

REQUESTS TO FILL (IN PROCESS)
For September 19, 2017

Pending Re-opening of position			Recruitment on hold; RTF returned to hiring manager						HR has been waiting to discuss recruitment with hiring manager				
Department/Division Manager	Division	Position Title	Position #	Classification	FTE	Reason	Recruiter	PC Approval Date	Posting Date	Initial Screening Date	Interview dates	Expected Board Approval Date	Current Status
IT / Dale Vickers	Administrative Services	Administrative Specialist IV	CA9666	262-Classified	1.00	Claudia Coronado	Maria	9/12/17	9/19/17 (VLTP)	9/27/17 (VLTP)			VLTP Process
Administrative Services / Mike Gregoryk	Administrative Services	Associate Vice President, Administrative Services	MC9996	Management	1.00	Myeshia Armstrong (resignation)	Leticia	9/12/17	9/19/17	10/21/17			Postion Posted
IT / Monica Cantu	Administrative Services	Business Analyst	CA9340	262-Classified	1.00	New Position	Maria	8/28/17	9/19/17 9/6/17 (VLTP)	10/13/17 9/15/17 (VLTP)			Position posted
Fiscal Services / Myesha Armstrong	Administrative Services	Buyer	CA9400	262-Classified	1.00	Tiffany Chen (Promotion)	Maria	2/14/17	7/11/17	8/3/17	9/14/17	10/11/17	Final Interviews scheduled 9/20/17
Fiscal Services / Myesha Armstrong	Administrative Services	Coordinator, Bursar's Office	CA9343	262-Classified	1.00	Sheree Culross (Retirement)	Erika	8/15/17	8/14/17	9/4/17	10/13/17	11/8/17	Interviews scheduled 10/13/18
IT / Dale Vickers	Administrative Services	Director, Enterprise Application Systems	MC9986	Management	1.00	Robert Hughes	Maria	9/12/17	9/19/17	10/20/17			Position Posted
Payroll / Richard Lee	Administrative Services	Fiscal Technician II	CA9943	262-Classified	1.00	Rebecca Coder (Retirement)	Erika	7/20/17	8/2/17 7/20/17 (VLTP)	8/28/17 8/1/17 (VLTP)	10/2/17	11/8/17	Compilation scheduled 9/18/17
Grounds and Transportation / Ruben Avila	Administrative Services	Manager, Grounds	MC9924	Management	1.00	Replace Supervisor, Grounds	Maria	3/28/17	3/30/17	4/27/17	5/31/17		Pending status from hiring manager 9/15/17
Facilities / Bill Asher	Administrative Services	Warehouse Coordinator	CB9963	651-Classified	1.00	Shana Gudenau (resignation)	Erika	8/28/17	9/6/17	10/2/17			Position posted
Facilities / Bill Asher	Administrative Services	Warehouse Worker I	CB9931	651-Classified	1.00	George Shira (Retirement)	Erika	7/11/17	9/6/17	9/28/17			Position posted
Child Development Center / Tamika Addison	Instruction	Early Child Development Specialist II	CA9982	262-Classified	1.00	Tonya Bennett	Leticia	9/12/17	9/19/17 (VLTP)	9/27/17 (VLTP)			VLTP Process
Adult Basic Ed / Lesly Johnson	Instruction	Administrative Specialist I	CA9595	262-Classified	0.475	Monica Juarez (Resignation)	Leticia	8/28/17	9/19/17 9/6/17 (VLTP)	10/10/17 9/14/17 (VLTP)			Position posted
Business / Jennifer Galbraith	Instruction	Administrative Specialist I	CA9344	262-Classified	0.475	New Position	Leticia	7/11/17	7/31/17 7/18/17 (VLTP)	8/21/17 7/27/17 (VLTP)	9/27/17	11/8/17	Interviews scheduled 9/27/17
