

IMMEDIATE NEED REQUEST 2018-19

Approved in Cabinet 2/12/19
TBH



Requested by: Chau Dao, Financial Aid, Student Services, Dr. Yamagata-Noji			Date to VP: 1/30/2019
Location	(Fill-in)	Reviewed By (Signature):	
Department or Unit:	Counseling		Date to Cabinet 2/19/2019
Division:	Student Services		Outcome:
Vice President:	Audrey Yamagata-Noji		

Budget Request(s)		Justification for Request(s)		Funds Requested **			Funding
(List in Priority Order)		An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.		Amount	One-time	Ongoing	Approved
1.	Adjunct Counseling to Support Student Centered Funding Formula	Due to the new Student Centered Funding Formula, work for our Educational Advisors need to be redirected. They are needed to conduct workshops with students to help them understand SAP, BOG loss, and appeal process. The demand for Ed Plans from students to complete the appeal process continues, thus, we are requesting 16 hours of adjunct counseling a week to help support this need. Request will be through the Fall Semester 2019 (including Summer intersession). These Advisors will be hired by Counseling, but assigned to support educational plans for Financial Aid students.			\$45,000		
	Account Number(s):	11000-510000-143000-631000					
2.							
	Account Number(s):						

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.

SALARY PROJECTION

POS NUMBER	NAME	FUND ORG ACCT PROG ACTIV					ACCOUNT PERCENT	MONTHLY SALARY	FRINGE BENEFIT ACCTS							TOTAL BENEFITS	TOTAL SALARY & BENEFITS
									TOTAL	311000	335000	351000	361000	371000	381000		
									SALARY	STRS	MEDI	SUI	W/C	CIL	LARISA		
Estimated Benefit Rates for 2018-19									16.280%	1.450%	0.05%	1.380%	varies	3.000%			

FY 18-19

Counselors, Librarians, Instructional Specialist			
	(Credit and noncredit)		
	Column 1	Column 2	Column 3
1	50.75	52.51	54.37
2	52.51	54.37	56.26
3	54.37	56.26	58.23
4	56.26	58.23	60.29

Counselors, Librarians, Instructional Specialist			
	(Credit and noncredit)		
	Column 1	Column 2	Column 1
16 hours	\$ 812.00	\$ 840.16	\$ 869.92

POS NUMBER	NAME	FUND ORG ACCT PROG ACTIV					ACCOUNT PERCENT	MONTHLY SALARY	FRINGE BENEFIT ACCTS						TOTAL BENEFITS	TOTAL SALARY & BENEFITS	
									TOTAL SALARY	311000 STRS	335000 MEDI	351000 SUI	361000 W/C	371000 CIL			381000 LARISA
									Estimated Benefit Rates for 2018-19								16.280%

From:

Adjunct Counselor - 16 hours (Step 1 Col 1)	xxxxx	xxxxxx	xxxxxx	xxxxxx	xxxx	100%		812	132	12	-	11	-	24	179	991
Adjunct Counselor - 16 hours (Step 1 Col 2)	xxxxx	xxxxxx	xxxxxx	xxxxxx	xxxx	100%		840	137	12	-	12	-	25	186	1,026
Adjunct Counselor - 16 hours (Step 1 Col 3)	xxxxx	xxxxxx	xxxxxx	xxxxxx	xxxx	100%		870	142	13	-	12		26	193	1,063