



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
September 10, 2019**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Reason for Denial
Custodian	Custodial Services	1.00	12	Newly Funded Position	✓		
Custodian	Custodial Services	1.00	12	Newly Funded Position	✓		
Custodian	Custodial Services	1.00	12	Peter Tayag	✓		
Professor, ACCESS, Instructional Specialist – Math Emphasis	ACCESS	1.00	11	Bettina Lee	✓		

Brian Scroggins

Reviewed by Dr. Scroggins

9/10/19

Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.