ESL / Jody Fernando	Instruction	Administrative Specialist I	CA9564	262-Classified	1.00	Brenda Ramos (Resigned)	Erika	7/20/17	7/20/17 (VLTP)	8/1/17 (VLTP)		9/13/17	Position offered & accepted via VLTP
Kinesiology / Joe Jennum	Instruction	Administrative Specialist I	CA9597	262-Classified	0.475	Obdulia Reynoso (Promotion)	Erika	9/12/17	9/19/17 (VLTP)	9/27/17 (VLTP)			VLTP Process

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Technology & Health / Jemma Blake-Judd	Instruction	Administrative Specialist I	CA9599	262-Classified	0.475	Yen Hang	Leticia	7/11/17	7/31/17 7/18/17 (VLTP)	10/10/17 7/27/17 (VLTP)			Position posted
Instruction / Joumana McGowan	Instruction	Administrative Specialist III	CA9341	262-Classified	0.475	New Position	Erika	8/28/17	9/19/17 9/6/17 (VLTP)	9/10/17 9/15/17 (VLTP)			Position posted
Research / Barbara McNiece-Stallard	Instruction	Administrative Specialist III	CA9380	262-Classified	1.00	Melissa Alvarez-Mejorado	Leticia	9/5/17	9/6/17 (VLTP)	9/15/17 (VLTP)			VLTP Process
Short Term Vocational / Tami Pearson	Instruction	Administrative Specialist III	CA9416	262-Classified	1.00	Yvette Garcia (promotion)	Erika	8/1/17	8/28/17 8/9/17 (VLTP)	9/19/17 8/21/17 (VLTP)	10/16/17	11/8/17	Compilation scheduled 10/10/17
Instruction / Irene Malmgren	Instruction	Administrative Specialist IV	CA9454	262-Classified	1.00	Julie Hasslock (Lateral Transfer)	Maria	5/2/17	6/8/17 5/4/17 (VLTP)	6/28/17 5/15/17 (VLTP)	8/23/17	10/11/17	Position offered & accepted
School of Continuing Ed / Madelyn Arballo	Instruction	Assistant Curriculum Specialist	CA9512	262-Classified	1.00	Kathi Coleman	Erika	8/15/17	9/6/17 8/22/17	9/26/17 8/30/17 (VLTP)			Position posted
Natural Sciences/ Matt Judd	Instruction	Associate Dean, Natural Sciences	MA9994	Management	1.00	Karelyn Hoover (Promotion)	Leticia	6/27/17	7/3/17	10/2/17	11/13/17	12/13/17	Orientation scheduled 9/26/17
Instruction / Joumana McGowan	Instruction	Director, Dual Enrollment	MC9921	Management	1.00	New Position	Erika	8/17/17	8/18/17	9/18/17	10/16/17	11/8/17	Orientation scheduled 9/21/17
Commercial & Entertainment Arts / Sue Long	Instruction	Graphic Design Studio Specialist	CA9342	262-Classified	1.00	New Position	Maria	7/18/17	7/25/17	8/21/17	9/15/17	10/11/17	Interviews scheduled 9/15/17
Aeronautics / Sarah Plesetz	Instruction	Laboratory Technician - Aeronautics	CA9346	262-Classified	0.475	New Position	Maria	5/16/17	6/2/17	6/26/17	8/1/17	9/13/17	Position offered & accepted
Commercial & Entertainment Arts / Sue Long	Instruction	Laboratory Technician - Photography	CA9737	262-Classified	1.00	Christopher Benoe (resignation)	Maria	6/13/17	7/5/17 6/19/17	7/31/17 6/28/17 (VLTP)	8/31/17	10/11/17	Position offered & accepted
Natural Sciences/ Matt Judd	Instruction	Laboratory Technician I - Chemistry	CA9520	262-Classified	0.475	Jane Ho (Promoted)	Erika	6/27/17	7/5/17	8/2/17	9/19/17	10/11/17	Interviews scheduled 9/19/17
