



## President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*  
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



**December 19, 2017**

**The Cabinet Meeting on January 2, 2018 will be only for review of the Board Agenda at 8:30 am**

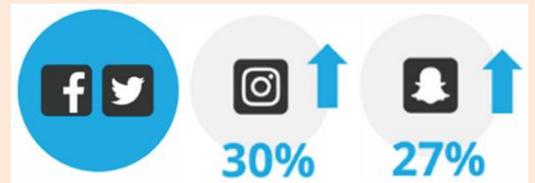
1. Cabinet reviewed and commented on the following information items:
  - The 2018 Mt. SAC Athletics Hall of Fame has announced ([attached](#)) the honorees this year:
    - Dave Casper - Mountie 800M State Champion and longtime area high school Cross Country and Track & Field Coach
    - Fred Claire - Long time General Manager of the Los Angeles Dodgers
    - Frank Gilbert - Mountie Track & Field/Cross Country Student-Athlete.
    - Rocky Seto - Mountie Football Student-Athlete who became a coaching legend with USC and the Seattle Seahawks.
    - Marcell Torres - Mountie Softball Pitching Legend who led Mt. SAC's first women's softball state championship team.
    - Ray Van Asten - Mountie Track /Cross Country Student-Athlete who broke the National JC record in the 800M Medley.
  - Administrative Services' Quarterly Report ([attached](#)) several items caught the attention of Cabinet:
    - IT (with Instruction and Student Services) designed and programmed the prototype Multiple Measures system.
    - By January 2018, the College must comply with the Web Content Accessibility Guidelines 2.0 AA rule.
    - IT has started the move from Lotus Notes to O365. Cabinet discussed the importance of providing support.
    - On January 29 Barnes & Noble College will take over management and operations of our Sac Book Rac Bookstore.
    - Interviews for the Associate Vice President, Administrative Services position are scheduled for mid-January.
    - Students were dropped for nonpayment last Friday, 12/15, but no second drop for nonpayment will take place.
    - The Tightrope Software (named Carousel) and are being installed in the BCT Building with 18 large displays.
    - Over 40 ergonomic evaluations were completed. Work site adjustments will continue until funding is exhausted.
  - At the Foot Locker Cross Country West Regionals the previous weekend, Bill was interviewed regarding the new Mt. SAC Stadium. [View the video by following this link.](#)
  - Audrey and Irene reported to the Board of Trustees last week on Multiple Measures ([attached](#)).
2. Congressional action on reauthorizing the Higher Education Act is called "Too Much, Too Fast" in the [attached report](#). Here are a few of the changes under consideration via quotes from the article:
  - The bill gives a boost to the hundreds of institutions mulling the creation of a competency-based program
  - The House GOP's plan would drop the law's definition of a credit-hour standard.
  - The bill would distribute Pell Grant funds more often, on a weekly or monthly basis.
  - The bill, as currently written, could allow low-quality programs to cash in with federal aid.
  - The bill would drop the law's definition of distance education.
  - The GOP's proposal would no longer include the distance education provision's definition of "regular and substantive interaction" between faculty members and students.
  - The bill would reduce the time an academic program must last in order to qualify for federal financial aid.
  - The bill would allow colleges to tap alternative education providers—nonaccredited ones that are unable to access federal aid program—to offer educational and instructional content of programs and courses.
3. As part of the Trump administration makeover of higher education, the U.S. Department of Education has issued its Agency Rule List for Fall 2017 ([attached](#))—the deletions of previous executive rule-making that does not require Congressional approval. Cabinet discussed those highlighted in orange:
  - Single State Accountability System regulations that require each State to demonstrate that it has a single, statewide accountability system to ensure that all public elementary and secondary schools make AYP
  - Adequate Yearly Progress sections of the Title I regulations on the requirements of the statewide accountability system under No Child Left Behind now superseded by the Every Student Succeeds Act.
  - Office of CTE Program Regulations Superseded by Perkins IV.

- Gainful Employment regulations on whether certain programs prepare students for gainful employment in a recognized occupation and thus are eligible for Federal Student Aid. [NOTE: benefits for-profit institutions.]
- Federal-State Relationship Agreements, Pell Grant, ACG, National Smart Grant and LEAP regulations amended. [NOTE: States must agree to follow certain federal policies in these agreements in order to receive funds.]
- Nondiscrimination on the Basis of Sex proposed to clarify schools' obligations in redressing sex discrimination, including complaints of sexual misconduct, and the procedures by which they must do so.

4. Cabinet discussed the recent report “Social Campus Report: A Global Survey of Higher Ed Social Media Usage.” (See [complete report](#) as well as a [summary](#)). With student use of social media continuing to explode, this report surveys how colleges and universities are using social media and what additional plans they have to expand that usage over the next year. The report outlines eight areas of opportunity for higher education institutions using social media.

Facebook and Twitter are the top channels used, with Instagram gaining a 30% increase in use. Snapchat is planned for use by 27% of schools next year.

