



**December 10, 2019**

**Doug Jensen sat in for Mike Gregoryk**

1. Cabinet reviewed and commented on the following information items:
  - a. The Chancellor's Office has published, "MakerSpace Impact—Implementation Strategies & Stories of Transformation" ([attached](#)). The report shares case studies of MakerSpace implementation at ten community colleges and also features commentary by nine students on their experiences in MakerSpace programs.
  - b. Sodexo has published its final exam food services hours ([attached](#)). Cabinet felt that making this truncated schedule based on a typical semester usage neglects the importance of serving students during final exams.
2. The Academic Senate shared progress on goals for 2018-19 ([attached](#)) and committee structure:
  - The overall relationship among Academic Senate committees is shown on the [attached diagram](#).
  - A key element of the new structure is an idea for the relationship to Guided Pathways ([attached notes](#)).
  - A new Early Intervention Committee is under consideration. ([See attached Purpose and Function.](#))
  - A potential new Mapping & Catalog Committee is described. ([See attached Purpose and Function.](#))
  - Revision to the Educational Design Committee is envisioned. ([See attached Purpose and Function.](#))
3. The Chancellor's Office has shared initial 2019-20 Student Centered Funding Formula metric definitions. See both the memo ([attached](#)) which has a link to the data sets posted through Data On Demand, and the the memo has revised definitions of the metrics ([attached](#)).
4. Mt. SAC's Auxiliary Services Board met last week. Cabinet reviewed the agenda ([attached](#)) and the summary of revenues and expenditures ([attached](#)).
5. Eszylfie Taylor has published her Monthly Economic Update for December 2019 ([attached](#)). Extracts:
  - The S&P 500 rose 3.4% in November and attained a series of record closes in the process.
  - The economy generated 128,000 net new jobs in October—a surprise as 85,000 new hires were expected.
  - Consumer spending rose 0.3% in October, representing the largest monthly gain since July.
  - Retail sales were up 0.3% in October; a gain of 3.8% to 4.2% is expected for holiday-season retail purchases.
  - An October jump of 0.4% for the Consumer Price Index still left annualized inflation at a manageable 1.8%.
6. Cabinet reviewed a funding opportunity, "Homeless and Housing Insecure Pilot Program" ([attached](#)), but the required Letter of Intent template ([attached](#)) may have elements that will be difficult for Mt. SAC to meet. Audrey will investigate the potential for our participation.
7. The Chancellor's Office has provided to LAOCRC SWP response letter ([attached](#)) explaining the huge budget cut as due to a decline in CTE FTES among the 19 community colleges. Cabinet noted that the 5.6% drop in CTE FTES does not come close to explaining the 29.5% cut in funding for the LA Region. Well, what's new—cuts without justification seem to be the norm for the Chancellor's Office.
8. Cabinet was joined by Madelyn Arballo, Associate Vice President of Continuing Education, and Meghan Chen, Dean of Library and Learning Resources, to provide the Academic Support Coordination Quarterly Report.

9. Cabinet reviewed a proposed Deaf and Hard-of-Hearing Program reorganization and staffing change ([attached](#)). Cabinet approved the change in the previously approved and funded full time position of Student Services Program Specialist II, currently vacant, to be changed to an 80% Coordinator position. No increase in funding is needed at the 80% assignment level.
10. Cabinet reviewed a proposed change of the funded and vacant Director of Assessment and Matriculation to the new position of Associate Dean of Student Engagement. This change is noted on the [attached](#) Student Services Organizational Chart. (Other position changes on the chart have not yet been considered by Cabinet.) Cabinet reviewed the proposed new job description ([attached](#)) and will take action on the job description at the January 7<sup>th</sup> Cabinet meeting.
11. Audrey shared recent information ([attached](#)) on the Minority Male Initiative.
12. Items for future agendas (items for the next Cabinet meeting are shown in BOLD):
  - a. Associate Dean of Student Engagement proposed new job description ([attached](#)) (All, 1/7/20)
  - b. SEAP Allocation Model (Audrey, Madelyn, Rosa 1/21)
  - c. Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 2/25)
  - d. Management Workgroup for SEAP funds (Audrey, Madelyn et al, 3/3)
  - e. Student Centered Funding Formula—Continued Follow Up
    - A. Student Support Cohort System Workgroup (Dale, Antonio, Barbara, 2/25)
    - B. Noncredit Support of SCFF & Multiple Measures (Madelyn, 1/14)
    - C. Implementing SCFF Research Agenda and Data Reporting/Analytics (**Barbara, 12/17**)
    - D. CalPASS-PLUS follow up for K-12 full participation (**Barbara, Bill, 12/17**)
    - E. Auto Award/Near Completion (Audrey, George, Francisco, Dale, 3/3)
    - F. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup--Francisco, 2/18)
  - f. Follow-up on AP 3435 and 3540 (1/21)
    - 1) AP 3435 Discrimination and Harassment Investigations ([attached](#)). An updated draft will be brought to Cabinet by HR.
    - 2) AP 3540 Sexual Misconduct-Dating Violence-Domestic Violence-Stalking ([attached](#)). Update due to Cabinet by HR
10. Quarterly Reports to Cabinet
  - a. Emergency Response Plan Quarterly Report (Duetta, 1/14)
  - b. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, Joumana, Kevin Owen, 1/14)
  - c. Faculty Position Control Quarterly Report (Joumana & Rosa, 1/14)
  - d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/18)
  - e. IT Projects Quarterly Report (**Dale, 12/17**)
  - f. Grants Quarterly Update (**Adrienne, 12/17**)
  - g. Dual Enrollment at Local High Schools Quarterly Report (Joumana, Joel & Francisco, 1/28)
  - h. International Student Quarterly Update (Audrey & Darren, 1/21)
  - i. Academic Support Coordination Project Quarterly Report (Madelyn, Meghan, 3/10)