

2019-20 BUDGET DEVELOPMENT CALENDAR

NEW "QUESTICA BUDGET SOFTWARE"

(March 8, 2019)

DESCRIPTION OF TASK	DUE DATE
Fiscal Services releases Status Quo Budget (Templates) to Departments for Tentative Budget Changes/Analysis	03/18/19
Departments Complete Status Quo Budget Review; Then Promote (Sends) to Deans/Directors	03/29/19
Deans/Directors Review and Promote (Approve) Department's Status Quo Budgets; Then Promote (Sends) to VPs	04/19/19
Vice Presidents Review and Promote (Approve) Department's Status Quo Budgets; Then Promote (Sends) to Fiscal	05/03/19

RECOMMENDED PILOT GROUP	DEPT
Kate Morales	Admin Svcs
Debbie Catingub	Admin Svcs
Yadira Santiago	Admin Svcs
LaToya Bass	Human Res
Sharon De Laby	Instruction
Laura Martinez	Instruction
Pat Romero	Instruction
Lucy De Leon	Student Svcs
Sandy Miranda	Student Svcs
Cathy Hilario-Alvarado	Student Svcs
Carol Nelson	President's Off

GROUPS WITH ACCESS
President's Cabinet (and Administrative Assistants)
Dean's, Associate Dean's, (and Administrative Assistants)
Grant Managers
Directors (only those that are Budget Managers)
Fiscal Services