

ADJUNCT PATHWAYS FACULTY PROFESSIONAL DEVELOPMENT COORDINATOR

6 Annual LHE, One-Year Term, Reports to Associate VP of Instruction

- Work closely with and attend the appropriate Guided Pathways Steering Committee and planning groups or committees to determine adjunct faculty professional development needs associated with College's Guided Pathways (GP) implementation
- Work closely with and is expected to attend and participate with Faculty Professional Development Committee
- Create and work with Faculty Professional Development Committee to add and update content on the adjunct faculty resource website and publicize the website, including new resources to support adjunct faculty role in Pathways implementation
- Provide input on the Guided Pathways faculty professional development plan and support integration of the plan into other campus plans, as suitable and as recommended by Guided Pathways Steering Committee and Faculty Professional Development Committee
- Collaborate with Faculty Professional Development Coordinator to develop 10 Magic Mountie Podcast episodes with a focus on Guided Pathways implementation topics and issues that are approved by Guided Pathways Steering Committee and Faculty Professional Development Committee
- Contribute to planning and designing Guided Pathways-related adjunct professional development activities
- Create a Canvas course to provide adjunct faculty supported access to pedagogy and other resources, such as tool kits, Lynda.com courses, podcasts, and FAQs. If appropriate, this could also be utilized as part of mandated new employee training.
- Support mandated new adjunct faculty training through curriculum and resource support
- Collaborate with Faculty Professional Development Committee and the Guided Pathways Steering Committee on planning, assessment, scheduling, and reporting of work
- Coordinate with Professional and Organizational Development (POD) Director, Faculty Professional Development Coordinator, Faculty Professional Development Committee, and Guided Pathways Steering Committee on planning and events
- Provides regular reports and updates to Faculty Professional Development Council and Guided Pathways Steering Committee
- Other duties as assigned related to Guided Pathways