

Welcome to Questica!

**MT. SAN ANTONIO
COMMUNITY COLLEGE
DISTRICT**

**BUDGET DEVELOPMENT
2019-2020**



&



Features of Questica



- **Actuals imported from Banner into Questica**
- **Budget employer contributions/benefits at department level**
- **Multi-year comparisons (budget vs actual)**
- **Budgeted positions**
- **Electronic approvals**
- **Electronic departmental budget changes**
- **Dashboard for commonly used items**
- **“What If” forecasts and scenarios**
- **Data analysis, charts and graphs**

General

Organization
Scenario
Payroll Actuals

Budget

Annual Summary
Details
Allocations
Variables

Actual Costs

Details
Annual Comparison
Quarterly Comparison
Trimester Comparison
Monthly Comparison

Position Planning

Positions
Scenario Premiums

Statistics

Details
Actuals

Other

Dashboards
Documents
Notes
Costing Center Roles

Manager Menu and Organization



2019-2020 11000-100000 - President - Main

Organization Information

| | | | |
|----------|--|--------------|--|
| Fund-Org | <input type="text" value="11000-100000"/> | Name | <input type="text" value="President"/> |
| Fund | <input type="text" value="11000 - Unrestricted General Fund-Ongoing"/> | Org Security | <input type="text" value="11000-100000 - President (Fund 11000)"/> |
| Status | <input type="text" value="Active"/> | Manager | <input type="text"/> |

