



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
October 22, 2019**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Reason for Denial
Administrative Specialist I	Financial Aid	1.00	12	Christopher Padilla	✓		
Administrative Specialist II	Honors Program	0.65	11	Sue Ceja	✓		
Fiscal Specialist	Fiscal Services	1.00	12	Gabriela Sesma	✓		
IT Support Technician	Information Technology	1.00	12	Rowena Imes	✓		
Printing Services Technician	Fiscal Services	0.475	12	Daniel Hernandez	✓		


Reviewed by Dr. Scroggins

10/25/19
Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.