

Chapter 5 - Student Services

AP 5020 Non-resident Tuition

References:

Education Code Sections **68050, 68051, 68130, 68130.5 and 76140** et seq.; **Title 5 Section 54045.5 ; Title 8 United States Code Section 1101(a)(15).**

Tuition Payment

Non-resident students of California are required to pay tuition which is established by the Board of Trustees according to education code, in January of each year, to be effective the following Fall semester. **Per Education Code Section 76140(e),** F-1 Visa students are required to pay an additional amount per unit which is calculated, ~~on the amount expended by the College for capital outlay in the preceding year divided by the total full-time equivalent students.~~ **by allowing a college to charge its actual computed cost, using a statewide average amount provided by the Chancellor's Office, or charging up to the level of any contiguous district.**

Tuition may can be paid by ~~certified or cashier's check~~ **with** cash, **check** or credit **or debit** cards. **Please note cashier checks, or checks, will only be accepted from a bank in U.S. dollars. The Bursar's Office can be contacted for further information.** ~~First party personal checks on local banks with credit reference may be accepted. A portion of the tuition fee may be refunded on a prorata basis under certain circumstances. The Bursar's Office should be contacted for details.~~

Non-Resident Tuition Exemption Request

A student who qualifies for the Non-resident Tuition Exemption Request will be exempt from paying the out-of-state tuition fee and will instead pay the in-state enrollment fee. The qualifications for the waiver are listed below.

Exemptions –

- **Any students, other than non-immigrant aliens under 8 Title 8 U.S. Code Section 1101(a)(15), who meet all of the following requirements:**
 - **either high school attendance in California for three or more years OR attainment of credits earned in California from a California high school equivalent to three or more years of full-time high school coursework and a total of three or more years of attendance in California elementary schools, California secondary schools, or combination of those schools;**
 - **graduation from a California high school or attainment of the equivalent thereof;**
 - **registration or enrollment in a course offered for any term commencing on or after January 1, 2002;**
 - **completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and**

- in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status; or will file an application as soon as he/she is eligible to do so.
- Any students who meet the following requirements:
 - demonstrates financial need;
 - has a parent who has been deported or was permitted to deport voluntarily;
 - moved abroad as a result of that deportation or voluntary deportation;
 - lived in California immediately before moving abroad;
 - attended a public or private secondary school in the state for three or more years; and
 - upon enrollment, will be in his or her first academic year as a matriculated student in California public higher education, will be living in California, and will file an affidavit with the District stating that he or she intends to establish residency in California as soon as possible.
- Any nonimmigrant aliens granted “T” or “U” visa status under Title 8 U.S. Code Section 1101(a)(15)(T)(i) or (ii), or Section 1101(a)(15)(U)(i) or (ii), respectively, who meet the following requirements:
 - high school attendance in California for three or more years;
 - graduation from a California high school or attainment of the equivalent thereof;
 - registration or enrollment in a course offered for any term or commencing on or after January 1, 2002; and
 - completion of a questionnaire form prescribed by the State Chancellor’s Office verifying eligibility for this nonresident tuition exemption.

Students interested in pursuing a nonresident tuition exemption must complete and submit their required form/affidavit to the Office of Admissions and Records prior to the completion of the 2nd week of the term in which they plan to enroll. California Non-Resident Tuition Request forms/affidavits are available in the Office of Admissions and Records.

Non-Resident Tuition Refund Procedure

~~If students who have paid tuition charges withdraw or reduce programs, they should immediately apply to the Bursar’s Office for a refund. The amount of the refund will depend on the time of submission of application for refund, and will be prorated accordingly. The application for refund is available at the Bursar’s Office and the refund itself will be paid by the Auxiliary Services Office.~~

Application for Refund **Information** for Non-Resident Students

- A. ~~Refunds are applicable to the maximum number of units. Refunds of 100% will be made by the Bursar’s Office for the following reasons only:~~
 1. ~~If a student is mistakenly determined to be a non-resident, and the tuition is paid, such tuition is refundable in full, provided acceptable proof of State residence is presented to the Admissions and Records Office within the period for which the tuition was paid: **by application deadlines.**~~
 2. ~~If a student is allowed to enroll and pay tuition, and is later disqualified to attend that semester, tuition is refundable in full.~~

3. If a class is cancelled, any tuition paid for enrollment in that class is refundable in full.
4. Non-resident students reducing enrollment or withdrawing completely **by the refund deadline date for the class** before instruction begins will receive full refund of tuition paid, less a \$10 service charge. **The refund will be processed according to the student's preference. selected with the campus refund processor. Refund Deadlines can be found on the students' "Schedule Receipt."**

B. ~~Withdrawal from Enrollment or Reduction of Units Enrolled is subject to a service charge of \$10.~~

C. ~~Time Limit for Submission of Application for Refund~~

	<u>Semester</u>	<u>Short Term Classes</u>
Week Before instruction begins	100%	100%
Week in which instruction begins	100%	75%
Second week of instruction	75%	50%
Third week of instruction	50%	25%
Fourth week of instruction	25%	none
After fourth week of instruction	none	none

~~NO REFUNDS WILL BE PROCESSED AFTER THE FOURTH WEEK OF A SEMESTER OR SECOND WEEK OF 6-9 WEEK SUMMER SESSION. DATES WILL BE ESTABLISHED FOR WEEKS OF INSTRUCTION AT THE BEGINNING OF EACH SEMESTER AND SUMMER SESSION.~~

~~If a refund is prorated within \$10 or less, there will be no refund granted or service charge rendered.~~

The Mt. San Antonio College Catalog and Schedule of Classes contain the most recent information regarding non-resident tuition **costs**. These documents are updated regularly for currency and correctness.

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