

# FIRST FRIDAY UPDATE

FOR CHIEF INSTRUCTIONAL AND CHIEF STUDENT SERVICES OFFICERS

February 2018

## EDUCATIONAL SERVICES & SUPPORT

### ANNUAL PREREQUISITE SURVEY

**Rita Levy**

The annual California Community Colleges Prerequisite Survey for prerequisite, co-requisite and advisories courses developed and offered between July 1, 2017 and June 30, 2018, will be released in late February. Colleges are required by California Code of Regulations, title 5, to report new courses each year. To update any changes in contacts for this purpose, please send the new contact's name, college, and email address to Rita Levy at [rlevy@cccco.edu](mailto:rlevy@cccco.edu).

### ASSOCIATE DEGREE FOR TRANSFER

**Raul Arambula | Kevin Olson**

The updated quarterly [Associate Degree for Transfer Progress Report](#) has been posted to the Chancellor's Office website, Academic Affairs Division section, [Templates for Approved Transfer Model Curriculum](#) webpage under the report section.

### BASIC SKILLS INITIATIVE–ALLOCATION INCREASE, NEW FUNDING FORMULA, MONTHLY BSI COORDINATORS' WEBINARS

**Chantée Guiney**

The Student Success for Basic Skills [Basic Skills Initiative ("BSI 2.0")] budget allocation for Fiscal Year 2017-18 is \$50 million, an increase of \$30 million in on-going funds. The "BSI 2.0" 2017-18 allocation includes a new funding formula, new program requirements, and additional allowable expenditures. Academic Affairs is in the process of conducting an analysis of FTES data submitted by colleges, to use with allocating the remaining 25 percent (approximately \$12 million) of funding. The advance allocation estimate for FY 2017-18 has been posted to the Academic Affairs [Basic Skills](#) webpage and will be amended within the next few weeks, to include the remaining 25 percent of funding, which will then represent 100 percent of total BSI funds allocated for 2017-18. To date, 15 colleges have not submitted the [2017-18 BSI 2.0 Allocation Certification Form](#) that was due to the Chancellor's Office on January 26, 2018. If your college has not submitted the Certification form, please do so immediately, per the instructions provided on the Certification form. Please contact Chantée Guiney at [cguiney@cccco.edu](mailto:cguiney@cccco.edu), should you have questions or concerns. (Note: If the Certification form will reflect a total of zero ("0") FTES reported, please submit the Certification form, for confirmation purposes).

The Chancellor's Office Academic Affairs Division will continue past practice of hosting monthly BSI Coordinators' webinars on the second Friday of each month. The webinar for the month of February will be held on Friday, February 16th (3rd Friday due to a schedule conflict), from 12-1 pm.

Presentation topics include updates on the 2017-18 BSI 2.0 allocation funding formula and certification forms. Tentative BSI Coordinators' webinar dates for the 2017-18 academic year are: March 9, April 13, May 11, and June 7 or 8, 2018. Webinars are 12-1 pm, unless otherwise noted. The Chancellor's Office [BSI Coordinators Webinars](#) webpage contains a link to archived webinars and details to subscribe to the BSI Coordinators' list-serve.

## **CALIFORNIA CODE OF REGULATIONS, TITLE 5, SECTION 55070: CREDIT CERTIFICATES**

### **Jackie Escajeda**

Recommended changes to the California Code of Regulations, title 5, 55070: Credit Certificates were submitted to the Board of Governors (BOG) for a [first read](#) and public hearing on January 16, 2018, and will be submitted at the March BOG for final approval. Currently, title 5 requires Certificates of Achievement to have a sequence of courses consisting of a minimum of 18 semester units or 27-quarter units. In contrast, federal regulations for financial aid allow students to be eligible for financial aid when taking a sequence of courses consisting of a minimum of 16 semester units or 24-quarter units. Additionally, low unit Certificates of Achievement require a sequence of courses with a minimum of 12 semester units or 18-quarter units. However, in accordance with federal regulations for financial aid and for short-term goals, students are eligible for financial aid with a minimum of 8 semester units or 12-quarter units. By aligning title 5 with federal regulations, California community colleges are able to better serve their students by clearly documenting programs eligible financial aid as well as allowing more programs to be eligible for financial aid thus, giving colleges the ability to clearly demonstrate program eligibility to the U.S. Department of Education.

