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# F-1 International Students Program Update

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## F-1 Enrollment Update

	Total Enrollment	Total Applied	Accepted	Registered
Spring 17'	610	123	98	66
Spring 18'	505	105	66	44
Summer 17'	276	86	64	47
Summer 18'	230 (as of June 6)	53	44	26
	F-1s are not required	to enroll in summer	session to maintain	visa status.
Fall 17'	535	199	140	99
Fall 18'	N/A	137	114 (as of June 5)	N/A

# Online F-1 Application Update

**ABOUT:** In addition to completing CCCApply, prospective international F-1 students are required to complete a supplemental application. The information provided in this supplemental application is used to determine admission into Mt. SAC and to generate an I-20 in SEVIS. Students may only apply for an F-1 visa if they possess an I-20.

**GOAL:** By moving away from our current paper supplemental application to an online form, Admissions will be able to evaluate applications from prospective students faster thereby generating I-20s quicker. The online application has been constructed through APEX and will work in tandem with CCCApply. Students will be able to upload necessary documents needed for evaluation directly to the online application. Students will now have the option to pay the \$50 application fee online through their student portal. This new online model will simplify the application process for prospective students, and expedite the review and I-20 issuance process for Admissions.

## **TIMELINE:**

- Apex application has been developed and is currently being tested.
- Administrator Portal is being developed and will be tested June 15th
- Student Communications and Channels on the Portal are currently being developed.
- Beta testing is ongoing and will continue through September
- Launch Date - Fall 2018 in tandem with CCCApply open enrollment.

# Agent Contract Update

**ABOUT:** Mt. SAC would like to make its programs of study known and available to potential students in various markets throughout the world. To further that goal, Mt. SAC would like to ELS to serve as an agent under which ELS will promote interest in, provide accurate information about, and recommend qualified students for admission to Mt. SAC.

**ELS is certified by The American International Recruitment Council (AIRC) is a 501(c)(3) non-profit membership association recognized by the U.S. Department of Justice and the Federal Trade Commission as a Standards Development Organization (SDO).**

**FEE STRUCTURE:** Mt. SAC will pay a fee for recruitment services rendered by ELS as outlined below. Commission is not paid for enrollment in summer or winter sessions. Students beginning their studies during the Summer intercessions will be counted during the subsequent Fall semester if they are in "good standing" during that semester immediately following the student's first terms. **Good Standing is defined as, being enrolled in 12 or more units and having paid all fees and tuition owed to Mt. San Antonio College by the end of the 14th week of the semester.**

**Fees paid to agent are as follows and not to exceed two payments"**

- Payment 1 - \$850.00 per student in good standing, during their first eligible semester enrolled.
- Payment 2 - \$850.00 per student in good standing, during their second eligible semester enrolled.

## **EXAMPLE:**

- Mt SAC receives \$4,008 (tuition plus enrollment fee) per F-1 Student each semester (when enrolled in 12 units). If ELS recruits a student to Mt. SAC and that student enrolls, and they remain in "good standing", we pay ELS \$850. Mt. SAC earns \$3,158 from that student for that semester.
- If that student enrolls the following semester and remains in "good standing" Mt. SAC pays an additional and final fee of \$850 to ELS. Mt. SAC will receive an additional \$3,158 for a total of \$6,316 (two semesters).
- On average an F-1 student will remain at Mt. SAC for 5 semesters paying the college \$20,040 in tuition/enrollment fees. If this student comes to us via ELS, and remains with us for 5 semesters Mt. SAC receives \$18,340.



# Agent Contract Update Continued

**FEE STRUCTURE CONTINUED:** Recommended Fee payout of \$850 per semester for a maximum of two semesters or a total of \$1,700 is based on rates currently paid by CSUs, and competitive community colleges on the west coast.

