



**March 30, 2021**

Madelyn Arballo sat in for Irene Malmgren

Cabinet will be on hiatus next week

1. Cabinet reviewed and commented on the following information item:
  - a. The [Vacant Positions Under Active Search Log](#) was reviewed.
2. The 2021 San Gabriel Valley Economic Summit 2021 was titled "[A Shot in the Arm.](#)" A presentation by Cal Poly Pomona Economics Professor Robert Kleinhenz shows that the downturn we experienced was not a recession, it was just a two-quarter downturn in mid-2020. By the third quarter of 2020, we were in recovery. The recovery is pretty solid economically. We will see evidence of that recovery in the Department of Finance cash flow item a little lower on the agenda. While economic recovery is underway, job recovery is much slower—typical for all economic downturns. Although the National unemployment rate has improved (currently at 7%), California is at 9% and, more specifically, Los Angeles at 10.7%, are well above this rate. Orange County beats the state unemployment rate at just 7%. What is not a surprise is that unemployment has hardest hit the sectors that have in-person customer service like hospitality, tourism, entertainment, restaurants and bars, retail clothing shops, and personal care/salons. The projections are that, like in most downturns, unemployment is the last of the economic indicators to recover. With LA in a deeper hole and much more dependent on in-person services, unemployment recovery is much likely to be longer, as much as 3 years. This will be tough on our communities, students, and their families.
3. In an article from EdSource, [California lags behind most states in offering fully in-person instruction, new data shows](#), new data shows much of the K-12s in the State are still mostly distance learning. While not the highest, California has 82% of K-12 schools not fully open to in-person instruction. We were the first to lock down and most likely one of the last to unlock K-12 fully to in-person instruction.
4. An article from School Services of California, [DOF Releases March Finance Bulletin](#), discusses the "robust revenues" that the State's general fund is enjoying. This is good news for Mt. SAC as State revenues are outperforming their initial projections, with revenues, revenue collections, and taxes seeing much higher returns than forecasted. The California economy is doing much better than expected in recovery which means that there is much more State budget revenue according to the DOF than they originally projected. The next big economic marker will be in May 2021 when final tax payments are due for the 2020 tax year.
5. Governor Newsom's announcement: [State Expands Vaccine Eligibility to 50+ Californians Starting April 1 and All Individuals 16+ on April 15 Based on Expected Supply Increases](#) is good news for all Californians. There are a lot of projections that the vaccine distribution is going to jump very soon. Mt. SAC is well-positioned with our recent CalVax approval to serve as a vaccine distribution center. Morris reports that we have locked in a date for April 8 for our first vaccine clinic with East San Gabriel Valley Community Health Center. When we are allocated vaccines through the State system, we will be able to expand the opportunities.