“New & Improved” Status Quo Budget Report

Budget Year: 2019-2020

Fund Type: 1 selected

Fund: 1 selected

Area/Team: 1 selected

Division/Department: 1 selected

Unit/Grant: 1 selected

Org Security: 4 selected

Run Report

Find | Next

MT. SAN ANTONIO COLLEGE 2019-2020 Budget Template

Fund Type: 11 - General Fund - Unrestricted Ongoing

Fund: 11000 - Unrestricted General Fund-Ongoing Organization: 100000 - President

| Fund | Org | Acct | Prog | Actv | Account Description | Organization Description | FTE | Range | Acct % | Adopted Budget 2018 - 19 | Status Quo Budget 2019-2020 | Budget Changes 2019-2020 | Revised Status Quo Budget 2019-2020 |
|-------|--------|--------|--------|------|-------------------------------------|--------------------------|------|---------|--------|--------------------------|-----------------------------|--------------------------|-------------------------------------|
| 11000 | 100000 | 121000 | 660000 | 1200 | Educational Admin-Regular | President | | | | 287,297 | 303,517 | 0 | 303,517 |
| | | | | | ME9997 Scroggins, William | | 1.00 | EO00PR3 | 100.00 | 303,517 | | | |
| 11000 | 100000 | 213000 | 660000 | 2100 | Confidential Salaries | President | | | | 196,405 | 203,930 | 0 | 203,930 |
| | | | | | CO9982 Hebert, Brigitte | | 1.00 | CCR073B | 100.00 | 83,040 | | | |
| | | | | | CO9997 Nelson, Carol | | 1.00 | CCR104B | 100.00 | 111,240 | | | |
| 11000 | 100000 | 215000 | 660000 | 2100 | Classified Admin Salaries | President | | | | 136,721 | 136,744 | 0 | 136,744 |
| | | | | | MC9993 Dolan, Jill | | 1.00 | AD00014 | 100.00 | 132,120 | | | |
| 11000 | 100000 | 236000 | 660000 | 2100 | Overtime, Noninstructional | President | | | | 14,000 | 14,000 | 0 | 14,000 |
| 11000 | 100000 | 311000 | 660000 | 1200 | STRS Budget Holding | President | | | | 0 | 49,413 | 0 | 49,413 |
| 11000 | 100000 | 321000 | 660000 | 2100 | PERS Budget Holding | President | | | | 0 | 61,526 | 0 | 61,526 |
| 11000 | 100000 | 331000 | 660000 | 2100 | OASDI, Budget Holding | President | | | | 0 | 21,121 | 0 | 21,121 |
| 11000 | 100000 | 335000 | 660000 | 1200 | Medicare, Budget Holding | President | | | | 0 | 4,401 | 0 | 4,401 |
| 11000 | 100000 | 335000 | 660000 | 2100 | Medicare, Budget Holding | President | | | | 0 | 4,940 | 0 | 4,940 |
| 11000 | 100000 | 351000 | 660000 | 1200 | State Unemploy Budget Holding | President | | | | 0 | 152 | 0 | 152 |
| 11000 | 100000 | 351000 | 660000 | 2100 | State Unemploy Budget Holding | President | | | | 0 | 170 | 0 | 170 |
| 11000 | 100000 | 361000 | 660000 | 1200 | W/C Budget Holding | President | | | | 0 | 4,189 | 0 | 4,189 |
| 11000 | 100000 | 361000 | 660000 | 2100 | W/C Budget Holding | President | | | | 0 | 4,701 | 0 | 4,701 |
| 11000 | 100000 | 371000 | 660000 | 2100 | CIL Budget Holding | President | | | | 0 | 28,747 | 0 | 28,747 |
| 11000 | 100000 | 421500 | 660000 | | Books, Magazines, Periodicals/NFees | President | | | | 1,600 | 1,600 | 0 | 1,600 |
| 11000 | 100000 | 451000 | 660000 | | Supplies | President | | | | 7,500 | 7,500 | 0 | 7,500 |
| 11000 | 100000 | 522000 | 660000 | | Mileage | President | | | | 800 | 800 | 0 | 800 |
| 11000 | 100000 | 531000 | 660000 | | Dues and Memberships | President | | | | 1,200 | 1,200 | 0 | 1,200 |
| 11000 | 100000 | 564500 | 660000 | | Maintenance Agreements | President | | | | 1,325 | 1,325 | 0 | 1,325 |
| 11000 | 100000 | 589000 | 660000 | | Other Services | President | | | | 4,400 | 4,400 | 0 | 4,400 |
| 11000 | 100000 | 589200 | 660000 | | Services for Catering/Prom Items | President | | | | 1,200 | 1,200 | 0 | 1,200 |
| TOTAL | | | | | | | | | | 652,248 | 855,376 | 0 | 855,376 |

- * Drill Down Capability
- * Multi-Year Data View Screens
- * Current year actuals, encumbrance & pre-encumbrance balances

2019-2020 11000-100000 - President - Main

Annual Budget (Summary View)