## **CALIFORNIA CODE OF REGULATIONS, TITLE 5, SECTION 55250: APPROVED PLAN REQUIRED, SECTION 55251: REQUIREMENTS OF THE PLAN, AND SECTION 55256.5: WORK EXPERIENCE CREDIT**

### **Jackie Escajeda**

Changes to the California Code of Regulations, title 5, sections 55250: Approved Plan Required, 55251: Requirements of the Plan, and 55256.5: Work Experience Credit, were submitted to the BOG for a [first read](#) and public hearing on January 16, 2018, and will be submitted at the March BOG meeting for final approval. The revisions to regulations for Cooperative Work Experience (CWE) transfers authority from the Chancellor's Office to local districts to approve CWE plans and courses and grants the awarding of units in .5 increments. As a result, the colleges will be able to respond to emerging community and workforce needs in a timely manner.

## **CHANCELLOR'S OFFICE CURRICULUM INVENTORY 2.0**

### **Jackie Escajeda | Raul Arambula | David Garcia**

The Chancellor's Office and the California Community Colleges Curriculum Committee (5C) COCI Workgroup continue to work closely with the California Community Colleges (CCC) Technology Center on additional areas of concern with a focus on the functions for noncredit courses and programs. The next update, 1.7.1, will be released at the early part of February. Please continue to report COCI issues to [cociappsupport@openccc.zendesk.com](mailto:cociappsupport@openccc.zendesk.com). For questions, contact David Garcia at [dgarcia@cccco.edu](mailto:dgarcia@cccco.edu) or at 916-322-4192.

## DISABLED STUDENT PROGRAMS AND SERVICES

**Linda Vann**

The Chancellor's Office is preparing to host training on the Learning Disability Eligibility Service Model (LDESM) for three days in San Diego. This certification allows LD Specialists to qualify California Community College students as learning disabled. While this training is already full, the next training is planned for June in the northern part of the state. If you are in need of this training for anyone at your campus and/or would like more details, contact Linda Vann by emailing [lvann@cccco.edu](mailto:lvann@cccco.edu).

## ENSURING TRANSFER SUCCESS 2018 CONFERENCE

**Bob Quinn**

The Chancellor's Office is pleased announce the annual [Ensuring Transfer Success \(ETS\) 2018](#) conference for community college counselors, sponsored by the University of California Office of the President and the California Community Colleges Chancellor's Office. ETC will take place multiple dates and locations throughout the state in May. The ETS conference is designed for community college staff and faculty who are involved in preparing transfer students for admission to a University of California campus. Academic counselors, transfer center directors, articulation officers, student services officers, Educational Opportunity Program (EOP) counselors, financial aid counselors, and disabled student services counselors are encouraged to attend.

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES AND COOPERATIVE AGENCIES RESOURCES FOR EDUCATION

**Kelly Gornik**

The Chancellor's Office will hold its annual Extended Opportunity Programs and Services (EOPS) and Cooperative Agencies Resources for Education (CARE) Technical Assistance Training for EOPS directors, CARE coordinators, EOPS/CARE program staff and Cooperating Agencies Foster Youth Support staff on March 1, 2018, at the DoubleTree Hotel in Sacramento. The training is an opportunity for the Chancellor's Office to provide support and facilitate strategies to maximize supportive services to underrepresented, academically underprepared, low-income students as the system moves towards its "Vision for Success." Agenda highlights include review of key EOPS technical assistance guidance; best practices and collaboration between CARE and county California Work Opportunity and Responsibility to Kids (CalWORKs); [Vision for Success](#) and [Guided Pathways](#); [Assembly Bill 705](#), (Irwin) Assessment and Placement Policies; Student Services Automated Reporting for Community Colleges (SSARCC); and more.

