



February 9, 2021

1. Cabinet reviewed and commented on the following information items:
 - a. In an article from Inside Higher Ed, [Biden's Higher Ed Team Takes Shape](#), the Biden administration has begun the search for higher education positions in his Department of Education. The first two people picked were from K-12, but next will be filling out the top higher education position. The people selected thus far are competent at the State level, but do not have much national recognition—certainly no relationships with our community college organizations yet. Stay tuned.
 - b. An article in the Daily Bulletin, [Cal Poly Pomona's coronavirus vaccination site could inoculate up to 10,000 a day](#), announces the mass vaccination site at our neighbor college. The site is in partnership with Kaiser Permanente and could handle up to 10,000 people per day. The walk-up vaccination site located in parking structure 2 will have 16 check-in stations and four pods, with a total of 48 vaccination stations. This is a definite advantage to us and to the area.
 - c. Trustee Judy Chen Haggerty shared the [Community College Facts & Stats sheet](#).
 - d. The [Vacant Positions Under Active Search Log](#) was reviewed.
2. The Chancellor's Office issued a Memo, [Equitable Placement \(AB705\) ESL Adoption Plan Submission](#), which attempts to provide information on how to submit your AB 705 adoption plan. What a confusing document! However, we think we know what needs to be done. This is a very long process and most colleges will not have the resources to be able to fill out such a comprehensive report and get it in on time. We are a lot more organized about our ESL program than other colleges. We have a work group that will come together to provide the information. Cabinet discussed getting more AMLA faculty involved so they can better understand what is required for AB705 placement. Although, the definitions of guided placement and self-placement continue to be changed by the Chancellor's Office and continue to be confusing and conflicting.
3. The Chancellor's Office issued a Memo, [Extension of Executive Order 2020-12: Temporary Suspension of Various Specified Grade-Related Regulations Due to the COVID-19 State of Emergency](#), which implements the Chancellor's [Executive Order 2021-01](#). This information looks consistent with the memo that will be going out from AMAC to the Deans.
4. The American Association of Community Colleges published its [Community College Federal Legislative Priorities](#). This group is a national trustee association, and the document is a community college joint Federal priority list. There is a lot potential for advocating for community colleges at the Federal level. President Biden's interest in free community college tuition, the role of community colleges in economic recovery, Pell grants, financial aid, and immigrant status should be an interesting year for our voice in Washington DC. We will need some time for the new administration to get their feet on the ground regarding education policy, and there is uncertainty about how much new or revised education policy is going to be on the front burner.
5. In an article by EdSource, [Newsom's proposal would create "dual admission" program for community college transfer students](#), Governor Newsom proposes a model for transfer that has many advantages. Students who qualify for admission to UC or CSU could elect to be "dual admission" to a neighboring community college for the major of their choice. The UC/CSU with the CCC would provide an education

plan of specific courses which, if completed, would guarantee transfer to that UC/CSU campus of the student's choice. This proposal certainly has our support.

6. A Memo from the Chancellor of the California State University system regarding [Summary of campus input on the proposed revisions to the policy on CSU GE Breadth \(formerly EO 1100-Revised\)](#) provides a summary of internal conversations about Cal States lower division requirement for ethnic studies. The summary discusses several internal disputes about CSU implementation of this legislation.
7. Morris provided an [update on the Vaccine Subgroup](#), which is similar to the last update. The County has declined to add new smaller vaccination PODs (such as Mt. SAC would be). Their guidance is for Mt SAC to develop partnerships with local K-12 districts who will need their employees to be vaccinated. This would make a stronger case for Mt. SAC to become a future vaccination site. There was also discussion emphasizing to our employees that they need to get vaccinated; employees should not wait until education workers are in the priority group. As reported in the news, LA County continues to struggle at getting a sufficient supply of vaccine. Morris met with Mt. SAC's allied health programs, and they are going through the same process with their students.
8. Joe Jennum has provided an update on [Spring II Athletics Return to Campus](#), which plans for athletic conditioning and Spring II sports level team training. These plans follow County, State, and national guidelines. The individual plans have been received by Risk Management, but are not yet reviewed by the RTC Workgroup. Additionally, site issues have not been looked at by the RTC Workgroup, but will be on the next agenda for discussion. Cabinet is supportive of athletic conditioning classes and team training moving forward if the plans pass review. The team training has a little more challenge from a contact standpoint, but as long as the plans are in place and approved, that training may move forward. Testing students for COVID-19 is unique in bringing back Athletics. Morris notes we have a contract with a Pomona clinic to do testing while we scale up. Bill notes a February 26 decision point with the South Coast Conference to opt in or opt out of Spring athletic training. The CEO group was pretty clear to opt out of Spring II sports. Each college can do what they want, but it doesn't look like there's going to be any kind of League sanctioned competition in the Spring. These plans will trigger the need for classified staff needed to support athletic training, a topic which needs to be discussed.
9. Cabinet was joined by George Bradshaw, Dean of Enrollment Management; Rosa Royce, Chief Compliance and College Budget Officer; Michelle Sampat, Associate Dean of Instructional Services; Madelyn Arballo, Associate Vice President of School of Continuing Education; Francisco Dorame, Dean of Counseling; Jenny Phu, Acting Director of Financial Aid; Antonio Bangloy, Director of Enterprise Application Systems; and Daniel Berumen, Senior Research Analyst to discuss the proposed SCFF+320 Work Group. The charge to this group is to realize that our budget planning is no longer based just on enrollment. In implementation of the Student Centered Funding Formula, we need to look not only at the 320 report on enrollment, we also need to look at data on financial aid and student completion metrics. As a college, we are ready to do that analysis and forecasting because the team in this room has the expertise and teamwork to get it done. This will enable us to integrate the DVGG supplemental metrics—financial aid based with other qualifications—and the success and completion metrics—from degree and certificate completion to college level Math and English completion—into our overall 320+SCFF planning. We're at the point where we have enough resources and the State has settled in on the metrics for the SCFF, at least for the next few years, so now we'd like to now use the talent to be able to expand the 320 group to include additional benchmarks that fit better with enrollment and completion management. We have tools that can help us accomplish this. Cabinet is impressed with the work that was done on Rosa's projections, Daniel's summary and metrics, and in the Power Bi work that has been

