EAB/Navigate

President's Cabinet
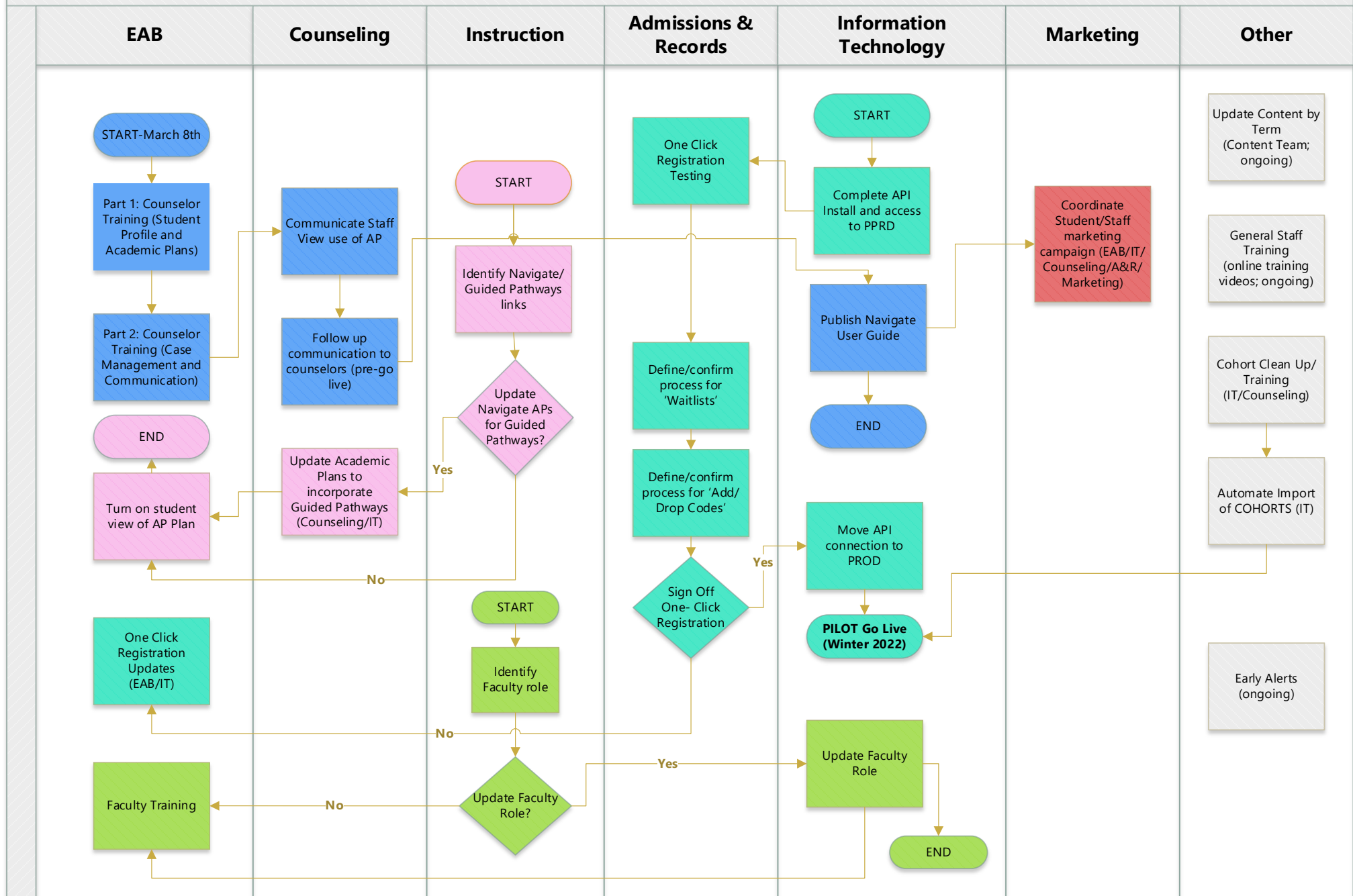
March 23, 2021

MT. SAC
Mt. San Antonio College

Agenda – Topics

1. EAB/Navigate – Project Timeline (Monica)

2. "Training the Trainers" – March 8 Training Update (Francisco, Caron)

