

IMMEDIATE NEEDS REQUEST

2020-2021 (Ongoing)

Requested by: (Unit, Department, Division or Vice President)		Police & Campus Safety Department		
		Date to VP: 2/8/2021		
Location	(Fill-in)	Reviewed By (Signature):		
Department or Unit:	Police/Campus Safety	M. Williams M		
		Date to Cabinet:		
Division:	Administrative Services			
		Outcome:		
Vice President:	Mr. Morris Rodrigue			
Budget Request(s)	Justification for Request(s)	Funds Requested **		
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing
Ven Tek International	Ven Tek International is the vendor that operates the parking permit dispensers throughout the campus, which allows for credit and debit card purchases. Currently, the college operates eight (8) pay machines campus wide. However, in the Fall 2021 Semester twelve (12) additional pay machines will become operational; with seven (7) coming on line in Parking Structure R and five (5) machines serving Parking Structure S. The current invoice reflects a single user credential fee of \$495.00. The annual server hosting fee is \$540.00 per machine and the per machine transaction fee is \$240.00. These costs will continue to be incurred by the college on an ongoing basis and the funds needed to support this essential service are not available within the Department's budget.	\$6,735.00		\$6,735.00
Account Number(s):	11000-631000-584000-695000			

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.

VENTEK

Mt. San Antonio Collge
VenTek Recurring fee schedule as of 1/12/21

Customer	NextBill	Freq	StockCode	StockDesc	Qty	Price	Total	Tax	LineComment
MT.SANANTONIO	03/01/2021	A	59-001-01	CCU SERVER HOSTING	8	\$ 540.00	\$4,320.00	N	Period: 3/1/21-2/28/22
MT.SANANTONIO	03/01/2021	A	00-102-00	VENVUE SINGLE USER CREDENTIAL	1	\$ 495.00	\$ 495.00	N	Period: 3/1/21-2/28/22
MT.SANANTONIO	03/01/2021	A	59-022-01	PER MACHINE ANNUAL FEE-	8	\$ 240.00	\$1,920.00	N	Period: 3/1/21-2/28/22
				Total			\$6,735.00		

NOTE: Subject to change if machines or features are added

Signature: Michael Williams
Michael Williams (Feb 8, 2021 16:29 PST)

Email: mwilliams137@mtsac.edu