

CALIFORNIA COMMUNITY COLLEGES

CHANCELLOR'S OFFICE

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DATE: December 11, 2017

SS17-32
VIA E-MAIL

TO: Chief Executive Officers
Chief Student Services Officers
Chief Business Officers
Academic Senate for California Community Colleges
Veterans Services Administrators

FROM: Rhonda Mohr
Interim Vice Chancellor, Student Services and Special Programs

SUBJECT: Revised 2017-18 Veteran Resource Center Ongoing Funding Certification Form

The Chancellor's Office discovered a typo in the VRC Funding Certification form distributed December 8, 2017. The certification form indicated a submission deadline of January 5, 2018. The correct submission deadline for the form is January 12, 2018. The attached form has been revised to reflect the correct submission deadline.

2017-18 Funding: The 2017-18 State Budget appropriates five million (\$5 million) dollars in ongoing funding to support the expansion of community college Veteran Resource Centers (VRCs) across the state. As required in the legislation, the Chancellor's Office has provided a minimum set of standards associated with high-functioning VRCs, which are listed on the attached certification form. Colleges interested in receiving VRC funding are required to commit to meet, or make progress towards meeting these standards. In order to receive funding, colleges must email a PDF of the completed and signed certification form to Veterans@ccco.edu no later than 5:00 pm PST on Friday, January 12, 2018. Colleges that submit the form after that date run the risk of not being funded.

Funding Formula: Twenty percent (20%) of the total appropriation will be allocated as base funding to all colleges that complete and submit a certification form by the due date. For 2017-18, base funding will be calculated by dividing one million (\$1,000,000) dollars by the total number of colleges requesting funds.

The remaining eighty percent (80%) of the appropriation will be allocated based on each college's prorated share of the total number of students certified for VA education benefits by all colleges requesting funding. Each college interested in funding must provide the total number of students certified for education benefits between July 1, 2016 and June 30, 2017, via the Department of Veterans Affairs VA-Once system, and provide that figure on the certification form. Your college certifying official has access to the VA-Once system and can find that figure by following the instructions, also attached to this memo.

Allowable Use of Funds: Annual allocations of funds under this program must be utilized toward meeting the VRC standards established by the Chancellor's Office, and provided on the attached certification form. Districts and colleges are afforded the discretion and flexibility to make spending decisions locally.

Funds cannot be used to supplant existing funds currently used to provide veterans services at your college, including personnel and/or services supported by general funds, Student Equity funds, SSSP, or other sources. Colleges have until June 30, 2019, to completely expend their 2017-18 allocation.

Match Requirements: There is no match requirement for these funds.

Reporting: Colleges electing to receive funds will be required to complete Mid-year and Year-end reports, which are currently being developed by the Chancellor's Office. Reporting templates and dates will be forthcoming.

Please contact David Lawrence, Specialist at dlawrence@cccco.edu or (916) 327-0749 with questions related to this memo.

Attachment: Revised 2017-18 VRC Funding Certification form