board meeting on May 20 to vote on the proposed changes. CalOSHA is a regulating body and can require stricter rules than those discussed by Governor Newsom.
- The LA County Department of Public Health held a [Telebriefing for Institutes of Higher Education](#) on May 14, 2021. They continue to report that LA County case numbers remain low, a 44% decrease from the month prior. There is continued optimism because transmission remains low. They're continuing to revise their guidance for businesses, however, they note that CalOSHA sets the standards for work sites.
- The County's [Health Officer Orders](#) for IHEs (Institutions of Higher Education) has been updated to allow for 50% capacity for lectures, updated cleaning and screening guidance, and adjustments for fully vaccinated individuals versus those not fully vaccinated.

b. In a news release from the [California Department of Education](#), Mt. SAC's Adult Ed program is recognized for our health careers programs. This is part of our Federal ReThink Adult Education grant from the US Department of Education for the work experience, particularly in adult education.

c. Mt. SAC was on a world stage at the recently televised Golden Games. [World Spotlight Returns Back to Mt. SAC at USATF Golden Games](#) highlights this national event. It was a good watch! Here are some video highlights: [Women's 100 Meters](#); [Men's 100 Meters](#); [Women's 100 Meter Hurdles](#); [Men's 200 Meters](#); [Men's 400 Meters](#).

d. The recent [student elections](#) resulted in a new Student Trustee. Congratulations to Juan Mendoza for being elected the 2021-22 Student Trustee!

2. In an overview from the Community College League of California, [Overview of Governor Newsom's 2021-2022 Budget May Revision](#), the proposal includes a 4.05% COLA (based on 1.7% for this year and 2.35% that was the unfunded statutory COLA for 2020-2021), which is ongoing money. The Governor has proposed \$326.5M to fully retire deferrals. Deferred maintenance is proposed at \$314.1M in one-time Proposition 98 funds and \$250M in one-time federal funds from the American Rescue Plan. Some of the student focused projects include:

- \$115M (one-time) for zero textbook degrees and open educational resources—textbook costs are one of the major expenses for our students;
- \$75M (one-time) to expand dual enrollment—this will help us with some of the costs associated with dual enrollment;
- \$150M one-time to further support Guided Pathways;
- \$100M (one-time) for student retention;
- \$50M ongoing to expand vocational training programs for ESL students—many times, vocational training student’s transition into credit vocational programs. Not sure what this looks like as a system as a whole. We have 7 pathways into degrees and certificates in this area;
- \$30M ongoing to establish basic needs centers;
- \$27.2M in CalGrant support—it has a lot of requirements for students to qualify;
- \$23.8M to increase SEAP by 5%;
- \$20M (one-time) to support EEO programs;
- \$5.8M ongoing to support Dreamer Resources Liaisons;
- \$23.8M increase SEAP funding by 5%;
- \$50M (one-time) for a student housing grant—we knew this was coming. There will be trailer bill language on this and the funding is for all three systems. Any time you have it for all three systems, the universities suck up most of the funding.

Many of the items for which Mt. SAC advocates with our local assembly members and senators are there in the budget.

3. The Chancellor’s Office [Consultation Council Meeting](#) included an update on the Diversity, Equity, and Inclusion Integration Plan. The Plan includes equity in hiring processes guidance, DEI Awareness Month toolkit, a DEI letter on Board Resolutions, professional development opportunities, partner associations, and integration of DEI in BOG Advocacy Day and system budget priorities.
4. The Chancellor’s Office issued a Memo, [Final Extension of COVID-19 Emergency Conditions Protections for Apportionment Calculations, Fiscal Year 2021-22](#), which extends emergency conditions protections for the 2021-22 fiscal year. Even though there are high hopes to recovery enrollment, it’s nice to have a security blanket for the FTES part of the SCFF. We still need strong efforts to reconnect with students and support them on their pathways along with ensuring effective outreach to provide financial aid for students. This is our number one challenge in returning. Students can come back to campus, but many will be behind in their educational pathways and have many needs to reengage successfully.
5. Final [HEERF III Regulations](#) issued by the US Department of Education were reviewed by Cabinet.
6. Mt. SAC will be partnering with [Jovenes](#) for the management and operation of some wrap around services for our homeless and housing insecure students. Student Services Dean Koji Uesugi has worked on funding for this program which will be supported with CARES funding for this agreement. Cabinet approved moving forward with this project.
7. Abe reported on the work group looking at employee ID badges. The badges will have photos, which will be prioritized for permanent staff. Non-permanent ID cards will be issued with no photo. IDs will be issued upon request of the employee and will be processed in HR. The group is working on a distribution plan.
8. Yen reported that the Mascot task force work is continuing. A community survey will be sent out; distribution will be soon.