completed. We need this group to assemble a system that lets us make projections and assessments at key decision points in the year. This will be a bit of a challenge and there may need to be resources provided in technology and staffing.

10. Cabinet approved the following positions to proceed with recruitment:

- Financial Aid Specialist, Community Engagement (Resignation of Erica Morales, previously frosted). Audrey to process the [Request to Fill](#).
- Special Project Director, Sustainability (New). Morris to process the [Request to Fill](#).
- Information Support Technician (Retirement of Ian Francisco). Morris to process the [Request to Fill](#).

11. Morris reported:

- The Federal COVID relief CRRSSA Funds have criteria that are somewhat different than CARES Act funding, and we are anticipating questions on use of CRRSSA especially regarding defraying expenses related to coronavirus. Potentially that means the dollars that we have continued to spend related to staff hazard pay.

12. Abe reported:

- He has made a couple of presentations to statewide HR groups of emerging leaders in growing future Chief Human Resources Officers.
- He will be speaking on ACCCA 101 program, as well as on mentorship.
- There have been positive meetings with CSEA 651 regarding COVID negotiations.

13. Audrey reported:

- The EAB Navigate Program has submitted a [staffing proposal](#) for their program. Included is a Project/Program Coordinator – EAB Navigate (new position, SEAP carryover funds); Project/Program Coordinator – Reconnect and Reengage (new position, funding from State Block Grant until '22 and then to use funding from Educational Advisor frosted position), and Associate Dean, Student Engagement (using funding from Director, Assessment vacant position and SEAP).
- [Student Equity Annual Report and Outcomes Overview](#) has been completed.
- [AB705 Summary of Validation of Practices Data Submission](#) was completed.
- We are submitting a letter of interest for a MESA grant ([Math Engineering and Science Achievement](#)) to supplement what we're already doing in STEM development.
- The virtual Minority Mail Initiative retreat planned next week.

14. Irene reported:

- An email will be going out for Strategic Plans on departmental plans.
- Accreditation training is beginning. The ACCJC just announced their spring webinar committee.
- The AVP and Research job descriptions are completed and will be moving forward.

15. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Multiple Measures Placement Workgroup (George, and Team, 2/23)
- b. Student Centered Funding Formula—Continued Follow Up
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 4/27)
 2. Auto Award/Near Completion (Audrey, George, Francisco, and Dale, 3/9)
 3. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 2/23)
- c. Zoom recording/digital retention (Abe and Workgroup, 3/9)
- d. AB30 (Dual Enrollment, A&R, and IT, 3/2)

16. Quarterly Reports to Cabinet

- a. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris and Doug, 3/16)
- b. Limiting Short-term Hourly and Professional Experts and Managing Overtime (Abe and Alexis, 3/16)

- c. Emergency Response Plan Quarterly Report (Duetta, 4/13)
- d. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, and Kevin, 3/16)
- e. Faculty Position Control Quarterly Report (Rosa, 4/4)
- f. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 3/2)
- g. IT Projects Quarterly Report (Dale, 3/9)
- h. Grants Quarterly Update (Adrienne, 4/13)
- i. Dual Enrollment at Local High Schools Quarterly Report (Michelle, Joel, Marlyn, and Lina, 2/23)
- j. International Student Quarterly Report (George, 3/9)
- k. Academic Support Coordination Project Quarterly Report (Madelyn and Meghan, 4/20)
- l. Title V Quarterly Report (Lianne and Lisa, 4/20)
- m. Guided Pathways Reporting (Michelle, Shiloh, and Sarah, 4/27)