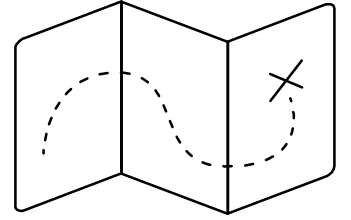




Academic Support Coordination Project

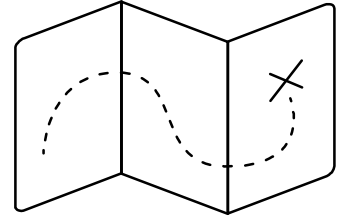
March 9, 2019

Meghan Chen, Dean, Library and Learning Resources
Madelyn Arballo, AVP School of Continuing Education



Guiding Principles for Academic Support

Guiding Principle 1

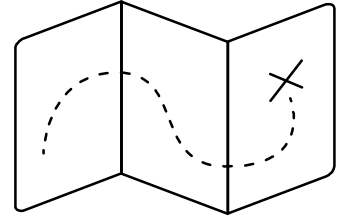


Principles and standards should be applied that are important at the college.

Consider
external/internal
factors

Use as direction
for change

Guiding Principle 2



Academic support should be located close to instruction, distributed and customized to student populations.

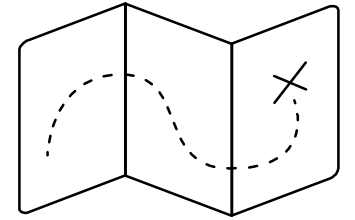
Coherence in delivery,
variation in pedagogy

Responsiveness to
student need

Faculty mediation
critical to student
support; COP

Professional development

Guiding Principle 3



Centralized coordination.

Facilities, staffing,
training, compensation

Competencies for site
personnel and
leadership; flexible job
descriptions

Consistent evaluation
process of program and
staff

Impact on student
success



Workgroup Highlights



■ Hiring

- Reviewed job descriptions and pay rates with Human Resources
- Establishing
 - Operational definition for line of slight/immediate control
 - Operational definition for MQ for centers who will collect apportionment

■ Marketing



- Tutoring Brochure
- [Tutoring Centers link](#)
- Student Success Fair
 - March 13th
 - 12:00 pm – 3:00 pm

Free food | Music | Prizes

Student Success Fair!

#MtSACtutoring

Wednesday, March 13th | 12:00 — 3:00 pm

A large lightbulb graphic where the bulb part is filled with various colorful educational icons such as a book, a magnifying glass, a lightbulb, a graduation cap, a calculator, a globe, a microscope, a test tube, a pencil, a ruler, a clock, a computer monitor, a paint palette, a bell, a flag, a gear, a DNA helix, a building, and a pencil sharpener. The base of the lightbulb is a grey, ribbed screw-in base.

A square QR code with a red border, located in the bottom left corner of the poster.
Scan me

MT. SAC

Kerr's Lawn
(In front of Bldg. 6 Library,
West side of Bldg. 9C
Student Life)



PROGRAM SPECIFIC TUTORING

STUDENTS NEED TO BE ENROLLED IN THE PROGRAM OR CLASS TO ACCESS TUTORING SERVICES

*Call for subjects offered

ACCESS

Bldg. 9B • (909) 274-2943
<http://mt.sac.edu/access/>

BUSINESS DIVISION COMPUTER LAB

Bldg. 77-2010 • (909) 274-4701
<http://mt.sac.edu/business/lab/>

ACES PROGRAM

Bldg. 9E-3rd Flr. • (909) 274-441
<http://mt.sac.edu/aces/>

DESIGN LAB

Bldg. 13-1225 • (909) 274-6893
<http://mt.sac.edu/arts/designlab.html>

ARISE

Bldg. 16B • (909) 274-6622
<http://mt.sac.edu/arise/>

EOPS/CARE or CalWORKS Program

Bldg. 6-106 • (909) 274-4690
<http://mt.sac.edu/eops/tutoring/>

ASPIRE

Bldg. 9F • (909) 274-6396
<http://mt.sac.edu/aspire/>

TECH. ED. RESOURCE CENTER (TERC)

Bldg. 18C-1105 • (909) 274-6118
<http://mt.sac.edu/tech/health/terc/>

VETERANS RESOURCE CENTER

Bldg. 9E-1st Flr. • (909) 274-4520
<http://mt.sac.edu/veterans/vrc.html>



1. ACCESS
2. ARISE
3. ASAC and EOPS/CARE or CalWORKS Program
4. ASPIRE
5. Business Division Computer Lab and Language Learning Center (LLC)
6. Design Lab
7. MARC, TMARC, and STEM Center
8. Math Success Lab
9. Noncredit Adult Basic Education
10. Tech. Ed. Resource Center (TERC)
11. WIN Program
12. Writing Center and SSSC
13. Veterans Resource Center and ACES Program