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|---------------------------------------|-------------------------------------|
| Campus Collaboration                  | Security Against Social Media Hacks |
| Executive Support for Social Media    | Sharing Authentic Experiences       |
| Social Media Advertising              | Delivery Of Student Services        |
| Social Insights About the Institution | Measuring Return On Investment      |



5. Cabinet reviewed an update on Bachelor’s Degree Programs on Mt. SAC Campus ([link](#)):
- Bachelor's in Aviation Management (partnership with Southern Illinois University)
  - Bachelor's in Business Administration (partnership with the University of La Verne)
  - Bachelor's in Criminology (partnership with Mount Saint Mary's University)
  - Bachelor's in Health Care Management (partnership with Southern Illinois University)
  - Bachelor's in Nursing: RN to BSN (partnership with Mount Saint Mary's University)
  - Bachelor's in Radiologic Sciences: Education And Management Specialization (Southern Illinois University)
  - Bachelor of Science in Public Safety Management (partnership with Southern Illinois University)
    - Fire Service Management Specialization
    - Emergency Medical Services Management Specialization
    - Emergency Management Administration Specialization
6. Competitions for this year’s Awards for Innovation has been announced ([attached](#)) and a rubric provided ([attached](#)). Applications are due by March 19, 2018. Awards are from \$1 to \$4 million dollars. Cabinet decided that the innovation we will feature is our cohort approach to both student support services and academic support services. Irene and Audrey will work with their teams and with Grant Director Adrienne Price to prepare the application.
7. Governor Brown will provide \$30M to \$50M in funding for the Community College Promise (AB 19) in his January budget for 2018-19. The “College Promise” has been marketed as “Free College” as it authorizes colleges to use the funds to pay the \$46 unit fee for first year full time students—although other uses that improve college completion are allowed. ([See Cabinet notes on 12/3/17.](#)) In preparation for this funding, the Research Office did an analysis ([attached](#)) of Mt. SAC students not receiving BOG Fee Waivers. Compared to all credit students, the College Promise students represent:
- A higher percentage of males—a 7% gain for males and 7% decrease for females
  - A younger population—age 19 or less increases from 28% of all credit students to 42% of Promise students
  - A higher percentage of Asians (up from 19% to 33%) and lower for Latinos/as (down from 63% to 48%)
  - A higher income (with more listed as unknown income)
  - A significantly higher rank order for students living in Walnut and Diamond Bar
  - Highest rank for Walnut, Diamond Bar, and Rowland High Schools students who would not pay fees

8. The Guided Pathways Work Plan ([attached](#)) is now available. Our work groups is well prepared to complete the required plan.
9. BP 7601, Police and Campus Safety Department Internal Policies and Procedures, and AP 3530, Weapons on Campus, call for presidential determinations for implementation. The Presidential Executive Determination memo ([attached](#)) implements BP 7601 by designating the Lexipol Policy Manual as the online policy manual system to provide direction and guidance for all members of the Police and Campus Safety Department. The memo also updates the implementation of AP 3530 by specifying the updated name of the Public Safety Department as the Police and Campus Safety Department and continuing the existing designation of managers of that unit as authorized to carry side arms on campus.
10. Cabinet updated the proposed Director Athletics Special Events job description ([attached](#)).
11. Cabinet discussed the recent bulletin, "What's Next with the Educational and Facilities Master Plan?" ([attached](#)).
12. Mike provided a draft of a new Purpose and Function Statement ([attached](#)) and pointed out that the group meets monthly. **President's Office will format the document and send to President's Advisory Council for recommendations.**
13. Mike provided an analysis of possible Nonresident Fees for 2018-19 ([attached](#)). Cabinet agreed that the statewide average cost of instruction of \$258 per unit would be recommended to the Board of Trustees. The fee for 2017-18 was \$234 per unit. The Capital Outlay fee for 2018-19 will remain at \$30.
14. Cabinet approved new Request to Fill positions ([attached](#)).
15. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
  - a. Integrated Planning and Budget Work Group (Bill<sup>i</sup>, 1/23)
  - b. General Work Experience Development (**Irene, 1/9**)
  - c. Update on Multiple Measures Placement Workgroup (Audrey & Irene, 1/23)
  - d. Additional Full-time Faculty Hires for Fall 2018 (**All, 1/9**)
2. Quarterly Reports to Cabinet
  - a. Emergency Response Plan Quarterly Report (**Dave Wilson & Melonee Cruse, 1/9**)
  - b. Building 26A 2<sup>nd</sup> Floor Classroom Pilot Project (Mika, 3/13)
  - c. Faculty Position Control Quarterly Report (Irene & Rosa, 3/13)
  - d. Timely Employee Evaluations & Quarterly Cabinet Review (**All, 1/9**)
  - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 1/16)
  - f. IT Projects Quarterly Report (Dale, 1/16)
  - g. Grants Quarterly Update (Irene & Adrienne, 3/20)
  - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 1/22)
  - i. International Student Update (Audrey & Darren, 3/20)
  - j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 1/16)

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<sup>i</sup> Integrated Planning and Budget Workgroup: AVPI Joumana McGowan, DSCE Madelyn Arballo, Michelle Sampat, DC Tom Mauch, ADSSE Eric Lara, CCOCBO Rosa Royce, and DR&IE Barbara McNeice-Stallard