

**Subject:** RE: Fillable Form  
**Sent:** Friday, April 17, 2020 2:54 PM  
**From:** Monica Cantu-Chan,

The total process for the form from point A to point B (including testing) took approx. 4 uninterrupted hours.

The submit button becomes available after the form filler completes all of the required fields. I didn't add it in this case, but I would need to add a cc as part of the set up to send it over to A&R. Please see screen shot below.

MT. SAN ANTONIO COLLEGE | POWERED BY Adobe Sign

Options ▾ Please fill: ApplicationforGraduation\_AutoFill

Course title and number	Units	Name of College

By participating in Commencement, I grant permission to Mt. San Antonio College, its employees and agents, to take and use visual/audio images at Commencement. I agree that Mt. SAC owns the images and all rights related to them. The images may be used in any manner or medium without notifying me. I waive any right to inspect or approve the finished images or to be compensated for them. I release Mt. SAC and its employees and agents from any claims, damages or liability which I may ever have in connection with the taking and use of the visual/audio images.

**I understand it is my responsibility that official documents are on file and/or attached to process this graduation application.**

Signature: Monica Cantu-Chan Date: Apr 17, 2020

Rev. A&R Graduation Appl

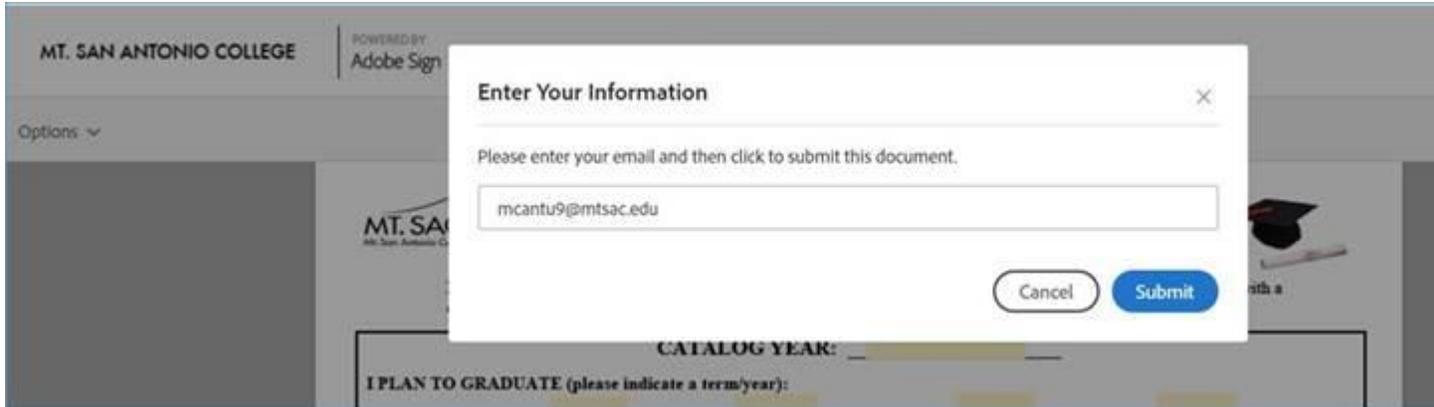
Associate Degree Major Codes (For Reference Only)

ADT - Associate Degree for Transfer			AS - Associate in Sciences (continued...)		
Code	Major Desc	Catalog Year	Code	Major Desc	Catalog Year
S0362	Administration of Justice		S0456	Business Administration	
A0330	Art History		S0308	Business Administration	

