

Multiple Measure Lunch Meeting – 2/14/2018

To Do List

must be completed by March 9

IT/ASSESSMENT

Issues – Demo of Assessment Questionnaire

- **What to call this** – “Multiple Measures Survey”; “Assessment Questionnaire”; “Placement Survey” – decision: **Assessment Questionnaire**
- “Grades completed” --- current seniors can’t/shouldn’t check grade 12 as completed
- English option saying **“Regular English”** versus ESL/ELD/ELL/Sheltered
 - Define what is meant by “Regular English” – just use “English”?
 - How to distinguish other populations (international, special ed)
- **Decimal points in the GPA** – do we force 2 decimal points?
- Links to math – if you think you should have been placed lower or higher; samples of what you should know; samples of what you will learn
 - Suggestion to describe what the course is Math 50 Pre-Algebra – include the description -- look at a link or pop up box instead of embedding the text
- “Here’s your English and Math placement based on the answers you provided below” – **Counseling will need to work on the narrative that accompanies this.** Access has already provided some language.
- **Look at formatting of the sentences to make it easier to read (results section) – use bullets**
- **Add language after student views their responses** – to go to Assessment Center or Counseling
- Can (high school) counselors complete the Assessment Questionnaire for students?
 - 384 different situations for placement. **HSO to work with Assessment on this.**

AmLa Branch (not International) [If select “ESL/ELD/ELL/Sheltered”]

- What best describes your educational situation? (I did not attend HS in the US; GED; Sp Ed; DHH)
- “If you attended HS but not in the U.S ...” -- many options (**need to review**)
- Have counselors join SSSPAC to work on the changes/language

IT/Assessment To Do List

- “Student Success Survey” – will go away; a new one is being developed – Jim is coordinating with English, Math, AmLa, Counseling – through SSSPAC – will present at March 23
- Messaging to students – interpretation of results; portal language – need to coordinate with Counseling and Marketing/Communications
- Coordinate efforts with HSO as to who to test given current calendar issues
- Conduct Ongoing research
- Clarify the process for all other groups:
 - Students with some college
 - ACCESS
 - International students
 - Non HS graduates
 - Non credit students
 - Reentry students
 - Post graduate (BA holders)
- What to do about students taking 12th grade math classes? How to update their Assessment?

Student Input/Pilot

- Plan to pilot prior to March 23 and share results at March 23 meeting to be able to finalize prior to April 2

- Can pilot in the Assessment Center – will need to pilot at high schools
- Bring in different student groups to pilot
- Jim will organize inviting the various student groups to attend the pilot
- RIE will do observational research
- HSO will have students on campus that can pilot (Tannia)

STUDENT GUIDANCE

- Orientation is being revamped to accommodate MM – redesigning the online Orientation
- Continued work on narrative scripts and to place onto portal as well as embed into the survey instrument
- Training – Feb 23 from counseling to be consistent in messaging
- Planning to develop a video clip to explain assessment process
- Develop a brochure and other guidance sheets/forms to explain process
- Expand guidance/messaging to students in special populations

Counseling Scripts

- Portal message: No need to state that this is a new process. Begin with something like: “Welcome to the assessment and placement process at Mt. SAC.”
- “Questionnaire” seems too casual – doesn’t connect with the seriousness of their placement.
- Access Program has decided to not list their messaging in the beginning – but just to have the students state “English” and to have their referral to Access come after they receive their results – as is in the survey. [remove 2nd bullet in counseling scripts from intro section]
- Continue to work on the “Non-MM” language to students

HS ARTICULATION

- Working with HS districts for students to access their high school transcripts
 - While in HS
 - After HS
- Grades are per semester in high school but we ask grades by year –
 - Add grade option “in progress” for 12th grade spring semester
 - Ask Math department if can just use 12th grade math from fall
- How to offer placement testing to those not qualifying under MM
- Coordinating calendars with HSO moving forward prior to MM online done – how to assess by paper until online version is complete or simply use pilot testing as actual for high school students

CURRICULUM

- Prerequisite math courses haven’t been approved yet
- Approval of other courses also pending, but expected
- Eligibility for other courses; need to look at whether other departments will change their prerequisites
- Confusion – need clarification on placed into a 2-course placement [English 1A + ENGL 66] or ability to “bump up” [by taking MATH 51 + MATH 5]
- Current option for an Engl 68 student to take Engl 1A+Engl 66 – goes away in the Fall
- Target + Support Courses: review process; for now leave off the language about the pairing – Fail Target Course + Pass Support Course—student must repeat target course
- If fail target and support course, if it is a student who qualified for English 1A but opted to take it do not have to repeat both.
- Clarify how to do repeat overrides.

COMMUNICATIONS

- **Publications (print) and web sites need to all be updated with the new process**
 - Will develop a plan – back page of the fall semester is “saved” for the new Assessment process
 - Publications: ensure that the message is consistent [June 1 catalog deadline]
- Marketing: messaging to continuing students regarding options to reassess
- **Coordinate brochures** being developed by English and Math; Counseling has had some input to these brochures [David; Margie; Patricia]
- Ongoing messaging to high school personnel through various special events
- **Internal communication** about changing our process through Schedule of Classes, messages on web sites, updated Assessment and other web pages
- Look at layout of the Assessment Survey – provide input to the Assessment/IT group

COORDINATION

- Will create an Outlook Team to house documents
- Lucy will accept all current docs and date them and get them out to all

DISCUSSION

Brainstorming ideas to name the online tool

Questionnaire

Survey

Tool

Instrument

Placement Questionnaire

Course Placement Questionnaire

Placement Evaluation

Assessment for Placement

Assessment4Placement

Decision

Assessment Questionnaire -- *there's an Assessment Questionnaire and possibly Assessment Tests*