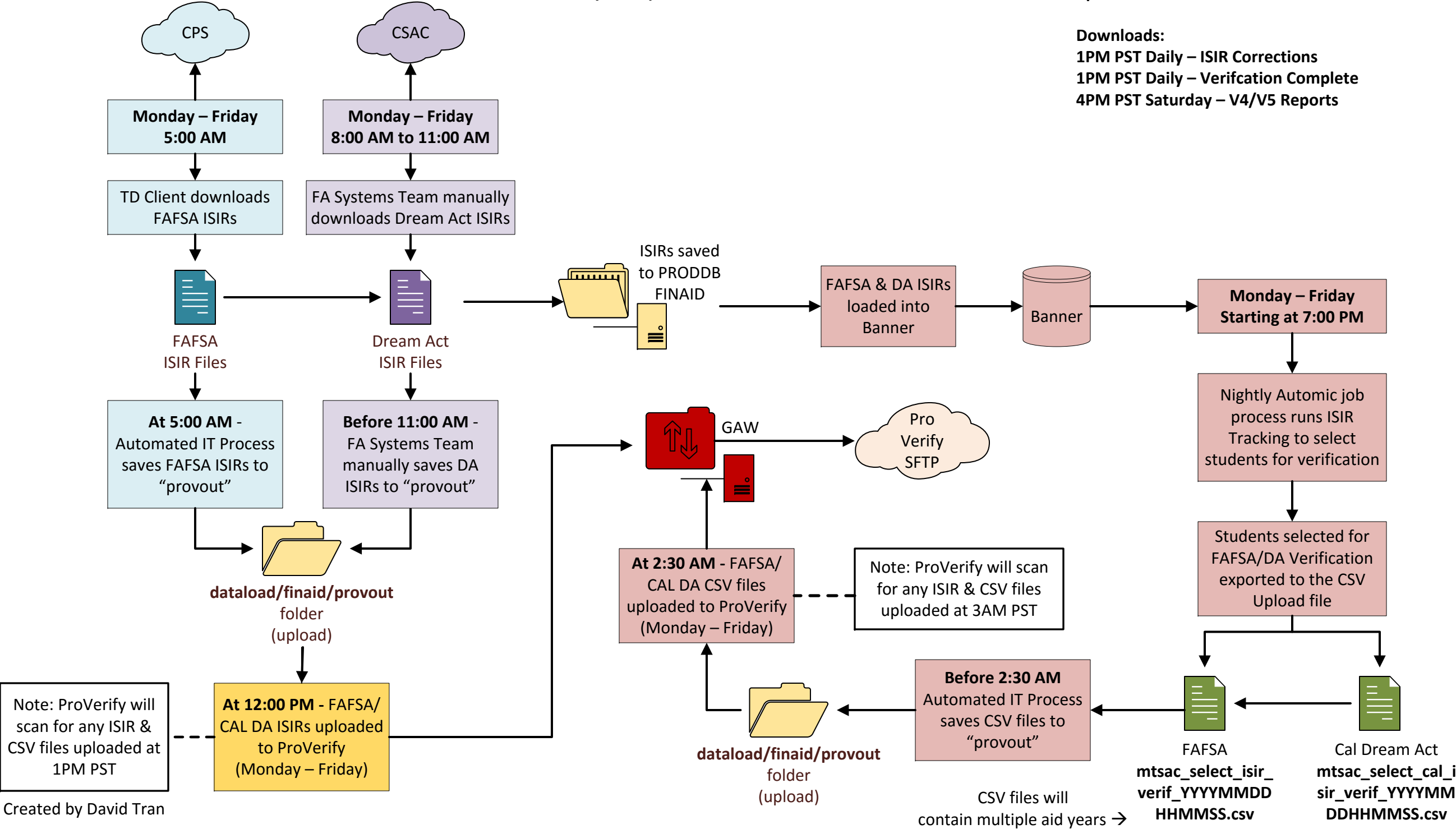# Mt. SAC Financial Aid Office
ProVerify File Upload Flow Chart Draft as of 3/14/19

Note: ProVerify sweeps for any ISIR & CSV files uploaded at 3AM PST and 1PM PST

Downloads:
1PM PST Daily – ISIR Corrections
1PM PST Daily – Verifcation Complete
4PM PST Saturday – V4/V5 Reports

CPS

CSAC

**Monday – Friday
5:00 AM**

**Monday – Friday
8:00 AM to 11:00 AM**

TD Client downloads
FAFSA ISIRs

FA Systems Team manually
downloads Dream Act ISIRs

ISIRs saved
to PRODDB
FINAID

FAFSA & DA ISIRs
loaded into
Banner

Banner

**Monday – Friday
Starting at 7:00 PM**

FAFSA
ISIR Files

Dream Act
ISIR Files

Nightly Automic job
process runs ISIR
Tracking to select
students for verification

At 5:00 AM -
Automated IT Process
saves FAFSA ISIRs to
"provout"

Before 11:00 AM -
FA Systems Team
manually saves DA
ISIRs to "provout"

GAW

Pro
Verify
SFTP

Students selected for
FAFSA/DA Verification
exported to the CSV
Upload file

dataload/finaid/provout
folder
(upload)

At 2:30 AM - FAFSA/
CAL DA CSV files
uploaded to ProVerify
(Monday – Friday)

Note: ProVerify will scan
for any ISIR & CSV files
uploaded at 3AM PST

Note: ProVerify will
scan for any ISIR &
CSV files uploaded at
1PM PST

At 12:00 PM - FAFSA/
CAL DA ISIRs uploaded
to ProVerify
(Monday – Friday)

Before 2:30 AM
Automated IT Process
saves CSV files to
"provout"

dataload/finaid/provout
folder
(upload)

FAFSA
**mtsac_select_isir_
verif_YYYYMMDD
HHMMSS.csv**

Cal Dream Act
**mtsac_select_cal_i
sir_verif_YYYYMM
DDHHMMSS.csv**

CSV files will
contain multiple aid years →

Created by David Tran

Mt. SAC Financial Aid Office
ProVerify File Download Flow Chart Draft as of 3/14/19

Created by David Tran