

Financial Aid Launches E-Forms

April 19, 2019

The Mt. SAC Financial Aid Department is excited to partner with ProVerify to implement DocuSign, an electronic signature service which enables users to quickly and securely send and receive documents—such as financial aid verification forms— for review and signature from any electronic device.

In the coming weeks, financial aid applicants may receive a notification email from Mt. SAC's Financial Aid Office regarding additional documents that need to be submitted for the 2019-2020 academic year. Using the Mt. SAC Student Portal, applicants will select the Financial Aid Requirements link and automatically be routed to their external ProVerify Student Dashboard—where they will electronically complete and sign the requested forms.

If an additional signer is required, applicants will have the option to provide his/her email address to where DocuSign can send a secure link, requesting his/her signature on the financial aid form.

By introducing DocuSign into the financial aid application process, applicants can look forward to:

- Accelerated Response Times - Capability to route documents to multiple recipients, review forms, and sign documents from electronic devices
- Practical Time Savings - Mobile, anywhere, anytime access
- Accelerated Workflow - Increased efficiency and cost savings through reduction in printing & scanning
- Increased Transparency - Reduced the risk of non-compliance through error proofing functionality, version control and information security
- Tough Security Encryption - Encryption and audit trails ensure documents are tamper-evident
- Supported Sustainability - Reduced the amount of paper being used on campus

Accessible from anywhere, DocuSign replaces manual, paper-based processing methods resulting in accelerated transactions that increase the speed of receiving results, improve visibility and control, and streamline the Financial Aid application processes for Mt. SAC students.

We hope this new partnership will make the financial aid process easier to complete!

More information can be found on our Financial Aid DocuSign Webpage at [Mt. SAC ProVerify](#)

Regards,

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