



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



November 14, 2017

The November 21st Cabinet will be just 8:30 to 9:30 am

1. Cabinet reviewed and discussed the following information items:
 - Foothill Transit will be implementing another round of higher bus fares coming in September 2019 ([story attached](#)). Mt. SAC's Class Pass ([link](#)) agreement with Foothill Transit will remain in place for this academic year and will be renegotiated for 2018-19.
 - The California Community College programs known as Guided Pathways ([link](#)) and College Promise ([link1 link 2](#)) have the potential to transform our system. In the Sacramento area, Los Rios CCD is preparing for the impact on its four colleges: Sacramento City, American River, Cosumnes River, and Folsom Lake. Their video clip on Guided Pathways and College Promise ([link](#)) is a well-crafted overview of the significance of these two up-and-coming system initiatives.
 - Wednesday's President's Breakfast featured my presentation entitled "Make College Ready for Students" ([attached](#)) which summaries many of the transformations that Mt. SAC has implemented or is planning for our Guided Pathways work.
 - Scott Guth, Professor of Mathematics and lead faculty on implementing the Statway curriculum ([link1, link 2, link 3](#)) has written an article on the topic recently published ([attached](#)) by *LA School Report*.
 - California public schools assess student learning through the Smarter Balanced Test System ([link](#)). Results for 2017 are available online ([link](#)). Cabinet reviewed results from a few districts around our region ([attached](#)).
2. Cabinet discussed the role of AMAC (the Academic Mutual Agreement Council) and possible changes in its role, composition, and meeting schedule. This discussion has included preliminary input from the Academic Senate, and that dialog will continue. No specific outcomes were mentioned at this point. The AMAC Purpose and Function Statement ([attached](#)) has not been updated since 2013.
3. Cabinet discussed the 2018-19 Academic Calendar ([attached](#)), Mandated Holidays through 2020-21 ([attached](#)), and Draft 2019-20 Academic Calendar ([attached](#)). These calendars fulfill the current needs of the college. However, the 2020 U.S. Olympic Team Trials in Track & Field are currently slated for June 19-28, 2020. Cabinet discussed some possible adjustments for the 2019-20 academic calendar.
4. The Mt. SAC FON (Faculty Obligation Number) for 2017 ([attached](#)) shows the college with 428 full-time equivalent faculty which is 10.9 above the faculty obligation of 417.1. The projected FON for Fall 2018 ([attached](#)) is 420.1. For 2017, there are 7 of the FTEF in temporary positions with just one-year funding, so just 3.9 of the 10.9 above FON are tenured or tenure-track positions with on-going funding. Cabinet had previously authorized ([link](#)) four additional tenure track hires for Fall 2018, so with just these hires, the Fall 2018 FTEF would be $428 - 7 + 4 = 425$.
 - Even with the number of retirees this year unknown at this time, Cabinet felt that this result of 425 was too close to the mandated Fall 2018 FON of 421. Consequently, 3 additional hires were authorized, the next three disciplines on the list ([link](#)): Biology, Chemistry, and Athletics Counselor.
 - It was noted that 4 tenure track faculty positions (planned for but not eligible for Strong Workforce funds) were moved this year to one-time funding ([attached](#)). The FON decline in 2018 allows on-going funds from these "declined positions" to be redirected so that these positions will be covered by the Unrestricted General Fund in 2018-19.

5. Abe shared updated versions of the following BPs and APs that will go to PAC for recommendations.
 - BP 3050—Institutional Code of Ethics ([attached](#))
 - AP 3050—Institutional Code of Ethics—NEW ([attached](#))
 - BP 3410—Prohibition of Discrimination ([attached](#))
 - AP 3410—Prohibition of Discrimination ([attached](#))
 - BP 7700—Whistleblower Protection ([attached](#))
 - AP 7700—Whistleblower Protection ([attached](#))
6. Abe shared an update ([attached](#)) on vacant positions under active search.
7. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Integrated Planning and Budget Work Group (Billⁱ, 1/23)
 - b. Statway Expansion and Promotion Work Group Report (Matt, Irene, Audrey, 11/28)
 - c. General Work Experience Development (Irene, 1/9)
 - d. Update on Multiple Measures Placement Workgroup (Audrey & Irene, 1/23)
 - e. Update on Campus Events and Use of Campus Facilities—AP 6700 (**Bill Eastham, 11/14**)
 - f. ASAG Purpose and Function Statement (Mike, 12/19)
2. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 1/9)
 - b. Classroom Utilization Project (Joumana & Mika, 12/12)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 12/12)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 1/9)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 1/16)
 - f. IT Projects Quarterly Report (Dale, 1/16)
 - g. Grants Quarterly Update (Irene & Adrienne, 12/12)
 - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 11/28)
 - i. International Student Update (Audrey & Darren, 12/12)
 - j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 1/16)

ⁱ Integrated Planning and Budget Workgroup: AVPI Joumana McGowan, DSCE Madelyn Arballo, Michelle Sampat, DC Tom Mauch, ADSSE Eric Lara, CCOCBO Rosa Royce, and DR&IE Barbara McNeice-Stallard