



# California Community Colleges Board of Governors

## Item 2.4: Noncredit Regulation Changes

Attachments: 2

Date: July 15-16, 2019

**Category:** Educational Services and Supports

**Type of Board Consideration:** Action

### Recommended By

Alice Perez, Vice Chancellor

### Approved for Consideration

Eloy Ortiz Oakley, Chancellor

### Issue

The Chancellor's Office and the California Community Colleges Curriculum Committee (5C) recommend changes to the following title 5 Regulations:

- §55150 – Approval of Noncredit Courses and Programs
- §55151 – Career Development and College Preparation
- §55154 – Adult High School Diploma Programs
- §55155 – Non-Credit Certificates
- §58160 – Non-Credit Course Funding

### Recommendation

It is recommended that the Board of Governors approve the above noncredit title 5 Regulation changes. For text of proposed changes, see Attachment 1.

### Background

In response to stakeholders in the California Community College System, changes to the noncredit regulations were drafted by a workgroup in 5C in early February 2019. The title 5 Workgroup of 5C edited the draft regulations for consideration at a First Reading during the February 22, 2019 5C meeting. Additional edits were made and sent to the California Community Colleges Chancellor's Office (CCCCO) General Counsel and staff to review. The CCCCCO General Counsel and 5C members fine-tuned the drafts at the Second Reading during March 14, 2019 5C meeting. 5C approved the draft regulation changes to be sent to the Board of Governors for approval.

The changes in the regulations are building the foundation and framework to equalize noncredit curriculum approval process to that of credit curriculum approval processes in order to be more responsive to the curricular needs of the students in the California Community College system. In particular, the Curricular Streamlining Process, announced

in October 2016 was designed to approve and offer curriculum more rapidly, while maintaining rigorous standards for curriculum approval. This is especially beneficial in career technical education fields as well as curriculum design for Guided Pathways and Assembly Bill (AB) 705 implementation.

The following resolution, which passed unanimously at the Academic Senate for California Community Colleges (ASCCC) Fall 2018 Plenary Session provides some details and references in regard to the proposed changes.

ASCCC Resolution 9.02 F18 Equalize Noncredit Curriculum Processes to Align with Local Approval of Credit Curriculum Processes:

Whereas, the Curriculum Streamlining Processes, announced in October 2016, to allow colleges to approve and offer curriculum more rapidly now permits colleges to self-certify curriculum for all credit courses, modified credit programs with the exception of associate degrees for transfer, and new credit programs with a goal of local program with the exception of new career technical education credit programs and apprenticeship;

Whereas, noncredit course and program proposals require more lengthy review and approval by the California Community Colleges Chancellor's Office before being offered at a California community college;

Whereas, the question "can a college require a noncredit support course?" that had a response of "yes, ..." in the FAQ on AB 705 from the California Community Colleges Chancellor's Office and the Academic Senate for California Community Colleges will lead to an increase in demand for noncredit course offerings; and

Whereas, the noncredit course approval process must be nimble enough to allow colleges to increase in-demand noncredit course offerings in response to the passage of AB 705 (Irwin, 2017) and the California Guided Pathways Award Program;

Resolved, that the Academic Senate for California Community Colleges work with the California Community Colleges Chancellor's Office and other stakeholders to equalize noncredit curriculum processes to align with local approval of credit curriculum processes.

## **Attachments**

- 1.** Proposed Revisions to title 5 Regulations of Curriculum and Instruction
- 2.** Summary and Response to Comments Received During the Notice Period

## Item 2.4, Attachment 1: Proposed Revisions to title 5 Regulations of Curriculum and Instruction

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### 1. Section 55150 of article 2 of subchapter 2 of Chapter 6 of division 6 of title 5 of the California Code of Regulations is amended to read:

#### **§ 55150. Approval of Noncredit Courses and Programs.**

(a) ~~All noncredit courses shall be approved by the Chancellor in accordance with this article on forms provided by the Chancellor. Failure to comply with the provisions of this article may result in termination of approval. The governing board of each community college district shall establish policies for, and may approve noncredit courses pursuant to section 55002 and the Chancellor's Office Program and Course Approval Handbook prepared, distributed, and maintained by the Chancellor consistent with section 55000.5(a).~~

(b) The chief executive officer, chief instructional officer, college academic senate president, and college curriculum committee chair of each college and/or district shall annually certify to the Chancellor, before the conclusion of each academic year, compliance with the following requirements related to the approval of noncredit courses:

(1) the curriculum committee and district governing board have approved each noncredit course pursuant to section 55002 and the Chancellor's Office Program and Course Approval Handbook prepared, distributed, and maintained by the Chancellor consistent with section 55000.5(a);

(2) the college and/or district promptly reported all noncredit courses approved by the district governing board pursuant to this section to the Chancellor's Office Curriculum Inventory and Management Information Systems;

(3) college and/or district personnel involved in the noncredit course approval process, including members of the curriculum committee, were provided with training regarding the rules, regulations, and local policies applicable to the approval of noncredit courses, including, but not limited to, the provisions of section 55002 and the Chancellor's Office Program and Course Approval Handbook prepared, distributed, and maintained by the Chancellor consistent with section 55000.5(a);

(4) the district governing board has established local policy or procedures specifying attendance accounting consistent with Article 2, Chapter 1, Part 50 of the Education Code (sections 84030, et seq.).