



**MT. SAN ANTONIO COLLEGE  
PRESIDENT'S CABINET REVIEW OF  
REQUESTS TO FILL  
3/30/2021**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Business Analyst	Information Technology	1.0	12	New	×		
Computer Facilities Assistant	Information Technology	.47	12	Ken Kawaguchi	×		
Coordinator, Help Desk	Information Technology	1.0	12	Jackie Grier	×		
Data Engineer	Information Technology	1.0	12	New	×		
Help Desk Support Technician	Information Technology	1.0	12	Marina Alkasas	×		

*William J. Scroggins*  
Reviewed by Dr. Scroggins

March 30, 2021  
Date

**\*\* Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.