



January 28, 2020

1. Cabinet reviewed and commented on the following information items:
  - a. A quick fix for increasing UC and CSU enrollment capacity is unlikely according to the [attached article](#). The lack of space is huge, by 2030 growing to 52,000 eligible bachelor's-degree-seeking students denied admission.
  - b. The Accrediting Commission has named a new president, Stephanie Droker ([story attached](#)).
  - c. Mt. SAC's Athletics Hall of Fame Banquet will be held Saturday, February 22<sup>nd</sup> at Pacific Palms.
  - d. The Campaign for College Opportunity ([link](#)) has published "Guided Pathways Lessons Learned from Three Pioneering Campuses" ([attached](#)). Mt. SAC is featured as one of those colleges. A quote: "In Mt. SAC's experience, Guided Pathways has yielded flexible solutions to fit each student's needs and, in the process, brought about an institution-wide transformation rather than 'piecemeal changes'."
  - e. Heather Hiles, CEO and President of Calbright College ([link](#)) has resigned ([attached](#)). The resignation is just one in a growing series of problems the new online California Community College has experienced. [See attached](#).
  - f. The LA/OC Regional CTE Consortium ([link](#)) published a one-page fact sheet ([attached](#)) on progress in the first 30 months of implementing the Strong Workforce Program in LA-Orange County.
2. The Community College League's January Legislative Update ([attached](#)) covers several issues:
  - Hot topics: financial aid, Faculty Obligation Number and 50% Law, Affordable Student Housing, Homelessness
  - Funding Formula: Governor does not support new changes in SCFF but would consider including next generation students in supplemental formula. Chancellor to publish formula funding rates in mid-February
  - \$15 M in fellowships for graduate student recruitment and mentorship to improve faculty diversity.
  - \$27.8 M ongoing, \$20.4 M one-time for apprenticeship hours, \$15 M ongoing to expand the initiative
  - \$5.8 M ongoing for Dreamer Liaisons; \$10 M ongoing for legal services to immigrant students, faculty, staff
  - \$11.4 M ongoing for food pantry programs and \$5 M for dual enrollment instructional materials
  - Consolidates technical support \$\$ into a System Support Initiative. Pending trailer bill language will require Board of Governors to adopt annual budget and expenditure reports. Absorbs assistance \$125 M from:
    - Student Equity and Achievement Program
    - Cooperating Agencies Foster Youth Support
    - CCC Strong Workforce Program
    - Institutional Effectiveness Partnership Initiative
    - Integrated Technology
    - Transfer Education and Articulation
    - Expand Delivery of Courses through Technology
    - Statewide media campaigns (from Financial Aid Admin)
3. Proposition 13, the Public Preschool, K-12 and College Health and Safety Facilities Bond Act of 2020
  - Will be on the ballot in the March 3<sup>rd</sup> 2020 California statewide primary election.
  - Would approve a \$15 billion state school facilities bond.
  - K-12 (\$9 billion), Community Colleges (\$2 billion), CSU (\$2 billion), and UC (\$2 billion).
  - The Mt. SAC Board will consider passing a resolution similar to that passed by CCLC ([attached](#)).
  - The [attached PowerPoint](#) describes the benefits and impact for California community colleges.
4. Cabinet recommended that the Board of Trustees increase the Non Resident Tuition Fee from \$295 last year to \$330 for 2020-21. The enrollment portion of the fee is the state average cost of instruction of \$290 (up from \$265 last year) and a capital facilities bond cost of \$40 per unit (up from \$30 last year) which is less than the actual value of \$84. See the history of the fee at Mt. SAC since 1995-96 ([attached](#))
5. As of Sunday evening there had been five confirmed cases of the coronavirus in the U.S. ([article](#))
  - The Centers for Disease Control and Prevention says those infected with the virus experience mild to severe respiratory illness with symptoms of fever, coughing and shortness of breath. CDC believes the symptoms can manifest as few as two or as many as 14 days after exposure. The agency considers the virus a serious public health threat. Nonetheless, they consider the immediate risk to the American public to be low at this time.
  - On Tuesday, 1/28, Mt. SAC issued a Public Health Message ([attached](#)) addressing coronavirus concerns

