

## CCLC Annual Convention Proposal Notification

August 6, 2019

Dear Bill Scroggins:

Congratulations! Your program proposal has been selected as a session for the League's 2019 Annual Convention, *Exploring Opportunities, Discovering Our Successes*.

As the principal contact person, you are responsible for notifying co-presenters of the time and day of the session. By agreeing to present at our Annual Convention, participants agree to pay the appropriate registration fee. Please complete your registration at our [online site](#).

Event Name and Date	Community College League of California Annual Convention, November 21-23, 2019
Event Location	Riverside Convention Center 3750 University Avenue #570, Riverside, CA 92501 Phone (951) 335-7040
Check in Location	League Registration Desk
Session Date	<b><i>Friday, November 22, 2019</i></b>
Session Title	<b><i>Institutional Practices to Increase Student Centered Formula Performance Outcomes</i></b>
Session Time	<b>11:00 AM - 12:00 PM</b>

Session handouts are encouraged. The League would like to post session presentations/handouts to the League's app and website. Please email your materials for posting as a .pdf file to [Laura Murrell](mailto:laura@murrell), Manager of Communications and Marketing at [laura@cleague.org](mailto:laura@cleague.org). Materials submitted by Monday, November 18 will be added to the app prior to Convention. All other material submissions will be added to the app and website on Monday, November 25. Please also bring approximately 50 copies of your handout for distribution at your session. The League will not be responsible for the reproduction of handouts or any other materials.

Later this month, you will receive a *Program Description and Audio/Visual Information Form* from our Manager of Meetings and Events, [Jimmy Madrigal](#) to order equipment and confirm session information. Once you receive this form please fill it out and email back to Jimmy at [jmadrigal@ccleague.org](mailto:jmadrigal@ccleague.org) as soon as possible.

Thank you for developing this concurrent session and for participation in making the convention a success. We look forward to your involvement in this outstanding event.

Sincerely,

A handwritten signature in blue ink that reads "Carmen T. Sandoval". The signature is written in a cursive style with a large initial 'C'.

Carmen T. Sandoval  
Director of Education Services and Leadership Development