3. Academic Planner (Francisco)

4. One-Click Registration (George)

5. Early Alert (Francisco, Lance)

6. Access – Instructional Faculty, Staff, Managers (Francisco, Monica)

7. Case-load/Management (George, Francisco, Monica, Caron)

8. Implementation Date(s) Timeline (Francisco, George, Monica)

EAB NAVIGATE PROJECT TIMELINE

EAB	Counseling	Instruction	Admissions & Records	Information Technology	Marketing	Other

EAB
- START-March 8th
- Part 1: Counselor Training (Student Profile and Academic Plans)
- Part 2: Counselor Training (Case Management and Communication)
- END
- Turn on student view of AP Plan
- One Click Registration Updates (EAB/IT)
- Faculty Training

Counseling
- Communicate Staff View use of AP
- Follow up communication to counselors (pre-go live)
- Update Academic Plans to incorporate Guided Pathways (Counseling/IT)

Instruction
- START
- Identify Navigate/Guided Pathways links
- Update Navigate APs for Guided Pathways? — Yes / No
- START
- Identify Faculty role
- Update Faculty Role? — Yes / No

Admissions & Records
- One Click Registration Testing
- Define/confirm process for 'Waitlists'
- Define/confirm process for 'Add/Drop Codes'
- Sign Off One- Click Registration — Yes

Information Technology
- START
- Complete API Install and access to PPRD
- Publish Navigate User Guide
- END
- Move API connection to PROD
- **PILOT Go Live (Winter 2022)**
- Update Faculty Role
- END

Marketing
- Coordinate Student/Staff marketing campaign (EAB/IT/Counseling/A&R/Marketing)

Other
- Update Content by Term (Content Team; ongoing)
- General Staff Training (online training videos; ongoing)
- Cohort Clean Up/ Training (IT/Counseling)
- Automate Import of COHORTS (IT)
- Early Alerts (ongoing)

Training the Trainers – Explorer & Academic Planner

Student Services:

- March 8 – Basic Training 101

- Early April – Advanced Training (Communication, Caseload Monitoring, and Advanced Search)

- Trainers will provide training in their Departments and Special Programs

Instruction:

- April/May – Provide Basic and Advanced Training

- Trainers will provide training in their Divisions and Departments

Academic Planner

- It is available to view and review

- Reexamining all options available:

    > Catalog

    > Guided Pathways

- Expansion on the AP Engagement Team

One-Click Registration

- Final registration scenarios testing delayed due to PPRD database issues.

- Outstanding test scenarios include:

  > EAB Waitlist functionality vs. current utilization

  > EAB Drop code tracking vs. current utilization

  > EAB Add code functionality vs. current utilization

Early Alert

- What are the type of Alerts:

    > General Alerts

    > Course-based Alerts

- Design with Faculty at the Forefront

- Six Roles for Faculty Student Success

    > Addressing Curricular barriers to completion (reading, writing, textbooks)

    > Redesigning academic policies (prereqs, coreqs, advisories)

    > Evolving academic counseling models (GPS included)

    > Students dealing with extra challenges (food, housing insecurities, gender, mental health, tech and wi-fi access)

    > Enhance the learning experience (culturally relevant assignments, inclusive activities)

    > Flagging signs of student risk (when students struggle)

    > Mentoring at-risk student groups (referring to immediate support – student mentors, Canvas mentors, special programs)

- "Air Traffic Controller" – Business Analyst

Access – Faculty, Staff, and Managers

- Instructional Faculty:

  > Student Academic Profile

- Staff – Administrative support, Specialist, Ed Advisors, Hourly employees:

  > Based on Banner access and structure

- Managers – Director, Associate Deans, and Deans:

  > Based on Banner access and structure

Case-load/Management

- Reevaluating our Banner Entry:

    > Cohort Codes

    > Attributes

    > Banner Forms

- Clean up our Banner entries

- Training to standardize and have consistency among case-loads

Implementation – GO LIVE!

- Winter 2022

- What does that mean?

    > Communication: Will begin September 2021

    > Update: Explorer and Academic Planner pages through November 2021

    > Inform & Train: Staff, Faculty, and Managers through November 2021

    > Registration: Ready for November 2021 Winter Registration

Thank you!!!

- Q and A

- Final Thoughts