

IMMEDIATE NEED REQUEST
2018-19

*Approved
in Cabinet
5/14/19
Ben Smeyers*



Requested by: Human Resources					
				Date to VP: 5/13/19	
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	Human Resources			Date to Cabinet: 5/14/19	
Division:				Outcome:	
Vice President:	Abe Ali				
Budget Request(s)	Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1.	The Board of Trustees approved a contract with the Bodine Group to provide training to negotiations members and to serve as a facilitator, when needed. Both CSEA units, the Faculty Association, and the College warrant the necessity for Interest Based Bargaining (IBB) training sessions. Human Resources does not have the budget for the full amount of this expense.	4,000.00	X		
Account Number(s):	11000-200000-511000-673000				

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.