6. The [American Rescue Plan Act \(ARPA\)](#) was signed into law by President Biden. While regulations on this law are still forthcoming, it provides a 100% COBRA subsidy for up to six months for those workers who have lost their employer health coverage because of an involuntary termination or reduction of hours brought on by the pandemic. There are eligibility requirements and Mt. SAC currently has 5 eligible.
7. [Higher Education Emergency Relief Fund \(HEERF I, II, and III\) Lost Revenue Frequently Asked Questions](#) has some interesting topics about what lost revenue the HEERF funds could be used by Mt. SAC for backfill. A surprising inclusion was our auxiliary bookstore. Morris notes that our bookstore is an auxiliary 503(c) entity, which makes them a separate organization for HEERF funds. However, they will be applying for their own HEERF funding. Morris and Rosa are checking into these lost revenue sources.
8. The California Student Aid Commission sent a [letter of support](#) to Congress advocating for the national push to double the student financial aid Pell grant amount. President Biden continues to talk about free community college, so the improvement of Pell grants may get some momentum.
9. An article from Student Services of California, [Legislation Expands COVID-19 Paid Sick Leave](#), confirm that Governor Newsom signed into law SB95, which allocates state funds to expand the President Trump Families First Coronavirus Response Act (FFCRA) which expired in December 2020. This law creates a statewide policy that employees have access to supplemental sick leave for those who are affected by COVID-19. We have had this in place and have continued to provide this leave to our employees. There are qualifications to use the leave and employees are entitled up to 80 hours of qualified COVID leave.
10. Cal Poly's [Maximizing Engineering Potential \(MEP\)](#) program is an enrichment cohort-based learning community. It utilizes supplemental instruction wrap-around support to improve the course success and graduation rates for engineering and physics majors at Cal Poly. This program is similar to the community college MESA program. We are working on a proposal to participate in MESA and, if we're able to bring MESA back to Mt. SAC, it will be a very good pipeline to the Cal Poly MEP Program.
11. As part of the State's 2021 Immediate Action Budget Package, Mt. SAC is receiving \$57,548 as [CalFresh Outreach allocations](#). However, that dollar amount to Mt. SAC will cover only about 1.5 of our food pantries. For all the talk from the legislature and governors about basic needs, there is not nearly enough planning and funding. The State efforts continues to be pieced together with one-time funding, which is disappointing.
12. The Chancellor's Office issued a Memo on [2021 Immediate Action Budget Package – Emergency Financial Assistance to Low-Income Community College Students, CalFresh Outreach and Student Retention & Enrollment](#), which provides guidance about the 2021 Immediate Action Budget Package ([Senate Bill 85](#)), which includes information on 1) emergency financial assistance to low-income community college students; 2) CalFresh Outreach; and 3) Student Retention and Enrollment Outreach.
13. The Chancellor's Office issued a Memo on [Equitable Placement \(AB705\) ESL Adoption Plan Submission](#) that provides details on how to submit AB705 ESL adoption plans, which have been extended to July 1, 2021.
14. As another part of the 2021 Immediate Action Budget Packet, the [Emergency Financial Assistance Allocation](#) provides Mt. SAC with a little over \$2.5M in emergency financial assistance allocations, which will go quickly. It's strongly encouraged for early expenditure of the funds.

15. Cabinet reviewed a recommendation from the Reclassification Committee for an Administrative Specialist III. Cabinet asked for additional information on this recommendation. Abe to provide some background on college-wide information.
16. Cabinet reviewed the newest [prioritization list from Instruction](#). There are six programs requesting return to campus during the second eight weeks. Discussion has been focused on the number of students in each class and appropriate use of PPE. The programs are creating the safety plans now.
17. Cabinet reviewed an update draft memo on the [DEIJ \(Diversity, Equity, Inclusion, and Justice\) Plan of Action](#), which includes an update on the President's Student Education for Equity Challenge ([SEEC](#)). There has been some behind-the-scenes work on moving this initiative forward. The El Centro and the Black/African America centers are moving forward and Bill and Audrey will be touring the spaces on campus soon. Beyond academic and cohort support, these groups will bring cultural awareness, advocacy, and identity to these two areas. Audrey shared a [draft schedule for SEEC advancement](#). This is an ambitious schedule, but it is important to move us as a campus community.
18. Audrey provided an update on Commencement planning. There is momentum to move forward with an in-person commencement Friday, June 11 at the new Stadium. The continual move to lower COVID blueprint tiers, soon from Red to Orange, is making this a possibility. We are estimating approximately 700 graduates. To streamline the event, there will be no live music, speeches will be curtailed, and there will be no Alumnus of the Year speaker. There was discussion about parking and construction at the Stadium site, but Facilities Planning and Management will coordinate so that construction isn't an issue for participants. There was discussion about how to get participants from Lot M to the Stadium. Jill will follow up with the Fairplex on their large open air shuttles. Planning is continuing to move forward and we have a hopeful outlook.
19. Yen Mai is leading a Mascot Advisory Task Force, and a recent recommendation is to move forward to select a new mascot that might better represent the College than our current Joe Mountie. Members of this task force are also exploring the moniker of "Mountie."
20. Cabinet was joined by Bill Lambert, Executive Director for the Mt. SAC Foundation and Marisa Fierro, Director, Alumni Relations, for a presentation on [building naming opportunities](#). The formula used for determining thresholds for naming is 15% of the cost of construction, then it's a negotiating process from there. These gifts are used to create program endowments to support the programs in Athletics, except for the Heritage Hall gifts, as that space required some fundraising dollars to be constructed. Cabinet reviewed the recommendations from the Athletics Advancement Committee, and approved the following recommendations to be forwarded to the Board for their approval:
  - Naming spaces in Athletics Complex East:
    - Athletics Museum in Heritage Hall, \$100,000
    - Multi-Purpose Room in Heritage Hall, \$100,000
    - Courtyard outside of Heritage Hall, \$35,000
    - Timing Booth at the Stadium, \$12,500
    - History of the Running Shoe Display in Heritage Hall, \$25,000
    - Sign at the entrance of Legacy Park, \$12,500
    - Women's Locker Room at the Stadium, \$15,000

