IMMEDIATE NEED REQUEST

Approved in Cabinet 8/13/19
Bill Scroggins

2019-20

REQUESTING: (Unit, Department, Division or Vice President)

MT. SAC
Mt. San Antonio College

Location	(Fill-in)	Reviewed By (Signature):
Department or Unit:	Athletics	
Division:	Kinesiology, Athletics & Dance	**Joe Jennum**
Vice President:	Dr. Bill Scroggins	

Budget Request(s)	Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1. Funds to augment staff budgets for football team off campus during stadium construction	With the continued construction and progress in the stadium, our football team is being housed at Covina District Field off campus for our last season and post conference. The athletics staff supporitng the team is working what is essentially, 11+ away games. We are once again requesting an augmentation to our hourly accounts to offset these staff demands for this upcoming season.	$2,300.00	X		
Account Number(s):	11000-364000-232000-083550				
2. Funds to augment staff budgets for football team off campus during stadium construction	This is the overtime account for the full-time staff listed above.	$ 3,000.00	X		
Account Number(s):	11000-364000-236000-083550				
3. Increase to budget for ambulance service at home football games	We had previously used Cole-Shaefer services for ambulance but they recently went out of business. We have found another ambulance service with Care Ambulance Service but the costs have increased from $300 per game to $450 per game. We are asking for an increase to cover the costs of ambulance for regular season game as well as possible playoff games. This increase will be from $1800 to $3150.	1,350.00		X	
Account Number(s):	11000-364000-561000-083550				

** ***Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc.***
Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.

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