

## **BP 3740 Information Security Standards**

### **References:**

Education Code Section 70902; 17 U.S.C. Section 101 et seq.; Penal Code Section 502; California Constitution Article 1, Section 1; Government Code Section 3543.1(b); California Community College Information Security Standard

As an educational institution, the District collects, processes, and manipulates large amounts of data about students, its personnel, and others. The District is committed to ensuring the highest level of privacy and security for these data sets in accordance with state and federal law and industry best practices. To that end, the President/CEO in consultation with staff shall establish local security procedures that meet or exceed the standards as established by the current California Community College Information Security Standard. The procedures shall include requirements for classifying all data sets by security level and shall apply the appropriate security protocols. Further, the District intends for employees charged with managing data sets of any level of confidentiality to adhere to **District information security procedures** and complete regular training in said procedures.

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