



MT. SAN ANTONIO COLLEGE **PRESIDENT'S CABINET REVIEW OF** **REQUESTS TO FILL** **January 28, 2020**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Reason for Denial
Administrative Specialist I	Natural Sciences Division	0.475	12	Ashley Marin	✓		
Administrative Specialist II	Academic Support & Achievement Center	1.00	12	Naomi Lopez	✓		
Administrative Specialist III	EOPS/CARE	1.00	12	Debbie Erickson	✓		
Administrative Specialist III	Promise + Plus Program	1.00	12	Newly Funded Position	✓		College Promise Funding
Applications Training Specialist	Information Technology	1.00	12	Evelyn Ojeda	✓		
Financial Aid Specialist	Financial Aid	1.00	12	Jessie Checkcinco	✓		
Lead Custodian	Custodial Services	1.00	12	Ron Moritz	✓		

Wm J. Scroggs
 Reviewed by Dr. Scroggs

1/28/20
 Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.