View By: Account Structure Summary

| | Account Structure | 2017 Budget | 2017 Actual | 2018 Budget | 2018 Actual | 2019 Budget | 2019 Actual | Actuals: Encumbrance | Actuals: Preencumbrance |
|-----------------------------------|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|----------------------|-------------------------|
| Click here to add a new record... | | | | | | | | | |
| Account Type: Expenses | | | | | | | | | |
| + | 11000-100000-121000-660000-1200 | 262,447.00 | 262,452.00 | 275,746.00 | 275,746.16 | 287,297.00 | 285.22 | | |
| + | 11000-100000-213000-660000-2100 | 167,325.00 | 183,399.45 | 186,259.00 | 186,259.12 | 196,405.00 | 98,764.90 | | |
| + | 11000-100000-213100-660000-2100 | 22,094.00 | 22,093.43 | | | | | | |
| + | 11000-100000-215000-660000-2100 | 129,507.00 | 129,528.00 | 134,432.00 | 134,432.10 | 136,721.00 | 70,722.66 | | |
| + | 11000-100000-217300-660000-2100 | | | 500.00 | 500.00 | | | | |
| + | 11000-100000-231000-660000-2100 | | | | | | 9,100.00 | | |
| + | 11000-100000-236000-660000-2100 | 14,000.00 | 14,330.36 | 13,658.00 | 13,657.45 | 14,000.00 | 9,789.05 | | |
| + | 11000-100000-311000-660000-1200 | | 33,016.43 | | 39,740.26 | | 22,968.84 | | |
| + | 11000-100000-321000-660000-2100 | | 43,459.33 | | 49,806.51 | | 30,522.57 | | |
| + | 11000-100000-331000-660000-2100 | | 20,960.02 | | 20,055.05 | | 10,273.20 | | |
| + | 11000-100000-335000-660000-1200 | | 3,836.34 | | 4,030.47 | | 2,065.86 | | |
| + | 11000-100000-335000-660000-2100 | | 5,026.31 | | 4,712.72 | | 2,675.14 | | |
| + | 11000-100000-341000-660000-1200 | | 36,924.05 | | 60,696.50 | | 27,530.64 | | |
| + | 11000-100000-351000-660000-1200 | | 131.27 | | 137.86 | | 70.79 | | |
| + | 11000-100000-351000-660000-2100 | | 174.68 | | 167.43 | | 94.21 | | |
| + | 11000-100000-361000-660000-1200 | | 4,120.47 | | 4,384.38 | | 1,953.89 | | |
| + | 11000-100000-361000-660000-2100 | | 5,484.87 | | 5,324.22 | | 2,599.59 | | |
| + | 11000-100000-371000-660000-1200 | | 1,480.00 | | 1,480.00 | | 592.00 | | |
| + | 11000-100000-371000-660000-2100 | | 30,980.68 | | 28,740.50 | | 11,496.20 | | |
| + | 11000-100000-381000-660000-2100 | | | | | | 273.00 | | |
| + | 11000-100000-395000-660000-1200 | | 120.00 | | 120.00 | | 48.00 | | |
| + | 11000-100000-421500-660000- | 1,600.00 | 1,452.16 | 1,600.00 | 1,585.41 | 1,600.00 | 1,246.94 | | |
| + | 11000-100000-451000-660000- | 6,580.00 | 6,180.51 | 4,832.00 | 3,999.19 | 7,500.00 | 6,813.75 | | |
| + | 11000-100000-451500-660000- | | | | | | 65.69 | | |
| + | 11000-100000-453200-660000- | 2,742.00 | 2,305.51 | 160.00 | 109.92 | | | | |

Budgeted Position Review Screen



2019-2020 11000-100000 - President - Main

Position Allocations

| <input type="checkbox"/> | ▲ Position | Description | Program | Activity | Effective FTE |
|-----------------------------------|--|----------------------|---|---------------------------------------|---------------|
| Click here to add a new record... | | | | | |
| <input type="checkbox"/> | Director, Public Affairs (MC9993): Jill Dolan (A01436113) | Dolan, Jill | 660000 - Planning, Policymaking and Coord | 2100 - Classified - Non Instructional | 1.000000 |
| <input type="checkbox"/> | Exec Asst to Pres and BOT (CO9997): Carol Nelson (A01433537) | Nelson, Carol R | 660000 - Planning, Policymaking and Coord | 2100 - Classified - Non Instructional | 1.000000 |
| <input type="checkbox"/> | Executive Assistant I (CO9982): Brigitte Hebert (A02234540) | Hebert, Brigitte B | 660000 - Planning, Policymaking and Coord | 2100 - Classified - Non Instructional | 1.000000 |
| <input type="checkbox"/> | President/CEO (ME9997): William Scroggins (A02721524) | Scroggins, William T | 660000 - Planning, Policymaking and Coord | 1200 - Academic - Non Instructional | 1.000000 |

Questica will be Implemented in Phases



- **Phase 1**
 - Budgets available to review by managers in Questica including budgeted positions
 - Pilot group will assist Fiscal Services with entering budget changes and approving (promoting) budgets
 - Fiscal Services is currently creating security structure and testing the promotion flow of departmental budgets
- **Phase 2**
 - Departments enter budget changes
 - Managers approve (promote) budgets
 - Fiscal to implement additional modules (Capital and Financial Statements)
- **Phase 3**
 - “What If” forecasts and scenarios

MORE TO COME!!!

QUESTIONS?