MT. SAC TUTORING CENTERS

FREE TUTORING TO ALL CURRENT MT. SAC STUDENTS

<http://www.mtsac.edu/tutoringcenters>



Produced by the
Academic Support & Achievement Center (ASAC)
Updated February 2019

Tutoring Brochure



ENGLISH/WRITING, READING, SIGN LANGUAGE, AND SPEECH TUTORING

ASAC: ACADEMIC SUPPORT & ACHIEVEMENT CENTER
(formerly the Learning Assistance Center or LAC)
Tutoring available in all levels of writing, including support
for writers who speak English as a second language,
Reading, and Speech
Bldg. 6-101 • (909) 274-6605
<http://tutoring.mtsac.edu>

NONCREDIT ADULT BASIC EDUCATION
Tutoring Available in Reading and Writing
Bldg. 30-111 • (909) 274-4935
<http://mt.sac.edu/continuinged/noncredit/labe/>

SPEECH & SIGN SUCCESS CENTER
Bldg. 26B-1551 • (909) 274-6297
<http://mt.sac.edu/sssc/>

WIN PROGRAM
Bldg. 45-1430 • (909) 274-4239 ext. 4
<http://mt.sac.edu/continuinged/noncredit/labe/win.html>

WRITING CENTER
Tutoring available in all levels of writing, including support
for writers who speak English as a second language
Bldg. 26B-1561A • (909) 274-5325
<http://mt.sac.edu/writingcenter/>



TUTORING FOR WORLD LANGUAGES AND ENGLISH FOR NON-NATIVE SPEAKERS

ASAC: ACADEMIC SUPPORT & ACHIEVEMENT CENTER
(formerly the Learning Assistance Center or LAC)
Tutoring Available in Arabic, Chinese, French,
Japanese, Spanish
Bldg. 6-101 • (909) 274-6605
<http://tutoring.mtsac.edu>

LLC: LANGUAGE LEARNING CENTER
Tutoring Available in AmE, ESL, and
Technology Assisted World Language Learning
Bldg. 77-1005 • (909) 274-4560
<http://mt.sac.edu/llc/>



MATH TUTORING

ASAC: ACADEMIC SUPPORT & ACHIEVEMENT CENTER
(formerly the Learning Assistance Center or LAC)
Tutoring Available in Math 50-285
Bldg. 6-101 • (909) 274-6605
<http://tutoring.mtsac.edu>

MARC: MATH ACTIVITIES RESOURCE CENTER
Tutoring Available in Math 50-71
Bldg. 61-1318 • (909) 274-5014
<http://mt.sac.edu/marc>

MATH SUCCESS LAB
Bldg. 16D • (909) 274-4784

NONCREDIT ADULT BASIC EDUCATION
Tutoring Available in Math 51 - College-Level Math
Bldg. 30-111 • (909) 274-4935
<http://mt.sac.edu/continuinged/noncredit/labe/>

TMARC: TRANSFER MATH ACTIVITIES RESOURCE CENTER
Tutoring Available in Math 100-265
Bldg. 61-1314 • (909) 274-5369
<http://mt.sac.edu/marc>

WIN PROGRAM
Bldg. 45-1430 • (909) 274-4239 ext. 4
<http://mt.sac.edu/continuinged/noncredit/labe/win.html>



TUTORING IN ACCOUNTING, COMMERCIAL ARTS, HISTORY, POLITICAL SCIENCE, PSYCHOLOGY, AND OTHER SUBJECTS

ASAC: ACADEMIC SUPPORT & ACHIEVEMENT CENTER
(formerly the Learning Assistance Center or LAC)
Bldg. 6-101 • (909) 274-6605
<http://tutoring.mtsac.edu>

DESIGN LAB
Bldg. 13-1225 • (909) 274-6893
<http://mt.sac.edu/arts/designlab.html>

WIN PROGRAM
Bldg. 45-1430 • (909) 274-4239 ext. 4
<http://mt.sac.edu/continuinged/noncredit/labe/win.html>



SCIENCE TUTORING

ASAC: ACADEMIC SUPPORT & ACHIEVEMENT CENTER
(formerly the Learning Assistance Center or LAC)
Tutoring Available in Anatomy/Physiology,
Astronomy, Biology, Chemistry, Microbiology,
Medical Terminology, and Physics
Bldg. 6-101 • (909) 274-6605
<http://tutoring.mtsac.edu>

STEM CENTER: SCIENCE, TECH, ENGINEERING, & MATHEMATICS
Tutoring Available in Anatomy 10A and 35, Biology 1 and 4,
Chemistry 40 and 50, Microbiology 22,
and Physics 2AG
Bldg. 61-3316 • (909) 274-4224
<http://mt.sac.edu/stem/>

WIN PROGRAM
Bldg. 45-1430 • (909) 274-4239 ext. 4
<http://mt.sac.edu/continuinged/noncredit/labe/win.html>



