Mapping & Catalog Committee
(Academic Senate Committee – Reports to Curriculum & Instruction Council)

Purpose:
The Mapping & Catalog Committee is responsible for ensuring that the online and printed PDF version of the catalog clearly articulates course sequences for students, identifies critical progress milestones for student success, and makes this information easily accessible on the college's website. The committee will work together to address gaps related to navigation of Mt. SAC programs from entry to completion. The committee will review and interpret legislative and Chancellor's Office initiatives relating to program navigation, use of and rights under the College catalog and functionality addressed and communicated for faculty, staff, and students.

Function:

1. To make recommendations for the development and timely maintenance of program maps and program data, to ensure program maps are aligned with curriculum changes.
2. Systematically review and recommend policies and procedures to support accurate, consistent, and timely mapping and related catalog content.
3. Ensure online and printed access to maps and College catalog, and that content is relevant and appropriate for Mt. SAC student users.
4. Evaluate and make recommendation regarding functionality, accessibility, of online catalog for use by students and faculty.
5. Ensure maps reflect relevant and accurate information on employment and further education opportunities targeted by each program.
6. Support the coordination of communication with the campus community related the purpose of this committee.
7. Considers how students progress through program maps and utilize the catalog.

Membership

	Position Represented	Name	Term
1.	Faculty Mapping Coordinator (Co-Chair)	Patricia Maestro	ongoing
2.	Associate Dean of Instructional Services (Co-Chair)	Michelle Sampat	ongoing
3.	GPS Instruction Coordinator	Sara Mestas	ongoing
4.	GPS Counseling Coordinator	Shiloh Blacksher	ongoing
5.	Articulation Officer	Jamaika Fowler	ongoing
6.	Noncredit Manager (appointed by the Vice President, Instruction)	TBD	*3 year term*
7.	Research & Institutional Effectiveness (non-voting)	Marcell Gilmore	ongoing
8.	Pathways to Transfer Coordinator (non-voting)	Christina Estrada	ongoing
9.	Admissions & Records Evaluator (appointed by Dean of Enrollment)	TBD	*3 year term*
10.	Credit Curriculum Specialist (or designee) (non-voting)	Irene Pinedo	ongoing
11.	Noncredit Assistant Curriculum Specialist (non-voting)	Lesley Cheng	ongoing
12.	Information Technology representative (non-voting)	Matt Bidart	ongoing
13.	Director, Strong Workforce Initiatives	Dejah Swingle	ongoing
14.	Marketing Manager or designee (non-voting)	TBD	ongoing
	8 Faculty representing each division (appointed by the Academic Senate)		*2 w 20-21, 3 w 20-22, 3 w 20-23*

15.	Arts		
16.	Business		
17.	Humanities & Social Sciences		
18.	Kinesiology, Athletics, & Dance		
19.	Library & Learning Resources		
20.	Natural Sciences		
21.	School of Continuing Ed		
22.	Tech & Health		
23.	*Student Representative (appointed by Associated Students)*		*19-20*

Membership Meeting Times:

COMMITTEE TYPE	Co-CHAIRs	MEETING SCHEDULE	LOCATION	TIME
Academic Senate	Patricia Maestro & Michelle Sampat	TBD	TBD	TBD

Person Responsible to Maintain Committee Website: Kim Garcia, kgaria@mtsac.edu

College Website Link and Last Time Website Was Updated: www.mtsac.edu/governance/committees/

First Year Goals:
1. Review current process for creating Guided Pathways maps and make recommendation to Academic Senate that will build mapping into curriculum timeline for new and modified curriculum
2. Identify and articulate critical progress milestones to ensure student success and develop a means for disseminating this information to students.
3. Encourage and support institutionalization of ongoing communication and collaborative work between counselors and non-counseling instructional faculty.
4. *Other goals per the direction of the committee*

Originally Approved by Senate 12/5/2019
Edits based on AMAC discussion completed 2/25/2020