

**Sustainability Coordinator Reassignment**  
(Excerpts on from *Mt. San Antonio College 2018 Climate Action Plan*)

**SECTION 1: EXECUTIVE SUMMARY INSTITUTIONALIZING SUSTAINABILITY**

The success of the Climate Action Plan depends upon the institutionalization of the implementation work into Mt. SAC's established organizational structure, planning, and operations. Section 4: Institutionalization describes the management and organizational structure necessary to support successful implementation of the CAP. This section also describes policies and procedures to consider for review or adoption. Staffing recommendations to support the necessary activities include both a Sustainability Director and a reassigned faculty position of Sustainability Coordinator.

**CURRICULUM**

Mt. SAC has a long history of educational programming devoted to a range of environmental issues. Faculty across campus are working to incorporate sustainability into their curriculum, as evidenced by initiatives articulated in the 2018 Educational and Facilities Master Plan. To further the goal of incorporating sustainability into the educational experience of all students, the following recommendations are outlined in Section 11: Curriculum, Professional Development, and Research and Appendix: Leaf Course Designation.

- Establishing Leaf-designated classes that integrate sustainability into the curriculum, possibly incentivizing students to take Leaf designated classes
- Developing educational experiences to provide new students an early introduction to sustainability at Mt. SAC
- Encouraging students to initiate their own sustainability-related education through choices of directed learning project topics
- Establishing a voluntary online sustainability pledge

To guide the implementation of these activities and to institutionalize the faculty leadership role, the Academic Senate passed a recommendation calling for the allocation of reassigned time for a faculty member to serve as Sustainability Coordinator. This coordinator will guide the Leaf-designation process, help build professional development in the area of sustainability, and support the implementation of other sustainability related activities. (p. 18)

It is proposed that the Sustainability Coordinator will be the Co-chair of the CCIC. The Climate Commitment Implementation Committee is responsible for overseeing the implementation of the Carbon Commitment by raising awareness about climate change and ways to implement cultural and institutional change. The CCIC both supports the incorporation of sustainability into the curriculum and promotes compliance with the Carbon Commitment. The Appendix gives the complete text of the CCIC purpose and function. (p.57)

***Allocate Faculty Release Time for a Reassigned Position of Sustainability Coordinator*** (Alternative titles: Sustainability Education Coordinator, Sustainability Learning Coordinator) It is recommended that Mt. SAC allocate faculty release time for a reassigned position of Sustainability Coordinator. As a faculty reassignment, this position must be negotiated between the District and the Faculty Association. The Sustainability Coordinator shall do the following.

- Serve a two-year term
- Represent the position of the Academic Senate on all sustainability matters

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- Serve as the primary faculty contact for questions or concerns regarding the Carbon Commitment
- Serve as Chair of the Climate Commitment Implementation Committee (CCIC)
- Perform such functions as the Academic Senate President or Executive Board assign to assist in carrying out the purposes and policies of the Academic Senate with regard to sustainability and the Carbon Commitment
- Mentor and facilitate the College's integration of sustainability into the curriculum, including maintaining the listing of Leaf-designated courses and classes
- Work closely with the Faculty Professional Development Committee and Faculty Professional Development Coordinator to implement professional development for faculty on sustainability, including identifying or developing materials or curriculum for faculty professional development
- Present an annual written report to the Academic Senate and write the curriculum component of annual reporting to Second Nature (oversees Carbon Commitment) documenting activities and outcomes
- Ensure that the Mt. SAC President's Student Sustainability Awards are promoted and awarded annually, either by coordinating the awards directly, or ensuring that there is a faculty member in place to coordinate the process and jury

(p. 66)