

ROOM UTILIZATION + CAP/LOAD WORKGROUP UPDATE

Updated: 10/07/2019

DATA COLLECTION + ANALYSIS:

Status:

- FPM and Technical Services have met with every division and have updated the 110 general lecture classroom information accordingly.

Lessons Learned:

- Tracking 100% online courses (consistently).
- Tracking work experience courses (consistently).
- Tracking courses entered in BANNER with location TBD.
- A formal method for tracking changes to room usage or priority does not currently exist.

Next Steps:

- Alma Strategies will revise the Fall 2018 Space Utilization Survey.
- FPM will complete the revised report/spreadsheet that benchmarks % WSCH per division.
- FPM and Technical Services will begin tracking and notating which classrooms and class labs have been furnished with permanent accessible student desks to assist ACCESS with accommodations management
- Ongoing coordination and development of processes to communicate changes in room use.

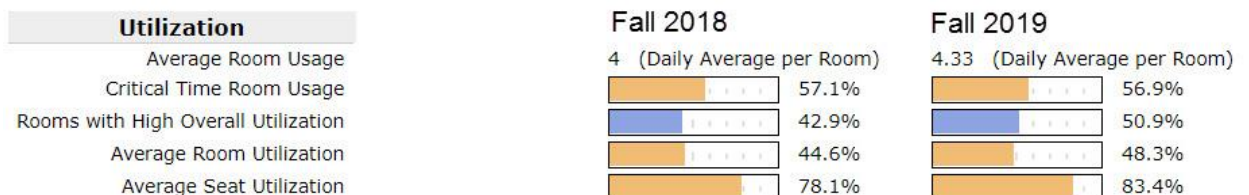
25LIVE IMPLEMENTATION:

X25 Presentation:

- Metrics
 - Scheduling Effectiveness
 - Inventory Fitness
 - Utilization
- Modeling (Scenarios)

Outcomes:

- Improvement of Utilization from Fall 2018 to Fall 2019
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- Analysis of Block Schedule (meeting patterns)
- Analysis of 21 Modulares (ALMA strategies)

Assignable Square Footage (ASF) and Estimated Classroom Capacity Load Ratios	
Estimated 2019 Space Inventory	173,011
2019 Capacity Load Ratio	128%
Demolish Modulares 21A-J	-10,742
Estimated Space Inventory	162,269
Capacity Load Ratio	120%
Cap Load Impact	-8%

Next Steps:

- Pilot 25Live optimizer with Humanities and Social Sciences (HSS) and NS (Natural Sciences) Divisions for spring term 2020.
- Integrate 25Live optimizer in Office of Instruction room scheduling practices.
- Work with Deans and Department Chairs to identify all spaces available for lecture classes.
 - Reexamine “Restricted Room” list.
 - Determine which other rooms (computer classrooms, etc.) are “lecture-friendly.”
- Develop and implement process for scheduling non-class events in 25Live instead of Banner.
- Ongoing review and modification of class scheduling processes.