21. Cabinet approved the [Request to Fill Log](#) for the following positions:

- [Business Analyst \(Student Services\)](#)
- [Computer Facilities Assistant](#)
- [Coordinator, Help Desk](#)
- [Data Engineer](#)
- [Help Desk Support Technician](#)

22. Morris reported:

- We are starting to get request for external events. We are working on updating forms with temporary addendum so the outside agency is acknowledging they have to follow whatever the County guidance is and that they are accepting responsibility for the event. Also, we're aware to not overwhelm ourselves. Brea Aquatics has requested to return. They fall within the guidelines for restrictions and we will be approving them as a trial event. Guidance is quit confusing as we're following the IHE guidance, which can be different than other guidance.

23. Abe reported:

- He participated in the Silence is Violence webinar with APAHE with over 1100 participants.

24. Audrey reported:

- She presented a [Reconnect and Reengage proposal](#) for students. Her team is using a Promise Plus model for the program, which includes took kits, book vouchers, and food cards.
- The Student Services retreat was last week and went well, with sessions on self-care, silver linings, and synergy.

25. Madelyn reported:

- School of Continuing Education had had recent discussions with Facilities Planning and Management about the SCE village. It's great to see the architects looking at student trends when designing spaces.

26. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Distribution of ID badges to employees (Abe, 4/13)
- b. Multiple Measures Placement Workgroup (George, and Team, TBD)
- c. Student Centered Funding Formula—Continued Follow Up
  1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 4/27)
  2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 6/22)
- d. Zoom recording/digital retention (Abe and Workgroup, 4/13)
- e. Employee ID badge process (Abe, 4/13)
- f. AB30 (Dual Enrollment, A&R, and IT, 5/18)

27. Quarterly Reports to Cabinet

- a. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris and Doug, 6/15)
- b. Limiting Short-term Hourly and Professional Experts and Managing Overtime (Abe and Alexis, 6/15)
- c. Emergency Response Plan Quarterly Report (Duetta, 4/13)
- d. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, and Kevin, 6/15)
- e. Faculty Position Control Quarterly Report (Rosa, 5/11)
- f. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 6/1)
- g. IT Projects Quarterly Report (Anthony, 6/8)
- h. Grants Quarterly Update (Adrienne, 4/13)
- i. Dual Enrollment at Local High Schools Quarterly Report (Michelle, Joel, Marlyn, and Lina, 5/25)
- j. International Student Quarterly Report (George, 6/22)
- k. Academic Support Coordination Project Quarterly Report (Madelyn and Meghan, 4/20)
- l. Title V Quarterly Report (Lianne and Lisa, 4/20)
- m. Guided Pathways Reporting (Michelle, Shiloh, and Sarah, 4/27)