## **TIMELINE:**

- Tentative agent contract has been drafted, reviewed and approved by Teresa Patterson and Dr. George Bradshaw. **(completed April)**
- Waiting approval from Cabinet. **(pending)**
- Requesting to send Agent Contract to Board for approval in July or August.
- If approved, agent contract with ELS to take effect October 15th 2018. This would coincide with the launch of our online Application for spring semester intake, in addition to an overseas recruitment fair hosted by ELS in Fall 2018.
- Internal systems processes such as invoicing, ELS application process reviews, and materials for promotional materials and agent assistance have been developed.

**Can we move the agent contract forward to Board for approval?**

# ELS Level 109 Conditional Admittance Update

## ABOUT:

- ELS Level 109 Conditional Acceptance Agreement will allow students who have completed Level 109 at an ELS Center able to apply to Mt. SAC in lieu of having to take the TOEFL, IELTS or AWE and allowed to enter AMLA 41, (students may test into a higher level).
- By entering into this agreement with ELS, it allows Mt. SAC access to recruit international students overseas and domestically through ELS publications and social media at all 80+ ELS Language Centers across the globe which includes, 50 locations in the U.S. as well as, the Middle East, S. America, Canada, S. East Asia, China, India, and Europe,.

## TIMELINE:

- A tentative Conditional Acceptance MOU between Mt. SAC and ELS has been reviewed and approved by Evelyn Hill Enriquez, Jim Ocampo, George Bradshaw, Paty Montoya, and Dean Wright of ELS. **(completed April)**
- SPAS is on hiatus through the summer. Do we need to wait for their approval?
- Requesting to enter into this agreement with ELS beginning September 2018 to align with our overseas recruitment effort in cooperation with ELS overseas agents, and the launching of our online application this fall for spring applicant intake.

**Can we move forward with this MOU?**

# ELS Summer Pathway Update

## ABOUT:

- ELS shall provide two 4-week English language Program Sessions from June - August that will help prepare students for entry into Mt. San Antonio College. The Program Sessions shall reflect curriculum similar to ELS Levels 106, 107, 108 and 109; Level 109 represents the minimum English proficiency requirement for admission to Mt. San Antonio College. Students on track to complete Level 109 by the end of the 4 week session shall be eligible for admission to Mt. San Antonio College subject to Mt. San Antonio College eligibility requirements.
- During the four weeks of each student's Program Session, students shall be students solely of ELS and as such, their program of study will be determined solely by ELS
- Students in the Program are ELS students not students of Mt. San Antonio College. Because ELS faculty are agents of ELS and not of Mt. San Antonio College, any student problems, complaints or claims arising out of the ELS course of study will be directed to and resolved by ELS, not by Mt. San Antonio College. This includes any student complaints regarding teacher conduct and grading.
- ELS students are required to adhere to any and all standards of conduct and rules and regulations established both by ELS and Mt. San Antonio College for their students.
- **Mt. San Antonio College will have no responsibility to provide curriculum, teaching or student support services for ELS students.**

## REVENUE:

- ELS to charge a tentative tuition fee of \$1,790 to students.
- ELS to pay facilities fee to Mt. SAC (2-4 classrooms depending on availability. Administrator from ELS to work out of the La Verne office and the ISC office).
- ELS to pay \$179 or 10% of tuition fee per student enrolled in Pathways to the International Student Program (ISP).

# ELS Summer Pathway Cont...

## **TIMELINE:**

- If approved the ELS Summer Pathway program would commence Summer 2019
- A tentative contract was drafted early May and is currently under review by Bill Eastham and Joumana McGowan. Dean Wright of ELS is also in contact with Bill to provide additional support during the review the process. **(in progress)**
- Joumana McGowan, has confirmed approval for at least two lecture style classrooms. **(confirmed June)**
- Seeking Board approval by September 2018. This will allow ELS the opportunity to begin marketing the pathway program to prospective students both internationally, and domestically beginning this Fall 2018. There will be a strong push to work with local area high schools such Damien, Walnut etc. to recruit international students into the ELS Summer Pathway Program as well.
- Housing will be provided by UCE Homestay Services and Cal Poly Pomona.

