

IMMEDIATE NEED REQUEST

2018-19

*Approved
in Cabinet
11/6/18*

Smaguri



Sign Here

Requested by: HR		
		Date to VP: 11/6/2018
Location	(Fill-in)	Reviewed By (Signature):
Department or Unit:	Human Resources	Date to Cabinet: 11/6/18
Division:		Outcome:
Vice President:	Abe Ali	

Budget Request(s)		Justification for Request(s)		Funds Requested **			Funding
(List in Priority Order)		An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.		Amount	One-time	Ongoing	Approved
1.		CECHCR's - Health benefits consultation and insights on plan options for medical, dental, and vision for active employees, adjunct faculty, retirees, and covered dependents. Will work closely with the College and Unions.		\$50,000	X		
	Account Number(s):	11900-200000-584000-673000					
2.							
	Account Number(s):						
3.							
	Account Number(s):						

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.