

Chapter 4 – Academic Affairs

AP 4285 Credit for Extra-Institutional Learning

Reference:

Title 5 Section 55050: Board Policy 4235, Administrative Procedure 4235, American Council on Education

Philosophical Basis

Mt. San Antonio College recognizes work taken at other **regionally accredited colleges and for experiences outside of the traditional classroom setting.** Credit for extra-institutional learning is provided for students under special conditions in recognition of learning that has been attained outside the sponsorship of legally authorized and accredited post-secondary institutions.

General Policy Statement

Credit for extra-institutional learning will be awarded to those students who have attained competency of subject matter through experiences outside of the sponsorship of **legally authorized and accredited postsecondary institutions.** ~~Credit for extra-institutional learning will be awarded to those students who have attained competency of subject matter through experiences outside of the sponsorship of legally authorized and accredited postsecondary institutions.~~ The College will accept the following **subject to limitations as stated in the college catalog:**

1. recommendations of the American Council on Education in reference to the *Guide to the Evaluation of Educational Experiences in the Armed Services* and the *National Guide to Credit Recommendation for Non-collegiate Courses*;
2. recommendations of the College Entrance Examination Board in reference to Advanced Placement and similar examinations; and,
3. recommendations regarding the assignment of credit from other **similar nationally recognized academic institutions,** regionally accredited post-secondary institutions, including Mt. San Antonio College's policy for **comprehensive credit by examination**s.

Policy Regulations

- ~~• Of the 60 units required for the Associate Degree, at least twenty-four (24) units must be earned in courses that contribute to the grade point average.~~
- ~~• Extra-institutional learning credit will normally not be evaluated unless the credit is necessary for graduation.~~
- Credit for non-collegiate courses will be awarded only for work applicable toward the Associate Degree. Credit may be granted for upper division courses provided the student has earned less than 60 units at the time the upper division work is attempted.

- To petition for extra-institutional learning credit, a student must have at least a 2.0 cumulative grade point average at Mt. San Antonio College, not be on probation, and be in good academic standing.
- The permanent academic record shall be annotated in such a manner to insure that a true and complete history of extra-institutional learning credit has been granted.
- In cases where a student is seeking a degree/certificate from the College, all standard graduation and residency requirements apply and must be met by completing a minimum of 12 units earned from Mt. SAC courses.

Credit for Current License Holders

Mt. San Antonio College may grant units ~~of credit~~ towards an associate's degree to current license holders in specific academic areas as approved by the College and listed in the current college catalog. ~~the following areas: Emergency Medical Technology (Paramedics), Psychiatric Technology, and Radiologic Technology.~~ The total number of units granted will be equal to the current total unit requirement for the equivalent program certificate. License holders must meet the college's residency requirements and complete an application to the college before the request for extra-institutional learning credits may be made. The application date will determine the catalog year.

The Department Chair from the appropriate program will validate the license and its currency. Admissions and Records will certify that the requirements have been met, grant the appropriate number of units, and apply extra-institutional learning credit toward the degree.

Credit for Military Training

Mt. San Antonio College will grant four Associate Degree units ~~of Baccalaureate level elective credits~~ for military experience without regard to the field of service. Associate Degree Area E Lifelong Understanding and Self-Development General Education and the Physical Well-Being graduation requirements will be satisfied on the basis of military service. A veteran student who desires to get receive credit must submit an official DD-214, a Community College of the Airforce, or a Joint Services Transcript documenting completion of military training along with a request for credit is submitted to the Office of Admissions and Records. Additional credit may be allowed for specific programs of training and credits earned through the United States Armed Forces Institute or any other approved United States military service.

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