## FLEXIBLE CALENDAR PROGRAM

**Rita Levy**

The Flexible Calendar Activity Forms will be distributed to the college contacts in early February. The Chancellor's Office has been updating college contacts over the last two months. If there are recent updates, please send the Flex Calendar Coordinator's name, college, and email address to Rita Levy at [rlevy@cccco.edu](mailto:rlevy@cccco.edu).

## **LIBRARY AND LEARNING RESOURCES PROGRAM**

### **Stephanie Ricks-Albert**

California Community Colleges have an opportunity to compete for the College Textbook Affordability Act (AB 798, 2015 Bonilla) grant funds to adopt high quality, free and open educational resources for courses materials. Visit the [Cool4Ed webpage](#) for more details on the College Textbook Affordability **2018 RFP** due June 30, 2018. Please refer to the Chancellor's Office [Open Educational Resources webpage](#) for more program information.

## **MAINTAINING A QUALITY DISTANCE EDUCATION PROGRAM**

### **Erin Larson**

Links to the recordings for the "[Maintaining a Quality Distance Education Program](#)" online conference held on January 24, 2018, are posted on the [CCC Confer website](#). Recordings are grouped by track: [Faculty](#), [Student](#), [Compliance](#), [Accessibility](#), and [Local Distance Education](#). In each track, the three one-hour sessions on that topic are included.

## **MULTI-COLLEGE COLLABORATIVE CERTIFICATE PROGRAM**

### **Erin Larson**

The Chancellor's Office is working with colleges to develop a new multi-college collaborative Cybersecurity Certificate of Achievement that would be offered 100% online through the Online Education Initiative Course Exchange. This certificate will use Open Education Resources for a Zero Textbook Cost degree. This unique opportunity combines several initiatives that work toward achieving the strategic vision. The goal is to identify participants and implement the program with the first enrolled cohort by Fall Term 2018.

## **NEW CALIFORNIA COMMUNITY COLLEGES ARTICULATION OFFICERS TRAINING**

### **Bob Quinn**

This spring the Chancellor's Office Transfer & Articulation Unit will host the annual New Articulation Officers Training on May 1-2, in the San Diego area. The training occurs two-days prior to the California Intersegmental Articulation Council's (CIAC) annual conference to allow attendees the convenience of extending their week in the area and is provided by experienced California community college (CCC) articulation officers. CCC Articulation Officers who have been on the job less than two years and who have not attended the training in the past are encouraged to attend. For more information, please contact Bob Quinn at [bquinn@cccco.edu](mailto:bquinn@cccco.edu).

## **NEXTUP**

### **Janet Fulton**

The Chancellor's Office presented a proposed NextUp (also known as Cooperating Agencies Foster Youth Educational Support) allocation formula in January to Consultation Council. After audience members offered public comment, Consultation Council members asked the Chancellor's Office to continue discussing a proposed allocation formula with the Chancellor's Office Cooperating Agencies Foster Youth Educational Support (CAFYES) Advisory Committee. The Chancellor's Office met with the CAFYES Advisory Committee by phone and has scheduled an in-person meeting in February 2018 to further discuss a NextUp allocation formula.

A competitive process to identify up to 10 additional community college districts for recommendation to the Board of Governors to operate NextUp programs is open. District applications must be received by Friday, March 9, 2018. The Application To Participate and related materials can be found on the [Chancellor's Office webpage](#).

In February, the Chancellor's Office will facilitate training for college NextUp staff, "Introduction to Motivational Interviewing," provided by expert trainers over two days.

NextUp logos, print-ready materials and web buttons are available on the NextUp web site, under Campaign Materials, for those districts, colleges and organizations desiring to provide information about and referral to [NextUp](#).

