# **MEMORANDUM**

October 23, 2019 Via Email

TO: Chief Executive Officers
Chief Business Officers

Chief Information System Officers

**Chief Instructional Officers** 

Deans of Admissions and Records, Registrar

FROM: Frances Parmelee, Assistant Vice Chancellor

College Finance and Facilities Planning Division

RE: Legally Mandated Holidays for Fiscal Years 2019-20, 2020-21, 2021-22, and 2022-23

A list of the legally mandated academic holidays, as specified by Education Code section 79020, is attached for your convenience in establishing your future academic calendars for fiscal years 2019-20, 2020-21 and 2021-22, and 2022-23

In addition to the legally mandated holidays listed, a college may close on March 31, known as "Cesar Chavez Day," and the fourth Friday in September, known as "Native American Day," if the district's governing board district agrees to close the college for that purpose. When "Cesar Chavez Day" falls on a Saturday or Sunday, the agreed-upon college closure day shall occur on the preceding Friday or succeeding Monday, respectively. If "Cesar Chavez Day" happens to fall on a weekday, there is no flexibility to move the corresponding holiday observance. The district shall continue to maintain the minimum required 175 days of instruction. If the district does not close for "Cesar Chavez Day" or "Native American Day," appropriate observances should be held in commemoration.

Senate Bill 568 (Portantino, Chapter 648, Statutes of 2019) modified Education Code section 79020 adding an additional optional holiday for Glendale Community College. Effective January 1, 2020, Glendale Community College may close on April 24, known as "Armenian Genocide Remembrance Day", if the district's governing board agrees to close the college for that purpose.

Please contact Natalie Wagner, Specialist at (916) 327-1554 or e-mail at <a href="mailto:nwagner@cccco.edu">nwagner@cccco.edu</a> for holiday or academic calendar configuration questions.

Attachment

#### LEGALLY MANDATED ACADEMIC HOLIDAYS

Education Code section 79020 requires community colleges to be closed on the following holidays:

- New Year's Day (January 1)
- Dr. Martin Luther King, Jr. Day (third Monday in January)
- Lincoln Day (February 12)
- Washington Day (third Monday in February)
- Memorial Day (last Monday in May)
- Independence Day (July 4)
- Labor Day (first Monday in September)
- Veterans Day (November 11)
- Thanksgiving Day (date proclaimed by US President)
- Christmas Day (December 25)

Generally, if any of these dates falls on a Saturday or Sunday, the holiday is observed on the preceding Friday or Monday, respectively. However, Education Code section 79020 provides specific allowances for observance flexibility which is reflected in the following schedules for Veterans Day and Lincoln Day depending on the day of the week on which these holidays fall.

### Fiscal Year 2019-20

Date of Observance	Day of the Week	Holiday
July 4, 2019	Thursday	Independence Day
September 2, 2019	Monday	Labor Day
November 11, 2019	Monday	Veterans Day
November 28, 2019	Thursday	Thanksgiving Day
December 25, 2019	Wednesday	Christmas
January 1, 2020	Wednesday	New Year's Day
January 20, 2020	Monday	Dr. Martin Luther King, Jr. Day
	Friday, Monday, Wednesday, Friday	Lincoln Day
February 17, 2020	Monday	Washington Day
May 25, 2020	Monday	Memorial Day

### Fiscal Year 2020-21

Date of Observance	Day of the Week	Holiday
July 3, 2020	Friday	Independence Day (Observance)
September 7, 2020	Monday	Labor Day
November 9, 11, 13, 2020	Monday, Wednesday, Friday	Veterans Day
November 26, 2020	Thursday	Thanksgiving Day
December 25, 2020	Friday	Christmas
January 1, 2021	Friday	New Year's Day
January 18, 2021	Monday	Dr. Martin Luther King, Jr. Day
February 12, 2021	Friday	Lincoln Day
February 15, 2021	Monday	Washington Day
May 31, 2021	Monday	Memorial Day

### Fiscal Year 2021-22

Date of Observance	Day of the Week	Holiday
July 5, 2021	Monday	Independence Day (Observance)
September 6, 2021	Monday	Labor Day
November 11, 12, 2021	Thursday, Friday	Veterans Day
November 25, 2021	Thursday	Thanksgiving Day
December 24, 2021	Friday	Christmas (Observance)
December 31, 2021	Friday	New Year's Day (Observance)
January 17, 2022	Monday	Dr. Martin Luther King, Jr. Day
February 11, 18, 2022	Friday, Friday	Lincoln Day (Observance)
February 21, 2022	Monday	Washington Day
May 30, 2022	Monday	Memorial Day

## Fiscal Year 2022-23

Date of Observance	Day of the Week	Holiday
July 4, 2022	Monday	Independence Day (Observance)
September 5, 2022	Monday	Labor Day
November 11,2022	Friday	Veterans Day
November 24, 2022	Thursday	Thanksgiving Day
December 26, 2022	Monday	Christmas (Observance)
January 2, 2023	Monday	New Year's Day (Observance)
January 16, 2023	Monday	Dr. Martin Luther King, Jr. Day
February 10, 13, 14, 17, 2023	Friday, Monday, Tuesday, Friday	Lincoln Day
February 20, 2023	Monday	Washington Day
May 29, 2023	Monday	Memorial Day