

APPROVED

at Cabinet 4/7/20

IMMEDIATE NEED REQUEST
2019-20*William J. Snodgrass*

Requested by: (Unit, Department, Division or Vice President)					
			Date to VP: 3/10/2020		
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	Vice President's Office				
		Date to Cabinet: 3/10/2020			
Division:	Student Services				
Vice President:	Audrey Yamagata-Noji	<i>Audrey Yamagata-Noji</i>			
Outcome:					

Budget Request(s)		Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)		An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1.	EAB Contract - Year 2	The College contracted with EAB to purchase and implement the Navigate System. Year one was funded through 2017-18 SSSP carry over budget. The year two payment is now due and there is insufficient budget available in the SEAP funds to cover this.	\$215,580	x		
	Account Number(s):	17509-500000-561000-645000				
2.						
	Account Number(s):					
3.						
	Account Number(s):					

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.



Invoice

Invoice Date: Feb. 21, 2020
Date Due: Mar. 22, 2020
Invoice Number: CINV168492
Account Number: N00020949
Purchase Order: P0060203

Dr Audrey Yamagata-Noji
Vice President, Student Services
Mt San Antonio College
Walnut, CA

Community College Forum
Membership Term: Mar. 01, 2019 to Feb. 29, 2024
Main Contact: Audrey Yamagata-Noji

**Student Success Collaborative
(SSC) - Academic Planning**
Membership Term: Mar. 01, 2019 to Feb. 29, 2024
Main Contact: Audrey Yamagata-Noji

**Student Success Collaborative
(SSC) - Milestone Guidance**
Membership Term: Mar. 01, 2019 to Feb. 29, 2024
Main Contact: Audrey Yamagata-Noji

**Student Success Collaborative
(SSC) - Strategic Care**
Membership Term: Mar. 01, 2019 to Feb. 29, 2024
Main Contact: Audrey Yamagata-Noji

DR AUDREY YAMAGATA-NOJI
MT SAN ANTONIO COLLEGE
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WALNUT, CA 91789-1399

Have invoice questions?
Please contact Adam Farrar at
8008997227 or afarrar@eab.com.