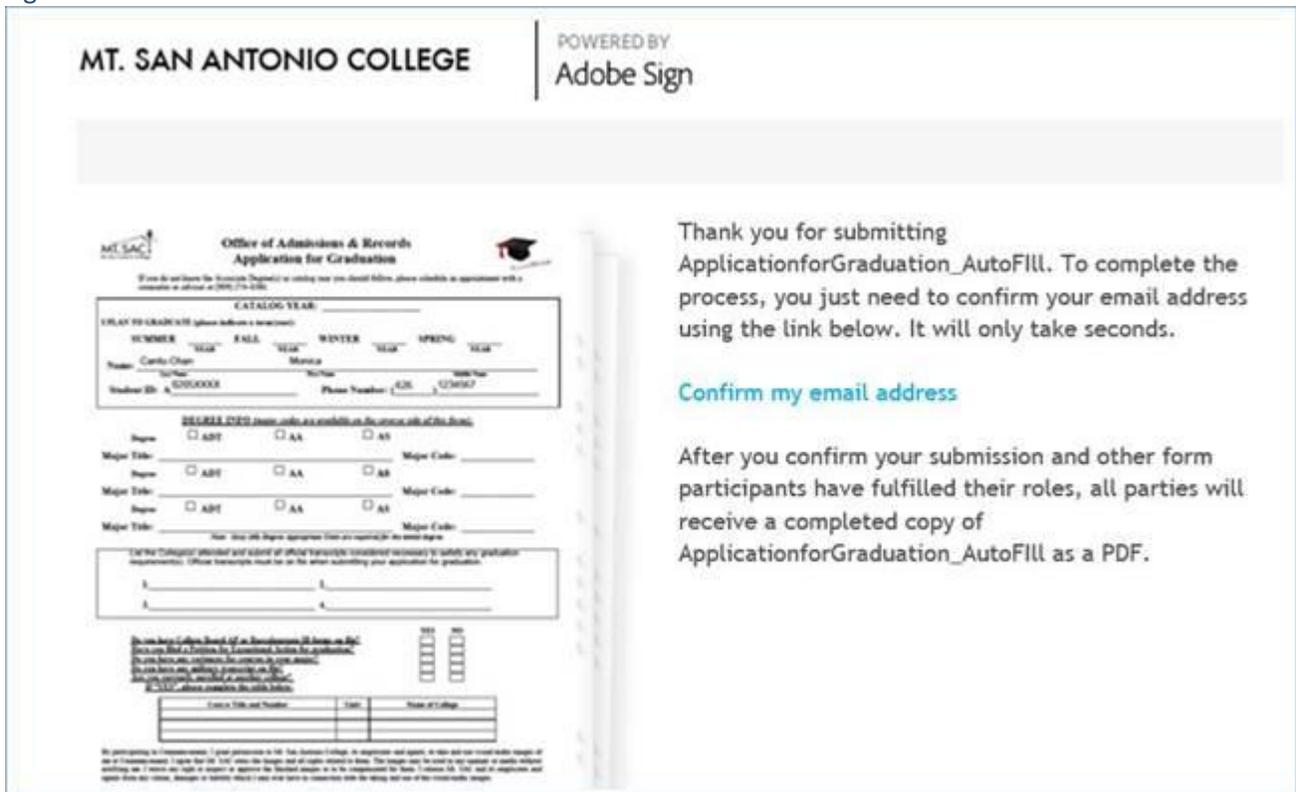
I agree to the Terms of Use and Consumer Disclosure of this document

Submit

The student will also be prompted to enter an email address.



Then they will be asked to confirm its them via email. The system will then send them a copy of their signed form.



We can also make sure it is the student by placing the form link within the network, so that the student has to log into the portal to complete (just a thought).

Here is the link to the form via Adobe Sign. It's not beautiful, but we can make it more attractive as needed (meaning font, etc.)

[https://na1.documents.adobe.com/public/esignWidget?wid=CBFCIBAA3AAABLbqZhBrz10saX-ai\\_-5SibOj1OXt4OtAxRaF8GfJKyrqViLkSqbtkmZaenqQHDJloWVUHC\\*](https://na1.documents.adobe.com/public/esignWidget?wid=CBFCIBAA3AAABLbqZhBrz10saX-ai_-5SibOj1OXt4OtAxRaF8GfJKyrqViLkSqbtkmZaenqQHDJloWVUHC*)