



MEMORANDUM

March 22, 2019

ES 19-09 | Via Email

TO: Chief Student Services Officers
Chief Instructional Officers
Institutional Research Officers
Academic Senate for CA Community Colleges

FROM: Rhonda Mohr
Vice Chancellor, Educational Services

RE: Student Equity Plan Data Guidance Update

This document provides an update regarding data for the Student Equity Plan, required for the Student Equity and Achievement (SEA) program.

On March 1, 2019, each district received an analysis of disproportionate impact (DI) using a consistent, Chancellor's Office-approved methodology for the SEA metrics via Data on Demand. On March 15, 2019, in response to concerns raised by the research community about how DI was being calculated for majority-minority institutions, the Chancellor's Office uploaded a file that provides a more sensitive test for race/ethnicity equity gaps. This latest file will be used to populate the electronic submission of the Equity Plan, available in the near future in NOVA.

Colleges should use the most recent file on Data on Demand for their equity planning, rather than information appearing in the Student Success Metrics (SSM) dashboard. In accordance with the law, the DI analysis looks at multiple equity categories together (i.e., male foster youth, female veterans), as opposed to the single categories available on the dashboard. In addition, the file removes the masking of some populations with small numbers of students that affects which categories appear on the dashboard.

While additional student characteristics were provided in the Data on Demand file to support local equity analyses, the only populations that should be included in planning for SEA are (broken out by gender):

- Current or former foster youth
- Students with disabilities
- Low-income students
- Veterans
- Lesbian, gay, bisexual, or transgender students
- Students in the following ethnic and racial categories: American Indian or Alaska Native, Asian, Black or African American, Hispanic or Latino, Native Hawaiian or other Pacific Islander, White, Some other race, More than one race

While homeless students are included in legislation, due to lack of data, this category does not need to be included in SEA planning. Colleges have the option of including this population if local data is available for calculating DI.

NOVA will display the categories for which disproportionate impact was found in cases where there were ten or more students, along with data on student outcomes in the baseline year. Colleges are

required to populate goals for each population in which disproportionate impact was found, but those goals can be the same as the baseline data, signaling that a college will not be focusing resources on activities designed to close the gap for those populations. In addition, colleges have the discretion to set goals for additional categories in NOVA.

Three important changes or clarifications to earlier guidance include:

- The SEA analysis for the Success Enrollment metric only focuses on students who enrolled at the same college they applied to. For colleges looking at figures over time for trends, the numbers may increase dramatically based on when each institution first started using Open CCC Apply (the number of colleges not participating in Open CCC Apply declined from 32 to 3 over the past four years). Colleges that did not participate in CCC Apply in 2017-18 should replicate the definition posted in the data dictionary for the Student Success Metrics. Support is available from the research team by emailing research@cccco.edu.
- The SEA analysis for transfer is based on unduplicated transfers to all types of four-year institutions. This data is provided in the Data on Demand file and will be added to the Student Success Metric dashboard in its third release. The data should be examined for students who were last enrolled in community college in 2016-17, as there is not yet a complete file for students who were last enrolled in community college in 2017-18 and enrolled in a four-year institution in 2018-19. Declines in the number of students in out-of-state colleges appears to be a function of the data file provided by the National Student Clearinghouse, as opposed to any issue with the way the metrics are constructed.
- For “Low-income Students,” the SEA analysis references the “Economically Disadvantaged” metric ([SM 106SW](#)). This definition conforms with the definition used to calculate Perkins funding.

Some colleges have requested information about the data definitions for the SEA metrics and which years will be used for benchmarking. Complete definitions are included in the data element dictionary that is posted on [the Student Success Metrics dashboard](#). The chart below shows the metric identification number, where in the CSV export file from the SSM dashboard each metric can be found, and the baseline year.

Metric	Student Success Metrics Dictionary ID	CSV Export Location	Baseline Year
Access: Successful Enrollment at the Same College	SM 300SW	Data Element Number [Column H]: SM 302SW WRAPPER Disag [Column X]: overall <i>and</i> each equity category Specific metrics: [Column AA]: Enrolled in the Same Community College	2017-18
Retention: Fall to Spring	SM 406SW	Data Element Number [Column H]: SM 424SW WRAPPER Disag [Column X]: overall <i>and</i> each equity category Specific metrics: [Column AA]: Retained from Fall to Spring at the Same College	2017-18

Transfer to a four-year institution		For the disproportionate impact analysis, a new metric has been calculated that shows unduplicated students who transferred to any type of four-year institution	2016-17
Completion of transfer level math and English	<u>SM 501SW</u>	Data Element Number [Column H]: SM 504SW WRAPPER Disag [Column X]: overall <i>and</i> each equity category Specific metrics: [Column AA]: Completed Both Transfer-Level Math and English within the District in the First Year	2017-18
Attained the Vision Goal Completion Definition	<u>SM 619SW</u>	Data Element Number [Column H]: SM 600SW WRAPPER Disag [Column X]: overall <i>and</i> each equity category Specific metrics: [Column AA]: Attained the Vision Goal Completion Definition	2017-18

As mentioned above, if you have questions regarding the data included in the SEA metrics file posted to Data on Demand, please send an email to research@cccco.edu. For general questions about reporting for the Student Equity Plan please contact:

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