

IMMEDIATE NEED REQUEST

2018-19

Requested by: Dual Enrollment - Office of Instruction

Date to VP: 1/22/2019

Reviewed By (Signature):

Date to Cabinet: 1/22/2019

Outcome:

Budget Request(s)

Justification for Request(s)

Funds Requested **

Budget Request(s) (List in Priority Order)	Justification for Request(s)	Funds Requested **			Funding Approved
		Amount	One-time	Ongoing	
1. High priority	We were allocated a 2018-2019 Dual enrollment budget for our book rental and purchases that fell under our expected annual costs for books. In order for us to pay the final invoice, we need \$66,955.99 to cover Winter 2019 books and \$5,057.50 to cover Spring 2019 books for a grand total of \$72,013.49. This will ensure that our program can pay our bookstore for the final book costs for the academic year.	\$72,013.49	x		
Account Number(s):	11250-394000-563200-499900				
2.					
Account Number(s):					
3.					
Account Number(s):					

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc.
Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.

WINTER 2019 DUAL ENROLLMENT RENTALS

High School	Textbook	ISBN	QTY		
Bassett	MLA Handbook	978-1603292627	30	\$ 11.65	\$ 349.50
Bassett	Hyperbole and a Half by: Allie Brosh	97818451666175	30	\$ 13.60	\$ 408.00
					\$ 757.50
Bonita HS	Calculus - Early Transcendentals by James Stewart	9781285741550	36	\$ 115.02	\$ 4,140.20
Village Academy	MLA Handbook	978-1603292627	35	\$ 11.65	\$ 407.75
Village Academy	Hyperbole and a Half by: Allie Brosh	97818451666175	35	\$ 13.60	\$ 476.00
					\$ 883.75
San Dimas	Intro to Fire Protection and Emergency Services, Enhanced Edition	978-1284136128	30	\$ 57.00	\$ 1,710.00
Edgewood	Intro to Fire Protection and Emergency Services, Enhanced Edition	978-1284136128	30	\$ 57.00	\$ 1,710.00
Edgewood	Medical Terminology Simplified by Barbara A. Gyllys and Regina M. Masters	978-0-8036-3971-3	30	\$ 41.75	\$ 1,252.50
					\$ 2,962.50
Diamond Ranch	The Devil in the White City, Erik Larson	0-375725601	32	\$ 11.55	\$ 369.60
Diamond Ranch	Reading the World: Ideas that Matter, Michael Austin	9780393617429	35	\$ 50.30	\$ 1,760.50
Diamond Ranch	Doubt: A Parable - John Patrick Shanley	2901559363470	35	\$ 6.55	\$ 229.25
					\$ 2,359.35
Ganesha	On Writing by Stephen King	978-1439156810	79	\$ 11.55	\$ 912.45
Ganesha	They Say, I Say by Gerald Graff, C. Birkenstein, R. Durst	978-0393631685	79	\$ 37.25	\$ 2,942.75
Ganesha	The Everyday Writer by Andrea A. Lunsford	978-1319117801	79	\$ 77.30	\$ 6,106.70
Ganesha	Educated	9780399590504	79	\$ 19.05	\$ 1,504.95
Ganesha	Never Let Me Go by Kazuo Ishiguro	978-1400078776	79	\$ 10.90	\$ 861.10
Ganesha	The Stranger by Albert Camus	978-0679720201	41	\$ 9.50	\$ 389.50
Ganesha	1984 by George Orwell	978-0451524935	41	\$ 6.80	\$ 278.80
Ganesha	The Namesake by Jhumpa Lahiri	978-0618485222	41	\$ 10.90	\$ 446.90
Ganesha	Everything's Argument by Andrea A. Lunsford and John J. Ruszkiewicz	9781319056278	41	\$ 49.35	\$ 2,023.35
Ganesha	The Brief McGraw-Hill Reader: Issues across the Disciplines by Gilbert H. Muller	978-0073405995	41	\$ 97.00	\$ 3,977.00
					\$ 19,443.50
IPoly	A world of ideas by Lee Jacobus	9781319047405	30	\$ 39.05	\$ 1,171.50
IPoly	A Writer's reference by Hacker and Sommers	9781319057442	30	\$ 41.50	\$ 1,245.00
					\$ 2,416.50
Total Rentals				\$	\$ 34,673.82
Administrative Fee				\$	\$ 250.00
Sales Tax				\$	\$ 3,294.01
Total Amount Due				\$	\$ 38,217.83

WINTER 2019 DUAL ENROLLMENT PURCHASES

HIGH SCHOOL	TEXTBOOK	ISBN	Amount		
Bassett	Minimalism: Live a Meaningful Life by The Minimalists	978-0615648224	30	\$ 17.00	\$ 510.00
					\$ 3,908.50
Village Academy	Minimalism: Live a Meaningful Life by The Minimalists	978-0615648224	35	\$ 17.00	\$ 595.00
IPoly	Elementary Statistics by William Navidi and Barry Monk ONLINE ACCESS CODES ONLY. Not the book	9781259620980	36	\$ 148.55	\$ 5,347.80
IPoly	Connect Core Concepts in Health	9781307159400	35	\$ 142.85	\$ 4,999.75
IPoly	Struggle of Democracy The Revel edition	9780134551760	25	\$ 84.95	\$ 2,123.75
IPoly	Introduction to Criminal Justice	9780078997174	30	\$ 171.60	\$ 5,148.00
IPoly	As I Lay Dying by William Faulker	9780393931389	30	\$ 24.65	\$ 739.50
					\$ 18,358.80
Nogales	Rock Music Styles: A History	978-0078025075	35	\$ 144.50	\$ 5,057.50
West Covina	FCS 41 Access codes	9781524967833	30	\$ 71.45	\$ 2,143.50
Total Purchases				\$	26,664.80
Administrative Fee				\$	250.00
Sales Tax				\$	1,823.36
Total Amount Due				\$	28,738.16