**Does Cabinet support hosting the ELS Summer Pathway on Campus? If so, how soon can we move this forward to Board for approval?**



# IELTS Testing Center Update

## **ABOUT:**

Currently, ELS La Verne administers IELTS testing at its center. However, the high demand of test seekers and lack of space at their facility has them searching for an overflow location. ELS La Verne projects a need for overflow space at least twice month. Testing would occur on Saturdays.

## **TIMELINE:**

- Paulo Madrigal will submit an application package to IELTS USA by the end of summer.
- Next, he will go through the process of site certification and staff training. Certification will take six to eight months (average is six).
- Once the contract is received from IELTS USA the contract will go to Board for approval.
- In May, the International Student Program (ISP) provided Fall international student application packets to Paulo to disseminate to students taking the TOEFL. With IELTS and TOEFL testing taking place at Mt. SAC on a regular basis this will provide Mt. SAC an opportunity to promote admission into the (ISP) International Student Program.

# California Lovin' Tour Update

## ABOUT:

Mt. SAC is the only community college, and one of five schools set to host a group of 10-20 foreign international high school counselors on July 16th. These counselors work at international schools overseas and advise prospective students seeking to study in the U.S. Counselors attending this tour will be doing so at the conclusion of the International ACAC Conference held in New Orleans. Participating Institutions include: UC Riverside, Cal Poly Pomona, Redlands, and University of La Verne. **NOTE: Allen Wang (F-1 Counselor) will be attending the International ACAC Conference in New Orleans July 9 - July 11.**

## PLANNED AGENDA:

Mt. SAC will provide tours and presentations to 10-20 foreign high school counselors July 16th. During this period counselors will visit: the Meek (**Matt Judd**), Farm (**Brian Ross**), Planetarium, receive a general campus tour through High School Outreach (**Tania Robles**), as well as a welcome from President Scroggins. Presentations include, an International Students Program Overview (**Darren Grosch**), Mt. SAC Athletics (**Debbie Cavion**), International Admissions Application Process (**Paty Montoya**), Counseling & Ed Planning (**Allen Wang**), an overview of degree programs offered at Mt. SAC (**Michelle Sampat**) which will include, Culinary (**Shelley Doonan**), Psychology and STEM, as well as dinner at Bracket airfield and discussion of our aviation program with members of the Mt. SAC flight team (**David Todd**).

## DATABASE:

Though we anticipate only 10-20 counselors to participate on this tour, a database of over 40 overseas high school counselors that expressed interest in the California Lovin' Tour have been collected and we will be able to directly contact them with information about Mt. SAC. It is also anticipated that Allen Wang's participation at the International ACAC conference will garner additional foreign international high school counselor leads as well as offer an introduction to Mt. SAC.

# ELS Overseas Recruitment Trip

## **ABOUT:**

Pending approval of the agent contract with ELS, Mt. SAC will be invited to participate on an overseas recruitment trip, October 26 - November 8, 2018 with visits to Japan, China, and Viet-nam. The trip includes opportunities to participate in Student Fairs, Agency Training workshops, and high school visits. This recruitment trip is hosted by ELS, and Mt. SAC would be the only community college invited to participate.

## **TENTATIVE SCHEDULE:**

10/26 – Arrive in Osaka  
10/27 – Osaka Benesse Student Fair – Travel to Tokyo by plane  
10/28 – Tokyo Benesse Student Fair  
10/29 – Tokyo Agency Training Workshop  
10/30 – Travel to Beijing  
10/31 – Beijing Agency Training Workshop – Travel to Zengzhou  
11/1 – Zengzhou Agency Training Workshop – Travel to Shanghai  
11/2 – Shanghai Agency Training Workshop  
11/3 – Visit to Hailiang High School in Zhuji – Student Interview and Fair  
11/4 – Travel to Chengdu – Panda Tour  
11/5 – Chengdu Agency Training Workshop – Travel to Wuhan  
11/6 – Wuhan Agency Training Workshop – Travel to Guangzhou  
11/7 – Guangzhou Agency Training Workshop  
11/8 – Departure

**Could Mt. SAC participate in this opportunity...pending approval of the Agent Contract with ELS?**

# International Student Health Insurance Update

**HEALTH CARE PROVIDER:** Transitioning from Aetna to Cigna. Cigna is a non ACA compliant plan. Student Insurance will continue to serve as our third party provider.