9. Yen reported that there is a work group looking at some ground breaking and ribbon cutting ceremonies on Commencement day, with some additional in July and August.
10. Cabinet approved the following positions to proceed with recruitment:
 - Media Production Specialist (Retirement of William Smith). Morris to process the [Request to Fill](#).
 - Director, Research and Institutional Effectiveness (Retirement of Barbara McNeice-Stallard). Kelly to process the [Request to Fill](#).
11. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Administrative Specialist II \(Learning Assistance\)](#)
 - [Administrative Specialist III \(SCE/Off Campus High School\)](#)
 - [Coordinator, Project Program \(Off Campus High School\)](#)
 - [Electrician](#)
 - [Project Program Specialist \(Dual Enrollment\)](#)
 - [Temporary Special Project Manager \(Basic Needs\)](#)
 - [Temporary Special Project Coordinator \(Reconnect and Reengage\)](#)
12. Kevin reported:
 - We will be participating in the Federal Pharmacy Partnership Program to distribute the COVID-19 vaccine..
 - Last year, a temporary change to AP 6330 on purchasing allowed items under \$500 to be shipped directly to employees' homes. Fiscal is looking to end this temporary change on June 30. Information will be sent out to employees notifying them.
 - Fiscal has been working on an update to the budgeting process for College [operational change budget requests](#). Similar to the NRA or Rate Driven Increase process. Would be submitted during Status Quo budget process in March/April.
13. Abe reported:
 - HR is looking at faculty hiring information, in particular, at for system-wide data for faculty searches.
14. Audrey reported:
 - A successful SEEC Equity Summit was held with about 180 attendees. That alone shows interest in those who want to know more and want to participate. Breakout groups had facilitators and their notes are coming in.
 - She is working on some changes in structure with some Temporary Special Project Administrator positions.
15. Kelly reported:
 - A few recruitments are wrapping up for faculty positions and Associate Vice President of Instruction.
 - Strategic planning goals will be coming from the Institutional Effectiveness Committee to Cabinet for review. The goals will be different than from prior strategic plans in that they are based on integrating program and committee goals to the college strategic plan goals. The goals will also be mapped to those in the 2018 Educational and Facilities Master Plan.
 - Jeanne Marie Velickovic has accepted a Dean position in San Mateo. This will be a big loss for us.
 - There will be a retirement celebration for Barbara McNeice-Stallard soon.
16. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)
 - a. Multiple Measures Placement Workgroup (George, and Team, TBD)
 - b. Student Centered Funding Formula—Continued Follow Up
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 7/27)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 6/22)
 - c. Zoom recording/digital retention (Abe and Workgroup, 6/1)
 - d. Employee ID badge process (Abe, 5/18)

e. AB30 (Dual Enrollment, A&R, and IT, 7/6)

17. Quarterly Reports to Cabinet

- a. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris and Doug, 6/15)
- b. Limiting Short-term Hourly and Professional Experts and Managing Overtime (Abe and Alexis, 6/15)
- c. Emergency Response Plan Quarterly Report (Duetta, 7/13)
- d. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, and Kevin, 6/15)
- e. Faculty Position Control Quarterly Report (**Rosa, 5/25**)
- f. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 6/1)
- g. IT Projects Quarterly Report (Anthony, 6/8)
- h. Grants Quarterly Update (Adrienne, 7/13)
- i. Dual Enrollment at Local High Schools Quarterly Report (**Michelle, Joel, Marlyn, and Lina, 5/25**)
- j. International Student Quarterly Report (George, 6/22)
- k. Academic Support Coordination Project Quarterly Report (Madelyn and Meghan, 8/3)
- l. Title V Quarterly Report (Lianne and Lisa, 7/20)
- m. Guided Pathways Reporting (Michelle, Shiloh, and Sarah, 7/27)