

IMMEDIATE NEED REQUEST

2020-21

APPROVED
President's Cabinet
February 2, 2021

William J. Smoggin



Requested by: Human Resources		
		Date to VP: 2/2/2021
Location	(Fill-in)	Reviewed By (Signature):
Department or Unit:	Human Resources	
		Date to Cabinet: 2/2/21
Division:		Outcome:
Vice President:	Abe Ali	

Budget Request(s)		Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)			Amount	One-time	Ongoing	Approved
1.	Legal Services	The use of legal services has abnormally increased due to cases where the involved parties have secured legal representation or where a third-party is necessary due to conflict of interest. \$77,200 of our funding this fiscal year (2020-21) was spent on one case. HR received a total of \$100,000 (including immediate needs monies) for legal expenses this fiscal year. We have exhausted our legal funds and with the current invoices to be paid we are negative. There are currently three on-going cases.	50,000.00	X		
	Account Number(s):	XXXXXX-900300-571000-673000				
2.						
	Account Number(s):					
3.						
	Account Number(s):					

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.