

## Close to Completion Project

September 1, 2018

Hi Antonio and Barbara,

Mt. SAC is in receipt of our Promise Program allocation of \$980,000 that must be spent by 6/30/19.

One of the main activities of this new effort is to identify students who are close to completing their educational goal – degree, certificate, transfer.

In order to get started, I need your help in identifying potential students we can contact.

Can you help me with the following?

Identify students and specific demographics as follows:

- All students who have completed 45 degree applicable units at Mt. SAC as of summer 2018 and are currently enrolled for the fall 2018 semester with separate breakdowns by:
  - Students who are coded through financial aid as having filed a FAFSA and/or are eligible for the Pell grant and/or the Promise Grant (formerly Board of Governors fee waiver)
  - Students who have completed English 1A or English 1C
  - Students who have completed Math 71 or Math 110 or Math 130 or higher
  - Students who have a designation (code) as participating in any of the following programs (EOPS, ACCESS formerly DSPS, CalWORKs, ACES, REACH Foster Youth, Dream, Aspire, Arise, Veterans)
- All students who have completed 60 degree applicable units at Mt. SAC who are enrolled in at least 6 units for Fall 2018

For all students identified, provide the following demographics:

- Name
- A number
- Gender
- Ethnicity
- Mt. SAC email
- Local Address
- Phone #

Does this sound do-able?

We are in hopes of identifying students who can complete at least one goal by June of 2019.

We want to identify them, reach out to them, and provide additional assistance to enable them to graduate/transfer sooner based on resources that we are able to provide.

Let me know what you think and then we can clarify how to proceed.

THANKS SO MUCH!!

Audrey