## **ONGOING VETERANS RESOURCE CENTER FUNDING**

### **David Lawrence**

The 2017-18 State Budget appropriated five million (\$5 million) dollars in ongoing funding to support the expansion of community college Veteran Resource Centers (VRCs) across the state. Twenty percent (20%) of the total appropriation was allocated as base funding to all colleges that submitted a certification form by the due date. The remaining eighty percent (80%) of the appropriation was allocated based on each college's prorated share of the total number of students certified for VA education benefits by all colleges requesting funding. In total, 106 colleges requested funding. Colleges that did not apply for funding in 2017-18 will be eligible to apply for funding in 2018-19 assuming funds are appropriated in the budget. Allocations will be distributed via the State Apportionment System in February of this year.

## **ZERO TEXTBOOK COST PROGRAM**

### **Stephanie Ricks-Albert**

The Annual Library Data Survey for 2016-17 is due March 31, 2018. Please refer to the Chancellor's Office [Library and Learning Resources Program webpage](#) for the Survey Completion Log, Survey Contacts, Troubleshooting Tips for the SurveyGizmo link and more program information.

# **WORKFORCE ECONOMIC DEVELOPMENT DIVISION**

## **DIGITAL INNOVATION & INFRASTRUCTURE**

### **Van Ton-Quinlivan**

The Chancellor's Office has rebranded its primary technology unit to Digital Innovation & Infrastructure (DII), from its former name of Technology, Research, and Information Services (TRIS). The new name springs from the goal to continue to develop a best-in-class and market-leading digital platform and data services to support the nation's largest system of higher education. It also underscores today's continuous innovation imperative to constantly improve the student and educator experience. The Division continues to provide services in functional areas such as Management Information Systems, Data Management, Application Development, Network Support and Operations, Research and Data Analytics, and Educational Technology project management.



## NEW TECHNOLOGY LEADERSHIP

### Van Ton-Quinlivan

In addition to rebranding its technology division, the Chancellor's Office has added two new personnel to its leadership team charged with ensuring that the agency's statewide technology and data initiatives help the system's 114 colleges achieve ambitious student completion and equity goals as defined in the newly adopted [Vision for Success](#). [Dr. Catherine Kendall](#) will serve as the new vice chancellor for Digital Innovation and Infrastructure (DII) and will join us February 19. [Dr. Omid Pourzanjani](#) is serving as the visiting vice chancellor of Digital Futures Lab. Both vice chancellors report into [Van Ton-Quinlivan](#), who was promoted last fall to executive vice chancellor for Workforce and Digital Futures. Ton-Quinlivan's focus for Digital Futures will build upon insights from the report [Charting New Paths](#) to the Future prepared by the Institute for the Future, looking at the challenge for a large, established, and distributed system to keep up and provide innovative solutions for its students in an era of rapid change. Dr. Kendall is currently the Chief Technology Officer of the California Department of Conversation and Dr. Pourzanjani was the Chief Instructional Officer and Chief Student Services Officer at Golden West College.

## METRICS SIMPLIFICATION PROJECT

### Omid Pourzanjani

Because of all the metrics emerging from various important initiatives, tracking, responding and reporting these various metrics has created many challenges. In response, Chancellor Oakley has initiated an effort to integrate, simplify and align these various metrics. Led by Visiting Vice Chancellor Omid Pourzanjani, this project has identified a system-representative advisory group to ensure ample input from the colleges. The group's work will begin with a set of meetings in the Spring of 2018:

- February 2 – First whitepaper shared with the statewide working group
- February 12 – First meeting with the statewide working group
- February 26 at 10:00 AM – First statewide webinar
- March 12 – Second meeting with the statewide working group
- March 26 at 10:00 AM – Second statewide webinar
- April 23 – Final meeting with the statewide working group
- April 30 at 10:00 AM – Third statewide webinar
- April 30 – Final report delivered to the Chancellor's Cabinet

## NOVA PROJECT

### Omid Pourzanjani | Matt Roberts | Nita Patel

The utilization of the [NOVA](#) platform has been expanding as planned. The Integrated Plan submission project was completed and the system is in production in the NOVA platform now. The implementation of the Guided Pathways plan submission is also underway and is scheduled to go into production in NOVA on March 1. Guided Pathways implementation will also include real-time integration of metrics with the LaunchBoard to enable colleges to track their performance metrics against specific projects and initiatives.