ONLINE TUTORING

NETTUTOR
Tutoring Available in Accounting, Economics, English/
Writing, History, Math including Stats, Philosophy,
Psychology, Sociology, Various Science Courses,
World Languages, and many more
www.mtsac.edu/distancelearning/nettutor.html
Bldg. 6-101 • (909) 274-6605

WRITING CENTER
Tutoring available in all levels of writing, including support
for writers who speak English as a second language
www.mtsac.edu/writingcenter/online/tutoring.html
Bldg. 6-101 • (909) 274-6605
Bldg. 26B-1561A • (909) 274-5325

SCAN TO VIEW
THE TUTORING CENTERS
ON THE WEB





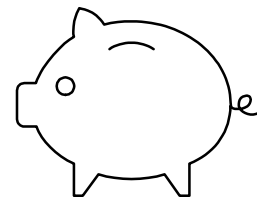
■ Outcomes

- Tracking students, outcomes
- Promoting data collection practices
 - ID card swipe system; input data into Banner
- Training needs
 - Writing outcomes and assessment methods (promote peer coaching, community of practice)
 - Recording outcomes - Tracdat training



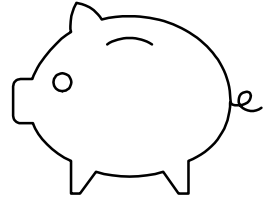
■ Planning and Resources

- Identified existing PIEs
- Each center creates its unit PIE
- Integrate into one tutoring center PIE
- Establishing
 - Purpose and operations of integrated academic support coordination PIE
 - Recommendation for Institutional Effectiveness Committee by 3/29/2019



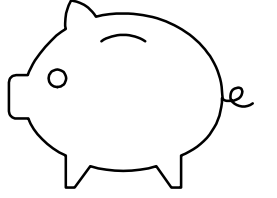
Budgeting Themes

■ Student Enrollment* in “Centers”



	Student Count	Attendance
2017-18	48,323	798 FTES
2018-19 (Summer/Fall)	21,618	342 FTES

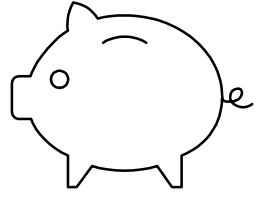
**Includes only students tracked by CRNs*



■ Where does it all take place?

- 16 different centers/locations with titles, names, “brands”
- 40 other instances of academic support (embedded within disciplines, divisions, special programs)

“Tutors”



Lab assistants



Supplemental Instructors



Tutors in the Classroom



Learning Lab Assistants



Tutorial Services Specialist

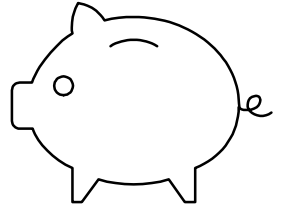


Tutorial Services Assistants



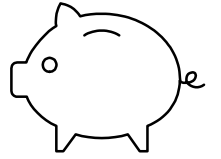
Lots of other “Assistants”

Actual Expenditures – Hourly Academic Support



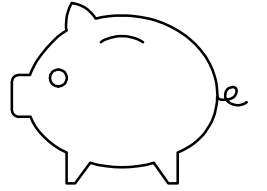
- 17-18 totaled \$2.65M
- 18-19 totals \$1.29M (through Dec 18)
- 18-19 budgeted expenses EST \$3M+

Academic Support Funding Sources (Hourly)

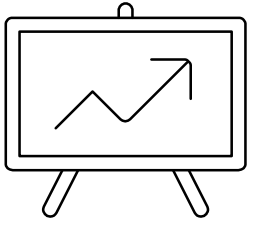


- Basic Skills/SEA
- Student Equity/SEA
- SSSP (CR/NC)/SEA
- BSSOT
- Title V
- DSPS
- ANAPISI
- WIOA
- Adult Education Program
- SWP
- EOPS
- Teacher Prep
- Perkins
- Nursing Prog Support
- Pomona Valley Med Ctr
- Song Brown
- Dorothy Rupe
- Mt. SAC District Funds

Budget Considerations

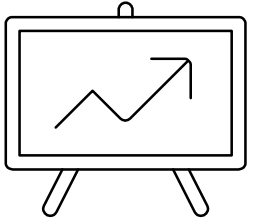


- Continue tracking hourly expenditures and college commitment to academic support
- Avoid encumbering duplicate allocations from different funding sources
- Eliminate excessive hiring and payroll paperwork
- Align and more intentionally plan, budget, and deliver academic support



Next Steps

■ Next Steps



- Workgroups continue to meet for improved coordination, e.g., marketing of all tutoring resources
- Recommendations to committees in Spring 2019
 - Outcomes : at least one outcome
 - Institutional Effectiveness: Unit PIE to One PIE
- Next big group meeting 4/22/2019

THANKS!

Any questions?

