



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
3/23/2021**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Administrative Specialist I	ESL	47.5	12	Monica Juarez	×		
Assistant Director, Maintenance & Operations	Facilities Planning & Management	1.00	12	New	×		
Associate Vice President, Instruction	Instruction	1.00	12	Joumana McGowan	×		
Equipment Assistant – HVAC	Air Conditioning and Welding Technology	47.5	12	Nicholas Smith	×		
Fiscal Specialist I	Fiscal Services	1.00	12	Kasteel Gumban	×		
Lead Carpenter	Facilities Planning & Management	1.00	12	Richard Warrenaar	×		
Manager Grounds	Grounds & Landscaping Services	1.00	12	Rubin Avila	×		
Program Account Specialist	School of Continuing Education	1.0	12	Sharon DeLaby	×		

William J. Scroggins
Reviewed by Dr. Scroggins

March 23, 2021
Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.