

ADMINISTRATIVE SERVICES 2019-20 NEW RESOURCE ALLOCATION REQUESTS - PHASE 11

To Be Completed By Departments													
									Required If Budget Approved By President's Cabinet				
Priority	Division	Department- Org/Department's	Description	Justification of Need	One-time	Ongoing	Total Requested	PIE Page (s)	Account Number				
Number									Fund	Org	Acct	Prog	Actv
1	Administrative Services	Fiscal Services/Richard Lee	Retirement Specialist - 100%FTE (A-100) This position will perform tasks related to the billing, collection, and reconciliation of SISC health premiums for certain retirees with lifetime medical benefits. Additionally, the position will perform tasks related to reporting payroll data to CalPERS and CalSTRS. This position will also assist with providing retirement related information to current employees and retirees.	This position is needed to perform new tasks related to the billing, collection, and reconciliation of SISC health premiums for retirees with lifetime medical benefits who pay out of pocket for the coverage of a spouse, registered domestic partner, or dependent. SISC health insurance premiums will start being collected in December 2019 for the upcoming 2020 benefit year. There has long been a need to have a dedicated position to handle STRS and PERS reporting other than the Director, Payroll.		\$108,156	\$108,156	2019-20	11000	613000	211000	672000	2100
				TOTAL - Fiscal Services	\$0	\$108,156	\$108,156						

Approved in Cabinet 10/22/19 Bill Sign