

IMMEDIATE NEED REQUEST

2017-18

*Approved in
Cabinet
3/13/18
Ben*



Requested by: HR					
		Date to VP: 3/12/2018			
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	Human Resources	Date to Cabinet: 3/13/18			
Division:		Outcome:			
Vice President:	Abe Ali				
Budget Request(s)	Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1.	Assessment of the special compensation bilingual premium per Article 17: Classification Procedures of the CSEA 262, CBA. The Reclassification Committee reached out to the World Languages Department and their faculty members to assess the respective language. The non-teaching rate averages about \$60 per our.	\$2,100	X		
	Account Number(s): 11000-900300-2320000-673000				
2.	Short-Term employees needed due to an influx in recruitment and investigations. Funding will come from the vacant Director, Operations & Employee Services position.	\$40,000	X		
	Account Number(s): 11000-200000-231000-673000				
3.					
	Account Number(s):				