



Planning for Institutional Effectiveness

PIE



Improvements to PIE

The Institutional Effectiveness Committee would like to share information regarding the Planning for Institutional Effectiveness (PIE) for the 2018-19 academic year. PIE is a program review and planning process that provides a basis for informed and inclusive decision making. We are pleased to share that several improvements have been made this year based on your feedback. This includes:

- Enhanced data review features
- Additional information to identify the type of funding for resource requests
- Enhanced "Help Text" fields
- PowerPoint training materials and online training videos for units and manager PIEs found at: www.mtsac.edu/pie



PIE is a Living Document

The 18-19 PIE Unit training began in November and December of 2018. Based on feedback from these sessions, the PIE training PowerPoint has been updated and provides additional clarifications. Highlights of these critical clarifications include:

- **PIE is a living document.** While we do complete PIE annually, the intent is to have access to PIE throughout the year and to use it as an ongoing tool for program planning. For example, there is no 16-17 PIE and 17-18 PIE. PIE is a single, living document that updates as entries are made. Changes in goals and analysis of progress result in changes to the PIE.
- **Where We Make An Impact:** Closing the Loop
 - Add a new Analysis of Progress for 2018-19 for each goal if progress has been made.
 - Add a new Analysis of Progress for 2018-19 for each resource request under each goal if progress has been made.
- **Where We Are Going**
 - Unit Goals and Resources Needed
 - Minor modifications (spelling, grammar, insignificant changes) can be entered as edits to Unit Goals or Resources Needed.
 - New Goals or Resources Needed must be created if there are more significant changes being made. As goals are being evaluated and improved, if several goals can or should be combined, a new, overarching goal should be created.
 - Any goals that are not current should be inactivated. A record of this goal will still be available in a pdf backup that is created annually. These backups

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are located at:

<https://www.mtsac.edu/governance/committees/iec/planning/index.html>

- Please complete all fields under Resources Needed, including Plans & Activities Supported, Type of Request, and What Success Looks Like.

Training Sessions

Training sessions are underway and being scheduled for units and areas across campus. The focus of this year's training is on creating a quality PIE and using Data effectively. If you are unable to attend one of the sessions provided for your area or through POD, please contact Michelle Sampat at msampat@mtsac.edu or Pedro Suarez at psuarez7@mtsac.edu for a personalized PIE training session.

PIE Due Date Timeline:

- **May 15:** Instructional Unit PIEs are due to the division offices.
- **June 30:** Prioritization of Instruction Unit resource requests are submitted to the Instruction Office.
- **July 15:** Division Manager PIEs are due to Vice Presidents.
- **October 15:** VP PIEs are due.

If you would like to work on your PIE with support, PIE trainings and Friday PIE Day Work Sessions are available through POD:

<https://prodweb.mtsac.edu/prodapex/f?p=205:30:0::NO>

Assistance & Resources

PIE Content Questions

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Technical Questions

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DIRECTION



TRAINING



GOAL