6. Cabinet was joined by Joumana McGowan, Associate Vice President of Instruction; Joel Monroy, Director of Dual Enrollment, Marlyn Lanuza, Assistant Director of Dual Enrollment, and Lina Soto, Associate Dean of Counseling, to present the Dual Enrollment Quarterly Update ([attached](#)).
7. Cabinet was joined by Madelyn Arballo, Associate Vice President of Continuing Education, and Rosa Royce, Chief Compliance & College Budget Officer, for an update on the Student Equity and Achievement Program (SEAP) Allocation Model and a progress report on the Chancellor's Office workgroup on the SEAP budget ([attached](#)). The Mt. SAC SEAP workgroup has produced a first draft of the actual account code system for a sample of Academic Support Programs and Activities ([attached](#)).
  - This model allocates funds from the approved SEAP budget in Restricted Fund 12 (and, in some cases from the Unrestricted General Fund 11) to programs and activates based on the SEAP plan.
  - Rather than the previous centralized block grant allocation system, this model creates an accounting "org code" for each program and activity.
  - For example, the Writing Center has an org code of 401401 (see the chart attached above).
  - Regardless of the source of funding, a program will have the same org code for all its allocations.
  - The account code system also identifies the budget level manager (for example, David Charbonneau for the Writing Center) and the approval queue for expenditures (Hoover/Velikovic to Mahon in this case).
8. Cabinet approved seven new Requests to Fill ([attached](#)).
9. Cabinet held a preliminary discussion on New Resource Allocation Priorities if the P1 Rebenching process allocates additional funding for Mt. SAC in 2019-20. As mentioned several times, this allocation amount is to be announced by the Chancellor's Office in mid-February—in two weeks or so.
  - Existing ongoing unfunded commitments against this potential additional funding are 1) \$55,853 in previously approved Immediate needs, 2) 153,832 in previously approved New Recourse Allocations (both of which were reported in Cabinet notes earlier this year), and 3) \$1,918,378 for employee health care benefits to complete the SISC transition. This makes a total of \$2,561,203 that will be funded from additional SCFF allocations.
  - All Cabinet members were advised to develop options based on: 1) no or little additional money, 2) moderate, perhaps \$2 M above Adopted Budget, and 3) exceptional \$5 M or more above adopted budget.
  - Administrative Services priorities include the need to justify requests with data and analysis of alternatives. Priority areas under consideration are 1) Police and Campus Safety due to loss of pay lot daily rate income and decline in sale of parking permits, 2) custodial based on upcoming new space especially the Student Center, 2) essential staffing with justification for levels, 3) one-time funding where workable, and impactful.
  - Student Services priorities are 1) Student Center manager on board soon, 2) Support EAB Navigate implementation, and 3) Explore one-time and SEAP funding.
  - Instruction priorities include 1) dual enrollment, 2) coordination of Academic Support Centers, and 3) essential instructional staff support.
  - Human resources priority leads with the cost of the reclassification of two confidential staff members. Cabinet will consider funding decisions in two weeks when the P1 rebenching allocations for 2019-20 are set.
10. Items for future agendas (items for the next Cabinet meeting are shown in BOLD):
  - a. SEAP Allocation Model (**Audrey, Madelyn, Rosa 1/28**)
  - b. Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 2/25)
  - c. Management Workgroup for SEAP funds (Audrey, Madelyn et al, 3/3)
  - d. Student Centered Funding Formula—Continued Follow Up

- A. B. Noncredit Support of SCFF & Multiple Measures (Madelyn, 4/14)
- B. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 3/17)
- C. DOE and CalPASS-PLUS follow up for K-12 full participation (Barbara, Bill, 3/17)
- D. Auto Award/Near Completion (Audrey, George, Francisco, Dale, 3/3)
- E. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup--Francisco, 2/18)
- e. Follow-up on AP 3435 and 3540 (**Abe, 2/4**)
  - 1) AP 3435 Discrimination and Harassment Investigations ([attached](#)). An updated draft will be brought to Cabinet by HR.
  - 2) AP 3540 Sexual Misconduct-Dating Violence-Domestic Violence-Stalking ([attached](#)). Update due to Cabinet by HR

#### 14. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (Duetta, 4/14)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, Joumana, Kevin Owen, 4/14)
- c. Faculty Position Control Quarterly Report (Joumana & Rosa, 4/14)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/18)
- e. IT Projects Quarterly Report (Dale, 3/17)
- f. Grants Quarterly Update (Adrienne, 3/17)
- g. Dual Enrollment at Local High Schools Quarterly Report (**Joumana, Joel & Francisco, 1/28**)
- h. International Student Quarterly Update (**Audrey & Darren, 1/21**)
- i. Academic Support Coordination Project Quarterly Report (Madelyn, Meghan, 3/10)