Natural Sciences/ Matt Judd	Instruction	Manager, Farm	MC9928	Management	1.00	Matthew Pawlak	Leticia	6/27/17	7/3/17	8/10/17	10/10/17	11/8/17	Compilation scheduled 9/26/17
Adult Basic Ed / Lesly Johnson	Instruction	Tutorial Services Assistant	CA9428	262-Classified	0.475	Carly Betkey	Maria	8/28/17	9/19/17 9/6/17 (VLTP)	10/17/17 9/15/17 (VLTP)			Position posted
Admissions & Records / George Bradshaw	Student Services	Administrative Specialist II	CA9470	262-Classified	1.00	Vacant	Maria	7/11/17	8/2/17 7/20/17	8/23/17 8/1/17 (VLTP)	10/3/17	11/8/17	Interviews Scheduled 10/3/17
Admissions & Records / George Bradshaw	Student Services	Admissions and Records Specialist II	CA 9810	262-Classified	1.00	Vacant	Maria	7/11/17	8/2/17 7/20/17 (VLTP)	8/25/17 8/1/17 (VLTP)			Hiring manager to send recruitment schedule 9/18/17
ARISE / Aida Cuenza	Student Services	Educational Advisor	CA9477	262-Classified	1.00	Ulavale Matavao (resigned)	Leticia	7/11/17	8/2/17 7/20/17 (VLTP)	8/25/17 8/1/17 (VLTP)	10/11/17 & 10/12/17	11/8/17	Compilation scheduled 9/26/17
Admissions & Records / George Bradshaw	Student Services	International Student Services Specialist	CA9461	262-Classified	1.00	New Position	Maria	7/11/17	8/2/17 7/19/17 (VLTP)	8/21/17 8/1/17 (VLTP)	9/28/17	11/8/17	Compilation scheduled 9/18/17
CalWORKs / Eric Lara	Student Services	Project/Program Specialist	CA9509	262-Classified	1.00	Gabriela Ulloa	Maria	8/15/17	9/6/17 8/22/17 (VLTP)	9/26/17 8/30/17 (VLTP)			Postion Posted
Student Life / Andi Sims	Student Services	Student Center Specialist	CA9507	262-Classified	1.00	Giovanni Rodriguez	Leticia	6/20/17	8/16/17	9/6/17	10/25/17	12/13/17	Orientation scheduled 9/22/17

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Counseling - HSO / Tannia Robles	Student Services	Student Services Outreach Specialist	CA9443	262-Classified	1.00	Anita Bailey (resigned)	Leticia	6/27/17	7/19/17 7/5/17 (VLTP)	8/16/17 7/17/17 (VLTP)	9/11/17	10/11/17	Final Interviews scheduled 9/15/17
Counseling / Thomas Mauch	Student Services	Student Services Program Specialist I	CA9656	262-Classified	1.00	Tyee Griffith	Leticia	9/5/17	9/19/17 9/6/17 (VLTP)	10/13/17 9/15/17 (VLTP)			Position posted
EOPS CARE / Irene Herrera	Student Services	Student Services Program Specialist II	CA9529	262-Classified	1.00	Nadine Hernandez	Erika	9/12/17	9/19/17 (VLTP)	9/27/17 (VLTP)			VLTP Process
Counseling - ASPIRE/ Clarence Banks	Student Services	Student Services Specialist II	CA9345	262 - Classified	1.00	New Position	Erika	6/20/17	7/19/17 6/26/17	8/15/17 7/10/17 (VLTP)	10/4/17	11/8/17	Compilation scheduled 9/19/17
Counseling / Tom Mauch	Student Services	Student Services Specialist II	CA9444	262-Classified	1.00	Ngoc Luu	Erika	8/1/17	8/9/17 (VLTP)	8/21/17 (VLTP)			Position offered & accepted via VLTP
Full Time Faculty Recruitments													
DSPS / Grace Hanson	Instruction	Professor, DSPS (Non-Credit)	Pending Fiscal	Faculty	1.00	Chris Walker	Leticia	8/1/17					Hiring manager to send job posting