



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
3/9/2021**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Custodian I	Facilities Planning & Management – Custodial Department	0.475	12	Gustavo Acero	×		
Director, Purchasing, Printing & Mail Services	Fiscal Services	1.0	12	Teresa Patterson	×		
Financial Aid Specialist – Community Engagement	Financial Aid	1.0	12	Erica Morales	×		
Fiscal Technician I	Fiscal Services – Cashiers Office	1.0	12	Judy Kim	×		
Library Technician	Library	.475	10	Suzanne Maguire	×		
Special Projects Director – Sustainability	Facilities Planning & Management	1.00	12	New	×		


March 9, 2021
 Reviewed by Dr. Scroggins Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.