

IMMEDIATE NEED REQUEST

2018-19

Approved in Cabinet 6/25/19
Ben Smogun



Requested by: (Unit, Department, Division or Vice President)		Access		Date to VP: 6/14/2019	
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	ACCESS	Date to Cabinet:			
Division:	Student Services	Outcome:			
Vice President:	Audrey Yamagata-Noji				

Budget Request(s) (List in Priority Order)	Justification for Request(s) <i>An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.</i>	Funds Requested **			Funding
		Amount	One-time	Ongoing	Approved
1.	Deaf/Hard of Hearing (DHH) student population continues to grow as does student involvement in campus activities and leadership opportunities. While provision of services are legally mandated, the hours of service are extremely difficult to predict. Additionally, there has been a decrease in the allocation and funding is needed for interpreting and captioning services (amount requested includes salary and benefits).				
Account Number(s):	17519-522220-241300-499900-2200 17519-522100-241100-499900-2200	150,000.00	X		
2.	Unforeseen approved Management, Faculty and Classified Unit A COLA increases for 2018-19 (amount requested includes salary and benefits).				
Account Number(s):	17519-522100-121000-642000-1200 17519-522000-113000-493030-1100 17519-522000-122000-642000-1200 17519-522000-123000-642000-1200 17519-522100-221000-499900-2200 17519-522000-211000-642000-2100	229,068.00	X		
3.					
Account Number(s):					

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.