## **REDUCED FEE:**

- Previous Annual Premium (AY 2017-18) = \$1,984.26
- New Annual Premium (AY 2018-19) = \$1,615

## **STUDENT SAVINGS:**

- F-1 students enrolled Fall thru Spring AY 2018-19 save \$316.
- F-1 students enrolled Summer thru Spring AY 2019-20 save \$369.26

## **COVERAGE DATES & RATES**

- Fall – 8/1/18-1/31/19 = \$692
- Spring/Summer – 2/1/19-7/31/19 = \$692
- Summer Only – 6/1/19-7/31/19 = \$231



# Unlawful Presence Memorandum

**POLICY:** U.S. Citizenship and Immigration Services (USCIS) posted a policy changing how the agency will calculate unlawful presence for students and exchange visitors in F, J, and M nonimmigrant status, including F-2, J-2, or M-2 dependents, who fail to maintain their status in the United States.

Individuals in F, J, or M status who fail to maintain their status on or after Aug. 9, 2018, will start accruing unlawful presence on the earliest of any of the following:

- The day after they no longer pursue the course of study or the authorized activity, or **the day after they engage in an unauthorized activity;**
- The day after completing the course of study or program, including any authorized practical training plus any authorized grace period;
- The day after the I-94 expires; or
- The day after an immigration judge, or in certain cases, the BIA, orders them excluded, deported, or removed (whether or not the decision is appealed).

Individuals who have accrued more than 180 days of unlawful presence during a single stay, and then depart, may be subject to three-year or 10-year bars to admission, depending on how much unlawful presence they accrued before they departed the United States.

**RECOMMENDATION:** Since the new policy is subject to comment, it is not yet final. It is recommended that we send an alert to our new F-1 students when the new policy becomes final. At the very least, we will need to notify the students to speak with a DSO or counselor before dropping below 12 units.

# Conclusion

## RECAP:

Since the last Cabinet meeting I attended in March the following actions items have been completed and are pending approval.

- **Online F-1 Application** - Set to launch Fall 2018
- **Agent Contract with ELS** - Drafted and awaiting final approval to advance to Board
- **ELS Level 109 Conditional Acceptance MOU** - Drafted and approved by SPA sub-Committee. Awaiting approval from Cabinet to move forward with the MOU.
- **ELS Summer Pathway** - Initial contract has been drafted and is currently under review by Administrative and Academic Services. Awaiting final approval of contract to advance to Board.
- **IELTS Testing Center** - Paulo Madrigal will offer and administer IELTS testing and use his test center as overflow for those students studying at ELS La Verne. .
- **California Lovin' Tour** - Will occur July 16th. International High School Database is being generated for future outreach.

## ADDITIONALLY:

- **Marketing** - The following materials have been generated (in cooperation with Marketing) and include: Mt. SAC Application brochure; International Student Center brochure; Summer Institute brochure; Social Media packet; and F-1 student handbook.
- **Institutional Research** - ISP and IR developed a Survey Logic Model to accurately collect data on programs offered by the International Student Center and Student Program.
- **Global Pals** - Our spring pilot program paired a total of 40 domestic and international students through two interest groups, providing them a unique opportunity to engage in a cross-cultural experience. Program will continue in Fall 2018 and expand to 50 students.
- **Summer Institute (SI)** - ISP will host SI July 23 - Aug. 9 for new and returning F-1 students. Additionally, ISP will provide a one week training for Global Leaders hired to assist with facilitation of SI, July 11 - July 17. ISP is collaborating with the following departments: AMLA, Natural Sciences, Social Sciences, Aviation, Planetarium, Communications, Counseling, Writing Center, Library, Language Learning Center, Health Center, and Agriculture.
- **Student Worker Leadership Retreat** - ISP will provide leadership training and program overview to student workers and staff Aug. 20 - Aug. 23 at the Irvine Outdoor Education Center.